

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Tuesday, October 25, 2016

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Cummings, Assistant Superintendent Steve Hicks

Chair Carreiro called the meeting to order at 7:03 a.m.

The Minutes from October 13, 2016 will be reviewed at the next Board meeting.

Superintendent Pelletier will add well head protection into his FY17 Goals & Objectives.

An update on progress at the new Lothrop water tank was given. Currently, the floor is being poured.

A discussion took place regarding water meter tampering. The Board decided that the meter tampering letter created to send to customers whose meters have been found to have been installed backwards is acceptable.

Chair Carreiro motioned to approve the Meter Tampering Rules and Regulations. Vice Chair Thompson moved to approve the motion, motion carried; 3-0-0

Superintendent Pelletier will request advice from Legal Counsel regarding a few matters including tampering, shut-offs, mark-outs.

The Finance Director will be reaching out to the State to discuss OPEB figures when an enterprise fund is involved. The Board would also like to see the Indirect figures for FY18.

The Appellate Board hearing for 77 Bank Street is scheduled for December 1, 2016 in Boston, MA.

The Board reviewed the water lien list. Vice Chair Thompson motioned to approve the water lien list not to exceed \$38,244.68. Chair Carreiro seconded, motion carried; 3-0-0

Pelletier updated the Board on his quest to obtain 6C wastewater licensure as outlined in his contract. Pelletier is taking the necessary educational classes yet he has learned that the experience needed to obtain a full 6C wastewater license may make that particular license unobtainable. He will contact the Town Administrator to discuss the details. Clerk Gonsalves is supportive of the Water Department paying for Pelletier's educational wastewater classes. The total cost of the classes will be kept.


Pelletier is seeking an alternative to the town-wide irrigation survey in an effort to try and capture an accurate idea of the water accounts in town that have irrigation systems.

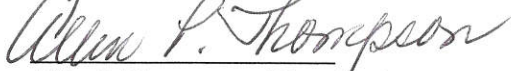
Voting day is November 8<sup>th</sup>, 2016.

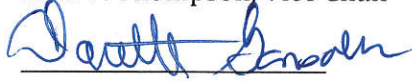
The Board will meet again on Friday, November 18<sup>th</sup>, 2016.


Chair Carreiro motioned to adjourn at 8:11 a.m. Vice Chair Thompson moved to approve the motion, motion carried; 3-0-0.

Respectfully submitted,

  
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Gary Carreiro, Chairman

  
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Allin P. Thompson, Vice Chair

  
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Danette Gonsalves, Clerk

  
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Dan Pelletier, Superintendent

  
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Tracey Alves, Board Secretary

Exhibits:

1. Board of Water Commissioners agenda-October 25, 2016
2. Superintendent's FY17 Goals and Objectives
3. Draft resident meter tamper letter
4. Appellate Tax Board hearing letter; 77 Bank Street
5. Eversource letter, re: Payment of mark-out services