

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, February 22, 2017, 7:00 a.m.

Present: Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Sieger

Vice Chair Thompson called the meeting to order at 7:20 a.m.

Vice Chair Thompson entertained a motion to approve the consent agenda which included the Minutes from February 8, 2017. Clerk Gonsalves moved to approve the motion, motion carried; 2-0-0.

Superintendent Pelletier updated the Board on the status of the new Lothrop Water Tank project. Overall, the tank and the building look great and the plantings will go in beginning in April. There is an issue with one of the telephone poles on site that was placed in the wrong location. Superintendent Pelletier has requested to have the pole moved.

The Board discussed the topic of OPEB and questioned if OPEB should be charged as an Indirect to the Water Department? Perhaps the interim Finance Director may be able to provide some insight on the topic also. Superintendent Pelletier will speak further with Town Administrator Chris Clark about OPEB.

The Board briefly discussed the topic of having a 3 person Board versus a 5 person Board and felt that the 3 person Board was plenty for now. The topic will remain on the agenda for the next meeting.

Superintendent Pelletier spoke to Weston & Sampson regarding a group that they have that is dedicated to solar. More information will be gathered for further discussion at the next meeting.

The interior coatings of the Route 39 water tank were inspected by underwater divers in December. Superintendent Pelletier is awaiting receipt of the written report.

As part of the Water Department's meter change out program almost all of the water meters have been changed out at the Belmont Condominiums.

The ASR (Annual Statistical Report) and the CCR (Consumer Confidence Report) will both be completed within the next few weeks.

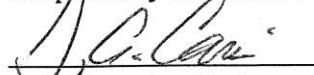
Superintendent Pelletier updated the Board regarding WMA Permitting. It was relayed that a new permit application will have to be filled out when more water is requested. Superintendent Pelletier is also waiting for the DEP to release a list of ways in which credits can be received.

Superintendent Pelletier drafted a letter to Eversource Energy requesting that no herbicides be sprayed in either Zone 1 or Zone 2 areas. Both the Town Administrator and the Board of Selectmen will receive copies of the letter. Superintendent Pelletier would like to hang specialty signs along the right-of-way areas to properly identify the Zone 1 and Zone 2 locations.

The Board will meet again on Wednesday, March 8, 2017.

Vice Chair Thompson entertained a motion to adjourn at 8:08 a.m. Clerk Gonsalves moved to approve the motion, motion carried; 2-0-0.

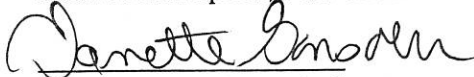
Respectfully submitted,



Gary Carreiro, Chairman



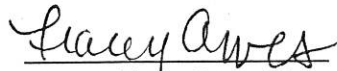
Allin P. Thompson, Vice Chair



Danette Gonsalves, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary