

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, October 4, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Caleb Ladue, Dave Nicholson, Leo Cakounes, Liz Argo

Chair Carreiro called the meeting to order at 7:10 a.m.

The Board signed the 6 Gilbert Lane abatement form that was approved on September 13, 2017.

The minutes of September 13, 2017 will be reviewed at the next Board meeting.

The Board reviewed an abatement request submitted by 15 Grist Mill Road. Clerk Gonsalves motioned to abate half of the amount of their fall 2017 water bill. Vice Chair Thompson moved the motion; 3-0-0.

The topic of OPEB will remain on the agenda.

The Water Department has been approached regarding putting a Verizon cell site at the location of 196 Chatham Road.

Superintendent Pelletier provided an update on the Lothrop water tank project which is complete and looking good. The final pay requisition to Winston Builders will be reviewed by the Board and signed for release.

Comptroller Sieger and Superintendent Pelletier have been working on finding the best rate structure for quarterly billing. Superintendent Pelletier relayed to the Board that it may be wise to reach out to Pioneer Consultants for an expert opinion as well.

The 7-Year Capital Plan was submitted.

The Water Commissioners annual meeting with the Board of Selectmen is coming up on November 27, 2017.

The Board reviewed the Abatement for Water Department Fall Billing in the amount of \$3206.78. Vice Chair Thompson moved to approve the Abatement with a second by Clerk Gonsalves; 3-0-0.

Liz Argo of CVEC presented the Board with the most current information regarding solar contract options available through CVEC. Leo Cakounes also provided the Board with added insight regarding solar.

Vice Chair Thompson motioned to move ahead with providing CVEC with a letter of interest in the net metering credit agreement. Clerk Gonsalves seconded the motion; 3-0-0.

The Board reviewed the FY18 1st Quarter Internal Adjustments in the amount of \$300.46. Vice Chair Thompson motioned to approve the FY18 1st Quarter Internal Adjustments, with a second by Clerk Gonsalves; 3-0-0.

Comptroller Sieger provided the Board with a 1<sup>st</sup> Quarter Budget update.

Maher Services provided the lowest bid in the amount of \$37,829.00 for M 1-3 well cleaning and motor replacement. This company also won the bid for the pump conversion at well 6 that will take place at the end of October.

Superintendent Pelletier informed the Board that the highest amount of nitrate detected in Harwich water was the very low figure of 1.3 parts per million found at T3 treatment station. He also informed the Board that there was no trace of nitrite found in Harwich water.

The SCADA project and new radio upgrades will both be happening soon.


Superintendent Pelletier will be attending the Wastewater meeting with Chatham next month on November 16, 2017.

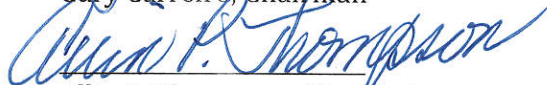
Two companies bid on the maintenance contracts for the Route 39 and the Pleasant Lake water tanks. A company by the name of National Wash won the bid by a landslide. They will be out at the end of October to begin working on cleaning the water tanks.

The Board will meet again on Wednesday, October 18, 2017.

Chair Carreiro entertained a motion to adjourn at 8:43 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

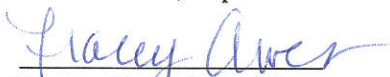
Respectfully submitted,

  
Gary Carreiro, Chairman

  
Allin P. Thompson, Vice Chair

  
Danette Gonsalves, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary