**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**OCTOBER 18, 2017**

MEMBERS PRESENT: David Spitz, Chair

Sandra Hall, Vice Chair

Peggy Rose, Clerk

MEMBERS ABSENT: Barry Knowles

Deb Miller

OTHERS: Janet Cassidy, Director, Harwich Historical Society

Sally Smith, Liaison, Garden Club of Harwich

**I. Call to Order**

The Chair called to meeting to order at 9:35 AM.

**II. Approval of Minutes**

Ms. Hall moved to approve the minutes of the meeting of September 21, 2017 as written, Mr. Spitz seconded; motion carried unanimously.

**III. Report - Funding of Community Preservation Committee Articles**

The Chair reported that he had been contacted by the town’s Finance Director regarding outstanding articles submitted by the Commission which have outstanding balances. One article was originally appropriated for $75,000. and now has a balance of $53,000. and another article was appropriated for restoration in the amount of $30,000. and none of the amount has never been used. Ms. Hall suggested using the $30,000. article first. The Commission may need to resubmit revised articles. The Chair will continue to determine what was the scope of work that each article contained.

**IV. Report - Crowell Barn**

The Chair advised that the final bill has been submitted. It was for the electrical work.

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**V. Report - Harwich Historical Society**

Director Janet Cassidy reported that the museum is now closed for the season. The first graveyard tour was cancelled because of the weather but a second one is scheduled for this coming Saturday. The museum will be open on the first three Saturdays in December.

**V. Adjourn**

There being no further business, the Chair adjourned the meeting at 10:15 AM.

Respectfully submitted,

Peggy Rose, Clerk

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