

12.7.17
H-3

MEMORANDUM

To: Christopher Clark, Town Administrator
From: Sean Libby, Facilities Maintenance Manager *SL*
Re: Brooks Free Library restoration timeline
Date: 29 November 2017



As discussed and requested I have attempted to summarize a timeline of events that occurred over the years for the Library preservation project:

- **October 2011** the trustees discussed the restoration as a potential project to the CPC
- **January 2012** CPC approves \$0 funds for the project
- **November 2012** Discussion of funding a study to determine what needs to be done and the root causes. No action taken.
- **September 2013** - Requested for CPC to fund the study CPC passes
- **May 1014** - Town meeting.
- **December 2014** Contract awarded to Mcginley Kalsow.
- **August 2015** - Assessment complete and results presented
- **December 2015** Capital Outlay supports and CPC Votes not to. After meeting with HDHC, The trustees returned to CPC and received approval for \$540,000.00
- **May 2016** - and approved in May Town meeting
- **September 2016** - Selectmen sign contract for architectural support for \$49,892.00 leaving \$490,108.00 for the restoration project
- **April 2017** - GC Bids received ranging from \$642.5k - \$776k. Decision was made to go out again with alternates resulting a single bidder with all alternates totaling over \$1m
- **September 2017**- Request submitted to CPC for \$300k. Estimate was based on the actual bids received in April and June of 2017. Presented to CPC in November

CC: Lincoln Hooper, DPW Director