

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, December 13, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Dana Milan

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro made a motion to approve the Consent Agenda which included the minutes of November 8, 2017 and November 28, 2017. Vice Chair Thompson moved to approve the motion with a second by Chair Carreiro; 2-0-0.

A funding plan still needs to be put in place for OPEB. This topic will remain on the agenda.

The Board reviewed and discussed a revised version of the FY19 budget. Chair Carreiro motioned to approve the revised version of the FY19 budget and Vice Chair Thompson seconded, motion carried; 2-0-0.

Superintendent Pelletier provided the Board with an update on the SCADA project which is now 90% complete.

An update was also given on the M-wells. The new pumps and motors are done and the agenda is to get the wells turned back on this week.

Superintendent Pelletier provided the Board with a building maintenance update. It was relayed that there has been somewhat of a rodent issue at one of the treatment stations and a couple of the wells. The soiled areas have been removed and vaulted ceilings are being installed in these locations to solve the problem.

The holiday schedule released by the Town Administrator was discussed with the Board.

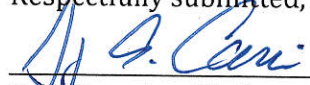
The annual town report is due by January 22, 2018.

The Board of Selectmen would like to meet with the Board of Water Commissioners on the evening of Monday, January 29, 2018 regarding bringing another Water Commissioner on board after the resignation of Danette Gonsalves.

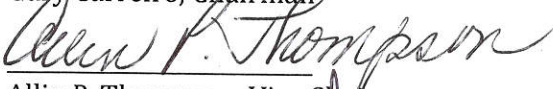
The Board will meet again on Wednesday, January 10, 2018.

Chair Carreiro entertained a motion to adjourn at 8:10 a.m. Vice Chair Thompson moved to approve the motion; 2-0-0.

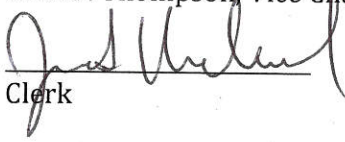
Respectfully submitted,



Gary Carreiro, Chairman



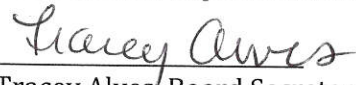
Allin P. Thompson, Vice Chair



Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary