

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Friday, December 2, 2016, 7:00 a.m.

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Cummings, Assistant Superintendent Steve Hicks, Selectman Mike MacAskill

Chair Carreiro called the meeting to order at 7:02 a.m.

Chair Carreiro entertained a motion to approve the Minutes from October 13, 2016 as well as the Minutes from November 18, 2016. Vice Chair Thompson moved to approve the Minutes with a second by Clerk Gonsalves, 3-0-0.

The Board reviewed an abatement request submitted by the property owner of 19 Prince Charles Drive. Clerk Gonsalves moved to deny the abatement request with a second by Vice Chair Thompson, motion carried; 3-0-0.

The Board reviewed the FY18 Budget.

Chair Carreiro motioned to approve the FY18 Budget. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

Legal Counsel will be contacted to check on the status of a few pending questions regarding the Verizon license agreement, Meter Tampering, Shut offs and Mark outs.

The topic of OPEB will remain on the agenda.

The Board reviewed the FY17 1<sup>st</sup> Quarter Budget Report.

The FY17 1<sup>st</sup> Quarter Internal Account Adjustments were reviewed. Vice Chair Thompson moved to approve the FY17 1<sup>st</sup> Quarter Internal Account Adjustments with a second by Clerk Gonsalves, motion carried; 3-0-0.

Responses to the questions asked at the Board of Selectmen's joint meeting with the Board of Water Commissioners were reviewed and will be submitted to the Board of Selectmen.

The Barnstable County Water Utilities Association will be holding a holiday meeting and luncheon on Tuesday, December 13, 2016 and Water Department staff has been invited to attend. Superintendent Pelletier spoke with the Town Administrator regarding the event who in turn advised that it would be acceptable to close the Water Department for a half day so that staff may attend. The Board of Water Commissioners granted permission as well.

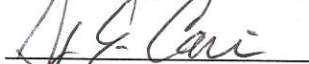
The Water Department will attend a hearing at the Appellate Tax Board in Boston on the morning of December 1, 2016. The property of 77 Bank Street is appealing an abatement that had been denied.


MMA is coming up on January 20<sup>th</sup> in Boston.


The Board will meet again on Thursday, December 15, 2016.

Chair Carreiro motioned to adjourn at 8:03 a.m. Clerk Gonsalves moved to approve the motion, motion carried; 3-0-0.

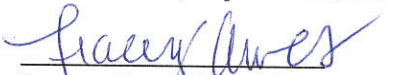
Respectfully submitted,

  
Gary Carreiro, Chairman

  
Allin P. Thompson, Vice Chair

  
Danette Gonsalves, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary

Exhibits:

1. Board of Water Commissioners agenda-December 2, 2016
2. Minutes; October 13, 2016
3. Minutes; November 18, 2016
4. Abatement Application; 19 Prince Charles Drive
5. BOS/BOWC Joint Meeting Question Responses
6. BCWUA Flyer
7. FY18 Budget Report
8. November 2016/2015 Weather & Pumpage Reports