

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Wednesday, November 8, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

Chair Carreiro called the meeting to order at 7:00 a.m.

The minutes of October 18, 2017 will be reviewed at the next Board meeting.

Superintendent Pelletier provided the Board with an update regarding SCADA.

An update on the Lower County Road water main project was given. The estimated cost to complete this project may be higher than anticipated. In an effort to off-set the costs Superintendent Pelletier relayed that new information has come to light regarding how much water well M1, located at 196 Chatham Road, is capable of pumping. Due to this discovery, Superintendent Pelletier relayed that perhaps the well exploration project could be put off for a few more years and the funds budgeted for well exploration could be used towards the Lower County Road water main project.

The annual Board of Selectmen's meeting with the Board of Water Commissioners will take place on Monday, November 27, 2017.

The Board reviewed the lien list in the amount of \$35,913.16. Clerk Gonsalves motioned to approve the lien list, not to exceed \$35,913.16. Chair Carreiro seconded the motion, motion carried; 2-0-0.

The tank cleaners have cleaned both the Oak Street and the Route 39 water tanks. The tank inspections are next on the list to be performed.

The mapping program "Peoples GIS" will soon be implemented town-wide. Learning how to utilize the program will require four full days of training.

Billing Administrator Marsh provided the Board with a billing update. Included in the update were the various challenges faced this billing cycle with the on-line billing vendor, Invoice Cloud. The Water Department will begin researching new vendors.

Board of Water Commissioners, Clerk Danette Gonsalves announced that she is resigning after 22 years of service.

MMA annual meeting is coming up on January 19, 2017.

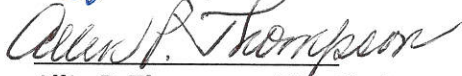
The Board will meet again on Wednesday, November 28, 2017.

Clerk Gonsalves entertained a motion to adjourn at 8:11 a.m. Chair Carreiro moved to approve the motion, motion carried; 2-0-0.

Respectfully submitted,



Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary

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Danette Gonsalves, Clerk