

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, September 13, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Selectman Mike MacAskill

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro made a motion to approve the Consent Agenda which included the Minutes of August 23, 2017. Clerk Gonsalves requested that the letter from the Town Administrator regarding the implementation of wastewater be attached to the Minutes. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves; 3-0-0.

The Board reviewed abatement requests for the removal of late fees from three accounts located at 59 and 69 Route 28. Clerk Gonsalves motioned to award a one-time \$50.00 late fee removal to each of the three accounts. Chair Carreiro moved the motion. Vice Chair Thompson opposed. 2-1-0.

The topic of OPEB was discussed briefly. Superintendent Pelletier relayed that a plan needs to be created to start funding.

The Verizon cell site was discussed. The Board is interested in submitting a request for proposal to TRM.

A company by the name of Landmark Dividend has proposed buying out all of the Water Department's cellular contracts for a lump sum of money. After doing the math, this offer would not be a beneficial move and the Board showed no interest in entertaining this idea.

The topic of solar was discussed. Clerk Gonsalves recommended that Superintendent Pelletier reach out to Leo Cakounes to obtain additional information regarding solar.

Superintendent Pelletier provided an update on the Lothrop water tank.

The meter test results for the property of 6 Gilbert Lane were reviewed. The test results came back accurate. The owner of the property had requested that the Board reconsider his request for abatement of the fall 2016 water bill that had been previously denied. Clerk Carreiro entertained a motion to cut the disputed water bill in half. Clerk Gonsalves moved the motion with a second by Vice Chair Thompson; 3-0-0.

Superintendent Pelletier updated the Board on Well 6 and Well M2 that had recently failed. Research will be done on finding the best company to do the work to get these wells back up and running.

Superintendent Pelletier has drafted a response in regards to the unpredictability of Cape Cod that he will submit during the WMPA comment period.

Comptroller Sieger and Superintendent Pelletier have been working on compiling data to determine the best rate structure for quarterly billing. Further research will be done on this topic.

The 7-Year Capital Plan was reviewed by the Board. Superintendent Pelletier will be submitting it next week.

Clerk Carreiro motioned to close the regular meeting and open the public hearing at 7:55 a.m. Clerk Gonsalves approved the motion with a second by Vice Chair Thompson; 3-0-0.

Clerk Carreiro motioned to approve the direct change in cost increase of water meters. Clerk Gonsalves approved the motion with a second by Vice Chair Thompson; 3-0-0.

Chair Carreiro motioned to close the public hearing and reopen the regular meeting at 8:00 a.m. Clerk Gonsalves approved the motion with a second by Vice Chair Thompson; 3-0-0.

The SCADA upgrade will be taking place in the near future.

Due to a couple of the Water Department's wells being down the fall flushing program will be put on hold until springtime.

Superintendent Pelletier is working on obtaining a few quotes for water tank maintenance contracts.

The Board will meet again on Wednesday, October 4, 2017.

Chair Carreiro entertained a motion to adjourn at 8:15 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

Respectfully submitted,



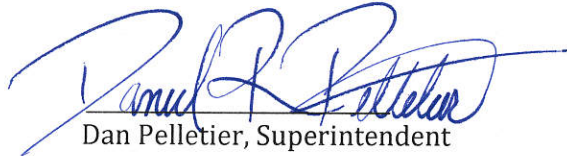
Gary Carreiro, Chairman



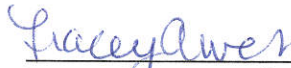
Allin P. Thompson, Vice Chair



Danette Gonsalves, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary