

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, February 8, 2017, 7:00 a.m.

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Sieger

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro entertained a motion to approve the consent agenda which included the Minutes from January 12, 2017, January 25, 2017 and the 2nd Quarter Internal Adjustments. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

The Board reviewed an abatement request submitted by 27 Grey Neck Road. Clerk Gonsalves motioned to approve a one-time late fee removal in the amount of \$50.00. Vice Chair Thompson seconded the motion, all in favor; 3-0-0

Superintendent Pelletier updated the Board on the status of the new Lothrop Water Tank project and relayed that the insulation has been installed.

The Board would like to reach out to the interim Finance Director Dave Withrow to see if he has any useful insight regarding OPEB.

The Board signed the draft Memorandum of Understanding between the Board of Selectmen and the Water Commission regarding Share of Solar Revenues.

The FY18 Water Department Budget Questionnaire was reviewed in preparation for the joint meeting with the Board of Selectmen and Finance Committee on Saturday, March 4, 2017.

Comptroller Sieger presented the Board with a FY17 2nd Quarter Budget Update.

The Harwich Rules, Regulations & Bylaws regarding Water Restrictions were reviewed.

Superintendent Pelletier updated the Board on the WMA Permit meeting with the DEP.

A new source update was given. The Water Department is entertaining the idea of rehabbing an old well located near the Well 10 Treatment Facility instead of starting from scratch in a new location.

Superintendent Pelletier provided the Board with a SCADA update relaying that the project is almost ready for procurement.

National Grid may soon be settling their large balance on account under protest.

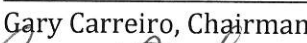


In place of the town wide survey for irrigation, the Water Department is entertaining the idea of sending out postcards to the top 1,000 highest water users in hopes of gathering information regarding who has irrigation systems and backflow devices installed at their properties.

Eversource Energy sent a letter outlining their Five Year Vegetation Management Plan notifying the Harwich Water Department that the spraying of herbicides will take place between June 5, 2017 and October 7, 2017 along the Rights-of-Way areas throughout Harwich. The Board requested that a response letter be sent relaying that no spraying of herbicides shall take place near the well fields.

The Board will meet again on Wednesday, February 22, 2017.

Chair Carreiro entertained a motion to adjourn at 8:20 a.m. Vice Chair Thompson moved to approve the motion, motion carried; 3-0-0.

Respectfully submitted,


Gary Carreiro, Chairman

Allin P. Thompson, Vice Chair

Danette Gonsalves, Clerk


Dan Pelletier, Superintendent

Tracey Alves, Board Secretary

Exhibits:

1. BOWC agenda; February 8, 2017
2. Minutes; January 12, 2017
3. Minutes; January 25, 2017
4. Abatement Request; 27 Grey Neck Road
5. Draft Memorandum of Understanding between BOS & BOWC re; Share of Solar Revenues
6. Harwich Rules, Regulations & Bylaws re; Water Restrictions
7. Monthly Pumpage Report- January 2017 & 2016
8. Monthly Weather Report- January 2017 & 2016
9. Eversource Energy Eastern MA 2017 Yearly Operational Plan letter & map re; Harwich Right of Way