**Harwich Voter Information Committee**

**Wednesday, November 15, 2023, 4p.m.**

**Channel 18 Studio, Harwich Community Center**

**100 Oak St., Harwich MA 02645**

Meeting Minutes

1. Called to order by Tricia Murray at 4:34 p.m.
2. In attendance: Tricia Murray (chair), Amy Jalbert, Joy Jordan (clerk)
3. Approval of minutes – Joy moved to approve, Amy seconded, vote unanimous
4. 2024 programming: Tricia called Town Clerk about special election – there was a citizen petition submitted to hold a special election, it is currently being reviewed by Secretary of State and Town Clerk. If/when it is certified, the Town Clerk will have 14 days to schedule. Will also need to see if League of Women Voters has capacity to assist with any potential
5. Joy shared the draft graphic about signing up for town alerts – Tricia will share with library, Town Clerk, COA, Jamie for Harwich Channel, Amy will share with local police and fire. We will also post at post offices, grocery stores, etc. Joy will add it to the VIC website
6. Tricia and Amy will review at bit more and let Joy know of any final changes before she sends them the electronic version
7. Other preparation for Town Meeting
	1. What is our capacity? Homework – make a list of what we’ve done in the past and review that to see what’s possible
	2. Next meeting we will prioritize
8. Recruiting new members – we are always looking for more members and will continue to spread the word
9. New business: Next meeting should be December 20 but Tricia has a conflict and Amy will be away December 4-14, so Tricia will talk to Jamie about potential dates and get back to us
10. No one present for public comment
11. Adjourn at 4:58 p.m.