**Historic District and Historical Commission**

**Wednesday, October 18, 2017**

**Griffin Room, Harwich Town Hall**

**Public Hearing**

1. **Public Hearing-Call to Order**

Members Present: Chairwoman Mary Maslowski, Joe Powers, Bob Doane and Barbara Dowd

Members Absent: Bob Bradley, Gayle Carroll, Jeanne Steiner and Pat Scarnici (alternate)

Chairman Mary Maslowski called the meeting to order at 5:45 p.m.

***Recording and Taping Notification: As required by law, the Town may audio or video record this meeting. Any person intending to either audio or video record this open session is required to inform the Chair.***

**Hearings**

1. **Con’t HH2017-20 Notice of Intent (NOI)** to demolish in part a structure over 100 years old has been received for 118 Bank Street, Map 14 Parcel J6. The application is pursuant to the Code of the Town of Harwich c. 131 Historic Preservation, Article II, and proposes to demolish a portion of an existing structure (read additions), new window will be installed on the existing structure, with exterior elevations remaining the same and new two-story addition will be constructed. Eric and Megan Anderson, owner and Rick Roy Construction, applicant.

Ms. Maslowski opened the public hearing. Patty Buck from Rick Roy Construction was present to review the application request for 118 Bank Street. She provided the Commission with plans and presented the changes that would be made to the dwelling, noting that all architectural details will remain. Ms. Buck stated that the house had been in the same family since it was built and did not transfer until 1963. The garage on the property will remain as is.

**Mr. Powers moved to close the public hearing, 2nd by Mr. Doane and approved 4-0-0.**

**Mr. Doane moved to approve the application for HH2017-20, 118 Bank Street, as presented and allow the permitting of the partial demolition, 2nd by Ms. Dowd and approved 4-0-0.**

1. **HH2017-22 Notice of Intent (NOI)** to demolish has been received for 25 Pilgrim Road, Map 7 Parcel C7. The application is pursuant to the Code of the Town of Harwich c. 131, Historic Preservation, Article II and proposes to replace and relocate a door and windows via partial demolition of the c. 1900 single family dwelling. Jeffrey & Michelle Thomas Ward, owners & Harry Ellis Builder, LLC, applicant.

Ms. Maslowski opened the public hearing. Harry Ellis from Harry Ellis Builder LLC and Michelle Ward, owner, were present. Mr. Ellis reviewed the application request for 25 Pilgrim Road. There is no proposed change to the footprint of the dwelling.

**Mr. Powers moved to close the public hearing, 2nd by Mr. Doane and approved 4-0-0.**

**Mr. Doane moved to approve the application for HH2017-22, 25 Pilgrim Road, as presented, 2nd by Mr. Powers and approved 4-0-0.**

**II. New Business**

1. **HH2017-23 Certificate of Non-Applicability**. Request of ordinary maintenance, repairs or replacement of architectural features (being trim, siding and door) that does not involve a change in design, color or outward appearance. The property located at 102 Parallel Street and more commonly known as Bluefish Bed & Breakfast

Lori Schirager was present and reviewed the application request for 102 Parallel Street. All of the work being proposed is regular maintenance, which the applicant has been completing a little at a time.

Mr. Doane stated his concerns about switching from wood to azak. He feels that this application may request a public hearing as the replacement is not like for like. Ms. Schirager responded that half of her house has been replaced with azak, and while she understands Mr. Doane’s concerns, she has never had to have a public hearing before. She reviewed additional details of the work being proposed and noted that the finished product will be a great improvement over what is exists.

**Mr. Powers moved to issue a certificate of non-applicability for HH2017-23, 102 Parallel Street, as presented, 2nd by Mr. Doane and approved 4-0-0.**

1. Informal Discussion-133 Bank Street for alterations

Ms. Maslowski informed the commission that the applicant notified the building department that they would not be present tonight.

1. Minutes-vote to approve from:
* June 21, 2017
* July 19, 2017-Bob Doane’s name should be added to the list of absent members.
* August 16, 2017
* September 20, 2017-The Albro House amount should be $2500.00

**Mr. Powers moved to approve the minutes of the June 21, 2017, July 19, 2017, August 16, 2017 and September 20, 2017 meetings as amended, 2nd by Mr. Doane and approved 4-0-0.**

**III. Correspondence**

1. FY2019 Board of Selectmen Budget Message

Ms. Maslowski stated that she will circulate the information to the commission members for review.

**IV. Reports and Briefings**

Mr. Powers stated that the Community Preservation Commission has started reviewing applications that were submitted for consideration, 2nd of which impact historic funds.

Ms. Maslowski informed the commission that at their last meeting, they voted to support the CPC applications that were submitted for review. Town Administrator Chris Clark was present at that meeting and it was decided that the Hinckley’s Pond application would be under Open Space and Recreation, rather than Historic. Ms. Maslowski has begun discussions with the Town Planner regarding the CPC applications.

The Commission has been having discussions on what is considered “historic” and what may not be applicable to the historic district.

Ms. Maslowski asked the sitting members if they would be okay with starting the upcoming meetings at 5:45 p.m. to accommodate one of the member’s schedules. No objections were heard.

At the beginning of October, Ms. Maslowski presented the Historic Commission’s annual report to the Board of Selectmen.

At the November meeting, Ms. Maslowski will present the commission with information on updated changes to the open meeting law.

Recording Secretary Marie Hickey has retired. Community Development Administrative Assistant Jennifer Clarke will be doing the commission minutes from video.

**V. Adjournment**

**Mr. Powers made a motion to adjourn the meeting at 6:35 p.m., 2nd by Ms. Dowd and approved 4-0-0.**

Submitted by:

 Jennifer Clarke, Recording Secretary

Adopted: 11/15/2017