

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, March 28, 2018, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Judith Underwood, Superintendent Dan Pelletier, Comptroller Sandy Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Dana Milan, Liz Argo

Vice Chair Thompson called the meeting to order at 7:00 a.m.

The minutes of February 28, 2018 and March 6, 2018 will be added to the next agenda.

The Board reviewed an abatement request submitted by 119 Julien Road after a leak had occurred at the property. The Board voted to charge the customer the base rate plus consumption billed at the lowest tier, which equaled an approved abatement amount of \$330.58. Clerk Underwood motioned to approve the abatement with a second by Vice Chair Thompson; 2-0-0.

The Board reviewed an abatement request submitted by 205 Forest Street after a leak had occurred at the property. The Board voted to charge the customer the base rate plus consumption billed at the lowest tier, which equaled an approved abatement amount of \$490.06. Clerk Underwood motioned to approve the abatement with a second by Vice Chair Thompson; 2-0-0.

Liz Argo of CVEC spoke regarding the solar contract. Vice Chair Thompson motioned to approve the IGA conditionally, with the final resolve of the legal language and authorize the Superintendent to sign the document. Clerk Underwood seconded the motion; 2-0-0.

The Water Department Capital Plan was discussed. Superintendent Pelletier informed the Board of a few important items. These items included well exploration, upsizing the currently undersized fill pipe at the Pleasant Lake Tank, T1 generator replacement and a proposed storage garage at 196 Chatham Rd, Water Department location. It was also discussed that if these items are supported then Capital Outlay would be notified in advance.

The Board was given the FY18 Financial Update.

The Board will meet again on Friday, April 20, 2018 at 7:00 a.m. in the Griffin Room at the Town Hall. The meeting will be televised and will focus on informing residents that the Water Department is planning on billing for water quarterly vs. semi-annually.

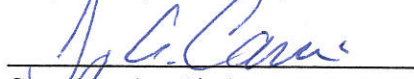
The consulting company Tighe & Bond recently performed a water rate review for the Water Department. Tighe & Bond will be asked to present to the Board at the next meeting.

Superintendent Pelletier informed the Board of the vehicle damage that was done as the result of the storm which resulted in the total loss of a 2011 Ford Ranger.

The Lower County Road Project is approaching. Bids will be accepted through Friday, April 27, 2018 at 11:00 a.m. at which the bids will then be opened.

Vice Chair Thompson entertained a motion to adjourn at 9:49 a.m. Clerk Underwood moved to approve the motion; meeting adjourned; 3-0-0.

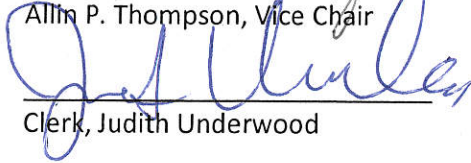
Respectfully submitted,



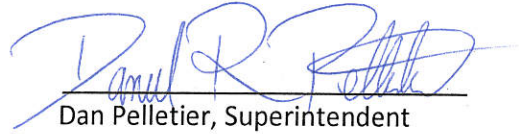
Gary Carreiro, Chairman



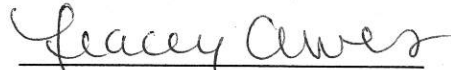
Allan P. Thompson, Vice Chair



Clerk, Judith Underwood



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary