

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, February 3rd, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves, Assistant Town Administrator Charleen Greenhalgh, Town Administrator Chris Clark, Sal DeSantis

Chair Thompson called open session to order at 7:04 a.m.

Chair Thompson entertained a motion to approve the minutes from January 7<sup>th</sup>, 2016 and January 21<sup>st</sup>, 2016. Vice Chair Gonsalves moved to approve the motion with a second by Clerk Carreiro; 3-0-0

Town Administrator Clark provided the Board with an overview of the methodology behind the Indirect charges.

Superintendent Pelletier will provide Finance Director Andy Gould with an updated list of vehicles that the Water Department insures. The Mac pumper was sold so it will no longer be on the list.

The owner of 90 Doane Road, Sal DeSantis, gave positive accolades to Superintendent Pelletier's efforts to alleviate an on-going water quality issue that had been occurring at his property.

The Board will review the Rates, Fees and Final Read costs at the next meeting.

Sr. Billing Administrator Marsh presented the Board with the new template of the Harwich Water Department water bill that was created by Globe Direct, the new company that will be printing and mailing out the water bills beginning in March.

The Service Tight Protection Plan statistics were discussed by the Board. Currently, there are 766 accounts that have signed up for Service Tight.

There is a Budget and Finance meeting coming up on Saturday, February 27, 2016.

Superintendent Pelletier along with Water Department personnel have been attending training with Jim Faye on how to use the leak detection equipment and correlator.

Per union contract negotiations, the International Association of Machinists and Aerospace Workers Union contract allows for water treatment training to be provided to Water Department personnel who possess the proper licensure. Currently, the training is taking place and after it is complete a practical exam will be given to test knowledge and show competence.

The dead trees out back behind the Water Department have been cut, cleared and burned.

There is a Conservation Committee meeting on Wednesday, February 17, 2016.

The Planning Board will meet on Tuesday, February 23, 2016.


The FY17 Budget Review meeting is on Saturday, February 27, 2016.

The debt schedule for the Well 10, SRF funding came in at 2% which will result in approximately \$81,000 of savings for the Water Department.

The Board will meet again on Thursday, February 18th, 2016.

Chair Thompson motioned to adjourn at 8:37 a.m. Vice Chair Gonsalves seconded; 3-0-0

Respectfully submitted,



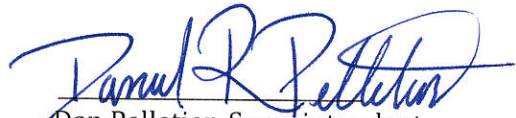
Allin P. Thompson, Chairman



Danette Gonsalves, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary