

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, August 2, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Selectman Mike MacAskill, Dave Nicholson, Walter Foster

Chair Carreiro called the meeting to order at 7:00 a.m.

Mr. Walter Foster of 6 Gilbert Lane spoke during public comment regarding a previous abatement that he had filed over his spring water bill that had been denied. Mr. Foster may appeal with the Appellate Board however he wanted to see if he had any other options prior to doing so. The Board offered to have the water meter at 6 Gilbert Lane tested for accuracy at the Department's expense. Mr. Foster accepted to have his water meter tested and once the results are in he will be notified.

Chair Carreiro entertained a motion to approve the consent agenda which included the minutes of July 19, 2017. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

The Water Department was given a figure of \$163,000 per year which should be budgeted for OPEB. It is still unclear on whether this will be charged to the Department as an indirect expense or if a separate enterprise fund should be created. The topic will remain on the agenda.

The increase in water meter fees will be discussed at the public hearing as part of the next Board meeting on Wednesday, August 23, 2017.

The Board will determine a date in November in which a workshop will be held to examine the water rates & fees in preparation for quarterly billing.

Selectman MacAskill discussed the topic of wastewater. A few points discussed were who the point person should be and where the wastewater documentation should be stored.

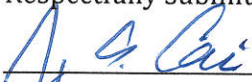
The 4th Quarter Internal Adjustments were reviewed by the Board in the amount of \$3,317.75. Chair Carreiro entertained a motion to approve the 4th Quarter Internal Adjustments. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves; 3-0-0.

Superintendent Pelletier discussed possibly purchasing land on Bay Road that is owned by the Selectmen to be used towards mitigation credits for the WMA permit.

The Board will meet again on Wednesday, August 23, 2017.

Chair Carreiro entertained a motion to adjourn at 8:19 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

Respectfully submitted,



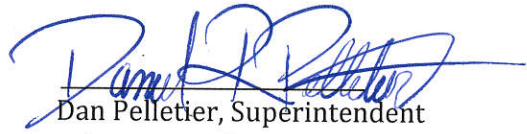
Gary Carreiro, Chairman



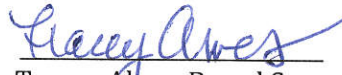
Allin P. Thompson, Vice Chair



Danette Gonsalves, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary