

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Thursday, October 13, 2016

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Cummings

Chair Carreiro called the meeting to order at 7:03 a.m.

Chair Carreiro entertained a motion to approve the consent agenda which included the minutes from September 14, 2016 and September 27, 2016. Vice Chair Thompson moved to approve the motion. Clerk Gonsalves seconded, motion carried; 3-0-0.

Superintendent Pelletier will discuss his FY17 Goals & Objectives at the next Board meeting.

An update on the progress being made on the new Lothrop water tank was provided. The tank has been filled, tested and declared water tight.

Superintendent Pelletier gave an update on meter tampering. It was decided that a letter will be sent out to plumbers who perform work in Harwich to kindly remind them of the Harwich Water Department's Rules & Regulations regarding water meter removal. An additional letter may be sent out to select residents in which N Sight water meter reading reports reveal that the water meter at their property had been tampered with. Removal of the water meter from the water service may result in a fine of up to \$1000.

Superintendent Pelletier is still awaiting the numbers from the Town Administrator and Finance Director regarding budgeting for OPEB.

The new flushing program has been going well and will continue through December weather permitting.

The Board of Water Commissioners reviewed the policies booklet for new hires. Chair Carreiro entertained a motion to approve a new anti-bullying policy that would replace the old workplace bullying policy that was adopted in September, 2014. Vice Chair Thompson moved to approve the motion, all in favor; 3-0-0

The Board reviewed the 30-year capital plan.

The Department is currently in the process of redeveloping Well 4.

Superintendent Pelletier will perform a cost analysis between sodium hydroxide, the chemical currently being used to treat the water, and potassium hydroxide.


Superintendent Pelletier will be sending the Board a calendar that lists important dates having to do with budget planning as well as all major upcoming events.

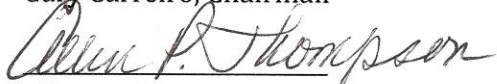
The update regarding Chromium 6 can be removed from the front page of the Water Department website and relocated.

The Board will meet again on Tuesday, October 25, 2016.


Chair Carreiro motioned to adjourn at 8:09 a.m. Clerk Gonsalves moved to approve the motion and Vice Chair Thompson seconded, motion carried; 3-0-0


Respectfully submitted,


Gary Carreiro, Chairman


Allin P. Thompson, Vice Chair


Danette Gonsalves, Clerk


Dan Pelletier, Superintendent


Tracey Alves, Board Secretary

Exhibits:

1. Board of Water Commissioners agenda-October 13, 2016
2. Board of Water Commissioners minutes-September 14, 2016
3. Board of Water Commissioners minutes-September 27, 2016
4. N Sight water meter read reports
5. Draft resident meter tamper letter
6. Employment policies booklet
7. 30-year capital plan
8. Monthly pumpage report- September 2016
9. Monthly pumpage report- September 2015
10. Monthly weather report- September 2016
11. Monthly weather report- September 2015