

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Meeting on Tuesday, March 3rd, 2015

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Donald Bates, Town Administrator Chris Clark, Selectman Larry Ballantine, Comptroller Sandra Cummings, Secretary Tracey Alves

Chairman Thompson called the meeting to order at 8:19 a.m.

The Board signed the amended Minutes from February 10th, 2015.

Chairman Thompson entertained a motion to adopt the Minutes from the meeting of February 17th, 2015. Vice Chair Gonsalves moved to approve this motion with a second by Clerk Bates; 3-0-0

The Well 10 project is complete and is ready for its final inspection by the DEP. Both Chair Thompson and Town Administrator Clark would like to attend the final inspection which will be scheduled to take place at 1:00 p.m. on Thursday, March 12th, 2015.

The conference call with NSTAR took place last week to discuss the \$28,000 bill that the water department received for an "unmetered condition." NSTAR also visited the department to verify service and after an assessment they felt that everything seemed to be functioning properly. Comptroller Cummings said that NSTAR is still open to negotiating and an estimate is being worked on that may seem more reasonable.

The Board reviewed the FY2016 water department budget.

After reviewing the expense account figures Comptroller Cummings added that there had been an additional \$25,000 encumbered charge taken from what was budgeted for FY15. She has requested clarification from the Finance Director regarding what the charge is for.

The water department will make a list of all of its capital items/improvements to support the reasons as to why the water rates will be raised in the near future.

The Superintendent of Water & Wastewater job description has been finalized. Chair Thompson entertained a motion to approve the job description. Vice Chair Gonsalves moved to approve with a second by Clerk Bates; 3-0-0

The job posting for the Superintendent of Water & Wastewater position will be posted internally prior to it being released to the public. The Board of Water Commissioners and the Town Administrator will be performing the internal interviews.

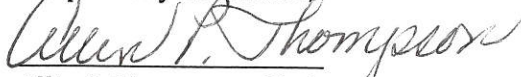
The Board would like to hold a special meeting to review the proposed Rate/Fee Increase along with the proposed Charter changes. The special meeting will be held on Tuesday, March 10th, 2015 at 8:00 a.m. in the conference room of the Harwich Water Department.

Chair Thompson proposed having a public opening at Well 10 possibly on a Saturday. This idea will be explored further in the near future.

The Board will meet again on Tuesday, March 17th, 2015.

Chairman Thompson motioned to adjourn at 9:50 a.m. with a second from Vice Chair Gonsalves; 3-0-0

Respectfully submitted,



Allin P. Thompson, Chairman



Danette Gonsalves, Vice Chair



Donald T. Bates, Clerk



Sandra Cummings, Comptroller



Tracey Alves, Board Secretary