

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Tuesday, November 28, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

Chair Carreiro called the meeting to order at 7:08 a.m.

Clerk Carreiro made a motion to approve the minutes of October 18, 2017. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves; 3-0-0.

The minutes from November 8, 2017 will be reviewed at the next meeting.

The Board reviewed an abatement request submitted by the property owner of 17 McGuerty Road. Clerk Gonsalves moved to approve the abatement in the amount of \$100.00 with a second by Vice Chair Thompson; 3-0-0.

The Board reviewed an abatement request submitted by the property owner of 6 Seaward Lane. Vice Chair Thompson moved to deny the abatement with a second by Clerk Gonsalves; 3-0-0.

Superintendent Pelletier updated the Board on the topic of OPEB.

The Board reviewed the FY19 budget and also discussed quarterly billing. The Board felt that it may be beneficial to have a rate study done by a consultant who is familiar with the Cape.

The Board voted to approve the FY19 Expense Budget with a motion by Vice Chair Thompson and a second by Clerk Gonsalves; 3-0-0.

The Barnstable County Water Utilities Association annual meeting and luncheon is being held on Friday afternoon, December 8, 2017. Chair Carreiro motioned to allow Water Department personnel to attend and granted permission for the Water Department to be open during the morning hours only on December 8, 2017. Clerk Gonsalves seconded the motion; 3-0-0.

Great progress has been made in regards to switching over the SCADA hardware.

Superintendent Pelletier provided an update on the three M wells and pumps located at 196 Chatham Road that are all scheduled to have their pumps and motors replaced.

Sr. Billing Administrator Marsh provided the Board with a billing update.

Clerk Gonsalves thanked the Board for an excellent 22 years of service.

Superintendent Pelletier updated the Board on the property of 2 Northern Avenue. The pipes froze and burst at the property last winter. The owners are now attempting to place the blame on the Water Department and are seeking reimbursement for their newly remodeled home.


The Board will meet again on Wednesday, December 13, 2017.

Chair Carreiro entertained a motion to adjourn at 8:24 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

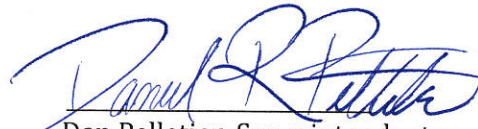
Respectfully submitted,




Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary

Danette Gonsalves, Clerk