

3.14.19

Sandy Robinson

From: Christopher Clark
Sent: Thursday, March 14, 2019 8:50 AM
To: Jàn Moore
Cc: Sandy Robinson
Subject: RE: Harwich CPC March 14 Meeting Updates

Dear Members of the Community Preservation Committee,

Housing Trust & Part-time Housing Coordinator - 2018 Article #58

The legal work to create the Trust has been completed and the Board of Selectman have completed the appointments to the Trust. The Trust has held three meetings to date and plan on meeting monthly. The Trust has engaged the services of the CDP to fulfill the roll of the Part Time Housing Coordinator and has scheduled office hours for this work for the Town's residents. This contract is for \$30,000. The Trust has proposed the conversion of several Town Owned Parcels being transferred from General Municipal Use to Trust Use for consideration at the May 2019 ATM. Once these properties are transferred the Trust will engage the MHP to conduct feasibility study of each for development. Due to our publicity effort we have had three partnership opportunities be discussed with individual members. It is anticipated that when these concepts reach a certain level of detail formal requests for partnerships will be brought to the Trust as a whole.

Christopher Clark
Town Administrator

Sandy Robinson

From: Andrea Aldana <andrea@capecdp.org>
Sent: Tuesday, March 12, 2019 3:14 PM
To: Charleen Greenhalgh; Sandy Robinson
Cc: Christopher Clark; Pelinda Deegan
Subject: Re: Harwich Community Preservation Committee request
Attachments: Harwich Monthly Report_2019 January.docx

Sorry for the delay:

2018 CPA Funding - Part-time Housing Coordinator Update

The Town released a Request for Proposal (RFP) for the hiring of a part-time housing coordinator in October 2018. One response was received from the Community Development Partnership (CDP). The CDP was a highly qualified applicant and the Town moved forward with a contract with the CDP for the services outlined in the RFP. The contract was ratified in December 2018. This position is staffed by a CDP team including Andrea Aldana, Director of Housing Advocacy, and Pelinda Deegan, Housing Advocacy Program Manager, hereby referred to as the "Housing Coordinator". The Housing Coordinator attended her first meeting with the Affordable Housing Trust (HAHT) on December 20, 2018. She also attended the Community Preservation Committee meeting on January 10, 2019 to assist with the presentation for funding in FY20. Established on-site hours have been set for Thursdays. Chris Clark, Chair of the HAHT and Charleen Greenhalgh, Town Planner, meet with the Housing Coordinator weekly. Projects to date include:

- Staffing the Affordable Housing Trust
- Preparing for an April Public Information Session regarding town meeting warrant articles (setting agenda, coordinating speakers, producing materials, outreach plan, logistics)
- Creating outline of process to review, prioritize and possible develop town land
- Referrals to housing providers and homeless prevention services
- Creating Housing Production Plan Implementation Table to track progress against goals
- See attached Monthly Report

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community development partnership