

Meeting Minutes

I. Attendees

Fran Salewski, Paul Gazaille, Charles Walkley, Andrew Docken, Jacqueline Pentz-Greene (members); J. Alain Ferry (guest).

II. Approval of Minutes

Minutes from the Committee's November of 2020 meeting were approved.

III. New Business

- A. The Committee discussed the current and ongoing situation vis-à-vis the usage of e-bikes on the Town bike trails. *Viz.*, was e-bike usage unsafe / hazardous or an acceptable means of transportation?
 1. The general consensus was that class 1 e-bikes (defined as "low-speed pedal-assisted electric bicycles") were acceptable within the trails' accepted mandate of "No Motorized Vehicles."
 2. Class 2 and Class 3 e-bikes (i.e., those that include throttle(s) and/or allow the user to reach 28 mph) were not thought to be appropriate.
 3. It was noted that the policy of the National Seashore and Mass. DCR was to allow class 1 e-bikes.
 4. The Committee deferred a decision as to whether to proffer a statement sanctioning e-bike usage on Town bike trails.

IV. Old Business

- A. Paul indicated that he had submitted a grant request to Mass Trails re. Depot Road crossing lights.
- B. Following approval and purchasing, the Depot Street crossing lights have now been installed.
- C. The Committee is currently awaiting the CPC decision re. their Depot Road crossing lights application.
- D. Andrew submitted a very rudimentary version of our proposed annual report for potential inclusion in the upcoming Annual Town Report document. The preliminary report needs to be fleshed out by members recounting further 2020 projects / efforts. Requested additions and suggestions need to be returned in a timely and propitious manner so the updated report can be submitted before the end of business on Friday, Jan. 22, 2021.
- E. Members are urged to consider any proposed changes, additions, modifications and updates to the group's current OCRT map effort. Ideally, such changes could be included in an early spring re-printing of the map.

F. Alain mentioned some possible avenues to pursue in the future re. grants / funding. DCR grants, with public / private partnerships, and 1:1 or better matching from DCR, was discussed. The Group will keep these ideas in the forefront in the context of future financing efforts.

G. Paul is going to contact Sean Libby, Facilities Manager, re. the sensor malfunctioning and/or otherwise operating improperly at Depot Street.

V. Review of Action Items

Action Items	Owner(s)	Deadline	Status
Ruminate re. e-bike circumstances / situation	All	Continuing	In progress
Contemplate and submit ideas for changes / updates to OCRT map	All	Continuing	In progress
Update Group on potential DCR funding avenues	Alain	Ongoing	In progress
Provide proposed suggestions and additions for annual report	All	01/22/201	In progress
Submit proposed annual summary for inclusion in 2020 Town Report	Andrew	01/22/201	Pending
Contact Sean Libby re. sensor malfunction	Paul	Ongoing	Pending

VI. Next meeting

The next meeting was scheduled for February 17 at 5:00 p.m., presumably via virtual format.

VII. Adjournment

The meeting was adjourned at 5:10 p.m.