

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Thursday, March 24th, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Assistant Superintendent Steve Hicks, Secretary Tracey Alves

Chair Thompson called open session to order at 7:05 a.m.

Chair Thompson entertained a motion to approve the minutes from February 18, 2016 and March 10, 2016. Vice Chair Gonsalves moved the motion to approve the minutes of February 18, 2016 and March 10, 2016 with a second by Clerk Carreiro; 3-0-0

The Board reviewed an abatement request submitted by the property of 11 Hiawatha Road. Chair Thompson motioned to deny the abatement with a second by Clerk Carreiro; 3-0-0

Superintendent Pelletier updated the Board on the Lothrop Water Tank Replacement project that is currently out to bid.

Pelletier updated the Board on the Water Management Act Permit.

The Town's policy manual was discussed. Vice Chair Gonsalves expressed interest in reviewing Water Department policies as well.

Sr. Billing Administrator Marsh provided the Board with an update on billing. The water bills are now available on-line and the electronic updates have gone out.

Superintendent Pelletier expressed interest in completing the SCADA project this year however, advised that it would be best to have the new Lothrop Water Tank installed prior to doing so.

An update was given on the current and future projects that Water Department personnel are and will be working on.


There will be an Open House held at Well 10 that is tentatively scheduled to take place on Saturday, May 7, 2016 between 10:00am-12:00pm.


The topic of Indirects were discussed. The Board is interested in following up on the charges related to the Town Administrator's Office as well as the Health Department. Superintendent Pelletier will follow up with Finance Director Gould to see if the charges for the Health Department have been removed.

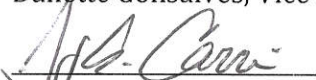
The Board will meet again on Thursday, April 13, 2016.

Vice Chair Gonsalves motioned to adjourn with a second by Clerk Carreiro; 3-0-0

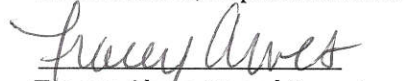
Respectfully submitted,


Allin P. Thompson, Chairman


Danette Gonsalves, Vice Chair


Gary Carreiro, Clerk


Dan Pelletier, Superintendent


Tracey Alves, Board Secretary