

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, January 24, 2018, 8:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Board Secretary Tracey Alves, Dana Milan

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro made a motion to approve the Consent Agenda which included the minutes of December 13th, 2017 and December 21st, 2017. Vice Chair Thompson moved to approve the motion with a second by Chair Carreiro; 2-0-0.

The Board reviewed an abatement request submitted by the property owners of 1 Lake Shore Drive. The abatement request was for a service fee that they were charged. The Harwich Water Department's Water Rates and Fees lists under Service Fees that there is a \$50.00 charge associated with scheduling a service call during working hours. Vice Chair Thompson motioned to deny the abatement and Chair Carreiro seconded, motion carried; 2-0-0.

The Board reviewed an abatement request submitted by the company, Dirtworks. The abatement request was related to a fine that they were issued for unauthorized use of a fire hydrant on Auston Road on December 20, 2017. The Town of Harwich Water Department's Rules and Regulations state under Section 5.16 Use of Fire Hydrants, "In the event that a hydrant is to be used for any other purpose, the Department must be notified and a hydrant meter installed." The Rules also state, "Any unauthorized use of fire hydrants without written permission of the Harwich Water Department will result in a \$1,000.00 fine." A hydrant meter was not installed on the Auston Road hydrant when Dirtworks hooked up to the hydrant and began extracting water. Chair Carreiro motioned to deny the abatement and Vice Chair Thompson seconded, motion carried; 2-0-0.

Superintendent Pelletier is waiting on receiving more information regarding OPEB. This item will remain on the agenda.

The Board reviewed the FY18 Internal Adjustments in the amount of \$2,590.32. Vice Chair Thompson motioned to approve the FY18 Internal Adjustments and Chair Carreiro seconded, motion carried; 2-0-0.

Comptroller Sieger provided the Board with a FY18 Budget update.

Superintendent Pelletier provided an update on SCADA.

The WMA permit was completed and submitted.

The solar contracts should be signed by the Board and submitted to Liz Argo of CVEC by the end of February.

The Board of Water Commissioners will attend the Board of Selectmen's meeting on Monday, January 29, 2018. Candidates interested in the Water Commissioner vacancy will attend the meeting as well to be interviewed.


The Board will meet again on Wednesday, February 7, 2018.


Chair Carreiro entertained a motion to adjourn at 9:11 a.m. Vice Chair Thompson moved to approve the motion with a second by Chair Carreiro; 2-0-0.

Respectfully submitted,

  
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Gary Carreiro, Chairman

  
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Allin P. Thompson, Vice Chair

  
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Clerk

  
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Dan Pelletier, Superintendent

  
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Tracey Alves, Board Secretary