

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, April 27, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves, Selectman Mike MacAskill, Assistant Superintendent Steve Hicks

Chair Thompson called the meeting to order at 7:03 a.m.

Chair Thompson entertained a motion to approve the minutes from April 13, 2016. With one amendment to be made, Vice Chair Gonsalves moved to approve the minutes with a second by Clerk Carreiro; 3-0-0

The Board reviewed an abatement request for 104 Uncle Venies Road. Vice Chair Gonsalves moved to deny the abatement with a second by Clerk Carreiro; 3-0-0

The Board revisited the abatement request for 77 Bank Street and reviewed the meter test results. Clerk Carreiro motioned to deny the abatement with a second by Vice Chair Gonsalves; 3-0-0

The first policy in the Harwich Water Department Handbook was distributed to the Board for review and edits. The second policy will be handed out at the next meeting.

The bid results were tallied for the Lothrop Water Tank Replacement project and Winston Builders came in as the low bidder.

Town Meeting is approaching on Monday, May 2, 2016. Superintendent Pelletier will prepare a cost analysis of the savings that will occur by replacing the Lothrop Water tank with a ground level storage tank versus an elevated water tank.

The Distribution Laborer position is advertised and the deadline in which applications have to be in by is Friday, April 29, 2016. Superintendent Pelletier will sit down with Assistant Superintendent Steve Hicks and Foreman Jason Eldredge to review the applicants and choose who will be interviewed.

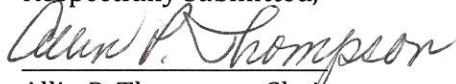
AMSTAR has painted the Route 39 water tank.

The Board reviewed the self-evaluation form that the Town uses for employees. Selectman MacAskill relayed that a new form is being created but will not be ready for quite some time. The Board will decide if the self-evaluation form will be used or not for the Superintendent's review on June 1, 2016.

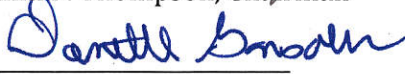
The Board will meet again on Wednesday, May 11 2016.

Chair Thompson motioned to adjourn at 8:00 a.m. with a second by Vice Chair Gonsalves; 3-0-0

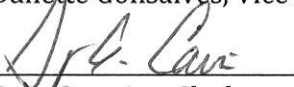
Respectfully submitted,



Allin P. Thompson, Chairman



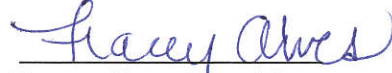
Danette Gonsalves, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary