

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Thursday, January 7th, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves, Richard Gunderson

Chair Thompson called open session to order at 7:05 a.m.

Chair Thompson entertained a motion to approve the minutes from December 22nd, 2015. Vice Chair Gonsalves advised that an amendment be made to the minutes prior to approval.

A discussion took place regarding Indirects. The methodology of how the Water Department is charged Indirects by the Town has changed and there was never any discussion about it with the Board. The chargebacks are much higher than they ever have been. The Board will work on a list of questions for the next meeting that they would like to present to the Town Administrator.

The Board signed the acknowledgement of receipt of the Conflict of Interest Law.

Superintendent Pelletier informed the Board of the formal meeting that is scheduled to take place in March with the Conservation Committee regarding the Lothrop tank. It was also discovered that going with a stick built structure versus a brick structure would result in a 20% savings.

Superintendent Pelletier relayed to the Board that all of the meters at the Water Department have had a master meter calibration.

The Water Department is beginning its end of the year closing. The ASR and the CCR for the Town Report are due by January 22, 2016.

Routine chemistry tests have been performed at every well and treatment station in Town and the results are exactly what they should be. The same type of testing was done on Doane Road with similar results.

Vice Chair Gonsalves advised to keep 1104 Oak Street located in the Pleasant Lake area of Harwich on a continuous flushing schedule due to discolored water.

AMSTAR of New York was supposed to have put a fresh coating of paint on the Route 39 water tank prior to winter but now that the temperature has dropped it will have to wait.

Superintendent Pelletier spoke to Fire Chief Norm Clarke regarding the Water Department having a controlled burn sometime in the very near future.

National Grid owes the Water Department thousands of past due dollars for services rendered. Superintendent Pelletier and Assistant Superintendent Hicks had a meeting with National Grid about a big project that they will be performing in Harwich in the near future. An agreement will have to be reached regarding the past due balance in their delinquent account prior to them beginning their new project.

The Board was forwarded an e-mail that will be discussed at the next meeting regarding the distribution of CVEC savings.

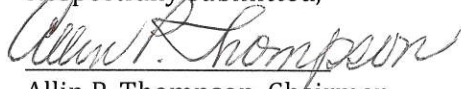
The Well 10 tour with Channel 18 has been postponed to the springtime when the weather warms up.

Comptroller Cummings will provide the Board with an enterprise fund booklet. There was mention of an enterprise fund course that can be taken as well if the interest is there.

The Board will meet again on Thursday, January 21st, 2016.

Chair Thompson motioned to adjourn at 8:13 a.m. Vice Chair Gonsalves seconded; 3-0-0

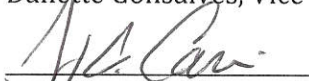
Respectfully submitted,



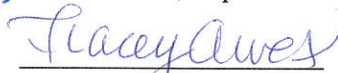
Allin P. Thompson, Chairman



Danette Gonsalves, Vice Chair


Gary Carreiro, Clerk

Dan Pelletier, Superintendent



Tracey Alves, Board Secretary