

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, April 13, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves and Harwich residents

Chair Thompson called the meeting to order at 7:03 a.m.

The first order of business was the Public Hearing in which the Board proposed to lower the Final Read for Transfer fee from \$80.00 to \$60.00. Chair Thompson entertained a motion to lower the Final Read for Transfer fee to \$60.00. Clerk Carreiro moved the motion with a second by Vice Chair Gonsalves; 3-0-0

Chair Thompson entertained a motion to approve the minutes from March 24, 2016. Clerk Carreiro moved the motion with a second by Vice Chair Gonsalves 3-0-0

Chair Thompson entertained a motion to approve the 3<sup>rd</sup> Quarter Internal Adjustments. Vice Chair Gonsalves moved the motion with a second by Clerk Carreiro; 3-0-0

An abatement request for 17 Pine Orchard Road was reviewed by the Board. Clerk Carreiro moved to abate \$300.00 with a second by Vice Chair Gonsalves; 3-0-0

The Board reviewed an abatement request for 77 Bank Street. The water meter is currently out for testing per the request of the condo caretaker. Vice Chair Gonsalves moved to table the abatement until meter test results come in with a second by Clerk Carreiro 3-0-0

An abatement request for 12 Marlin Road was reviewed by the Board. Clerk Carreiro moved to abate \$50.00 with a second by Chair Thompson, 3-0-0

The Board reviewed an abatement request for 2 Englewood Drive, Unit D-5. Vice Chair Gonsalves moved to deny the abatement with a second by Chair Thompson, 3-0-0

An abatement request for 10 Terry Lane was reviewed by the Board. Vice Chair Gonsalves moved to deny the abatement with a second by Chair Thompson, 3-0-0

The Board reviewed the Water Department policy book and would like to begin to review one policy per meeting.

Comptroller Cummings provided a 3<sup>rd</sup> Quarter Budget update.

The Board reviewed the Internal Water Department Billing Abatement. Vice Chair Gonsalves moved to approve the abatement with a second by Chair Thompson, 3-0-0

The Award for Excellent Drinking Water 2015 has been given to the Harwich Water Department. Clerk Carreiro relayed that the Department should think about having an employee appreciation day.

The positions for Seasonal Laborer and Distribution Laborer are being advertised in the Cape Cod Times and the Chronicle.

The Well 10 Tour that is open to the public is scheduled for May 7, 2016 and will be advertised in the Chronicle.

The pre-bid meeting for the Lothrop Tank replacement project took place and went well.

Natural gas will be available at the Lothrop Tank site for the generator but the quote is much higher than anticipated. Superintendent Pelletier will look into this.

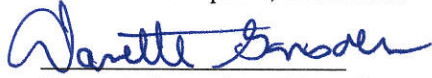
Superintendent Pelletier spoke to the Town Administrator regarding having solar at the Lothrop Tank site and the outcome was that it can be done.

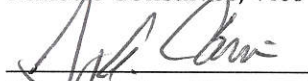
The Board will meet again on Wednesday, April 27, 2016.

Chair Thompson motioned to adjourn at 8:24 a.m. with a second by Clerk Carreiro; 3-0-0

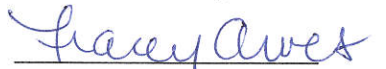
Respectfully submitted,

  
Allin P. Thompson, Chairman

  
Danette Gonsalves, Vice Chair

  
Gary Carreiro, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary