

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, February 28, 2018, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Judith Underwood, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Selectman Michael MacAskill, Jon Chorey, Dana Milan

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro made a motion to approve the Consent Agenda which included the minutes of December 13, 2017 and January 24, 2018. Vice Chair Thompson moved to approve the motion with a second by Clerk Underwood; motion carried; 3-0-0.

Finance Committee member Jon Chorey introduced himself to the Board.

The Board reviewed an abatement request submitted by 484 Main Street for the charge of a new water meter that was installed at the property. Vice Chair Thompson moved to deny the abatement with a second by Clerk Underwood; motion carried 3-0-0.

The topic of OPEB was discussed. Per the Finance Director funding for OPEB will go into one account in which the Water Department will have a sub section.

The solar contract with CVEC is currently under review by Kopelman & Paige. CVEC would like the contract signed by March 9, 2018.

A special Board meeting will be held on March 6, 2018 to review the solar contract.

Verizon is interested in constructing a monopole on Water Department land located at 196 Chatham Road. Superintendent Pelletier will supply Verizon with a map of their site options.

Lower County Road Water Main Improvements project will soon be put out to bid.

The Water Department is interested in going to quarterly billing. The consulting company, Tighe & Bond will be contracted to perform a water rate study prior to the Department moving to a quarterly billing structure.

The Board reviewed a real estate open space map to begin searching for land for well exploration. It was suggested to pursue land north of the watershed.

Superintendent Pelletier provided an update on the new SCADA system.

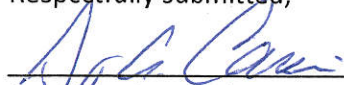
Superintendent Pelletier discussed the possibility of adding fiber optics to the Route 39 tank in the future.

The Water Commission will attend the joint meeting with the Board of Selectmen and Finance Committee on Saturday.

The Board will meet again on Wednesday, March 6, 2018.

Chair Carreiro entertained a motion to adjourn at 8:12 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Underwood; 3-0-0.

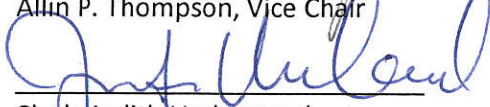
Respectfully submitted,



Gary Carreiro, Chairman



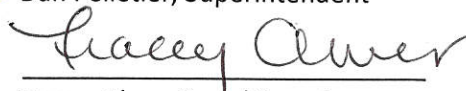
Allin P. Thompson, Vice Chair



Clerk, Judith Underwood



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary