

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Thursday, January 12, 2017, 7:00 a.m.

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Cummings, Selectman Mike MacAskill

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro entertained a motion to approve the Minutes from December 15, 2016. Clerk Gonsalves moved to approve the Minutes with a second by Vice Chair Thompson, 3-0-0.

Superintendent Pelletier updated the Board on the Lothrop Water Tank project. The masons will be out next week to begin on the stone veneer. Color swabs choices for the clapboard were shown. Superintendent Pelletier will reach out to confirm what color the stone will be before a final decision is made on the color of the clapboard.

The Board signed the change order issued for the electric utility vault at the Lothrop Water Tank site.

The Water Department received permission from the Board of Selectmen to explore potential well site parcels in North Harwich. Superintendent Pelletier will contact the Hydrogeologist to begin the work.

Solar Revenue was discussed. If the Water Department becomes an off-taker it was discussed that the percentage of revenue received annually will change on a yearly basis vs. locking into the same percentage rate for the next 5 years. The agreement will be sent to the Town Administrator for editing to reflect this change and the Board will then be open to signing the agreement.

The Board reviewed the water meter test results for the property of 8 Aspen Road. The results showed that the water meter tested accurately.

The Board reviewed the water meter test results for the property of 72 Julien Road. The results showed that the meter body had had the wrong meter register on it for several years. An internal adjustment will be made for the overpayment on account and a check will be sent out.

The Town Audit Financial Statement was reviewed.

The Board had inquired about how interest on the Enterprise Fund revenue accrues. Amy Duffy will attend an upcoming Board meeting to give a presentation on this topic.

Superintendent Pelletier provided the Board with an update on the status of the Town Wide Radio project that the Water Department will be taking part in.

The Town Report will be sent along to the Commissioners for review once the draft is ready.

There is a joint budget meeting with the Board of Selectmen and Finance Committee scheduled for Saturday, March 4, 2017.


The Water Department received notification from the Appellate Tax Board that they won the case vs. 77 Bank Street, Sound Side Court Condos, that took place on December 1, 2016. The Board agreed to offer Sound Side Court Condos a payment plan to make the balance due on account more manageable.


Superintendent Pelletier will draft the permit for the Water Management Act permit renewal meeting with DEP scheduled for January 25, 2017. This meeting will be posted so that the Board members may attend.

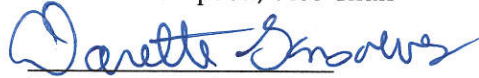
The Board will meet again on Wednesday, January 25, 2017.


Chair Carreiro entertained a motion to adjourn at 7:46 a.m. Vice Chair Thompson moved to approve the motion, motion carried; 3-0-0.

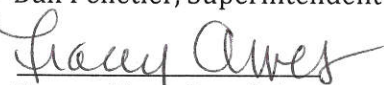
Respectfully submitted,

  
Gary Carreiro, Chairman

  
Allin P. Thompson, Vice Chair

  
Danette Gonsalves, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary

Exhibits:

1. Board of Water Commissioners agenda-January 12, 2017
2. Minutes; December 15, 2016
3. Letter to BOS re: Drilling for Potential Well Sources
4. E-mail to BOS re: Solar Field Revenue & Expenses
5. Meter Test Results: 8 Aspen Road
6. Meter Test Results: 72 Julien Road
7. Account Register Worksheet; 72 Julien Road
8. Town Audit Financial Statement from MLB
9. Email to Accounting re: Water Enterprise Interest Earnings
10. FY 2018 Capital Budget Request re: Town Wide Radio System
11. Memorandum re: Town Report Deadline
12. Memo re: Budget Planning & Joint Selectmen/Finance Committee Hearings
13. Appellate Tax Board Decision Letter re: Soundside Court Condo vs. Harwich
14. Monthly Pumpage Report: December 2016 & 2015
15. Monthly Weather Report: December 2016 & 2015