

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Friday, April 14, 2017, 7:00 a.m.

Present: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Comptroller Sandra Sieger

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro entertained a motion to approve the consent agenda which included the minutes of March 29, 2017 and April 7, 2017. Vice Chair Thompson motioned to approve both sets of minutes with a second by Clerk Gonsalves, motion carried; 3-0-0.

The Board reviewed an abatement submitted by the property of 8 Winding Way. Vice Chair Thompson motioned to deny the abatement with a second by Clerk Gonsalves, motion carried; 3-0-0.

The Board reviewed the 3rd Quarter Internal Adjustments. Vice Chair Thompson motioned to approve the 3rd Quarter Internal Adjustments with a second by Clerk Gonsalves, motion carried; 3-0-0.

Superintendent Pelletier provided the Board with an update on the status of the Lothrop water tank project.

The topic of OPEB will remain on the agenda.

The Water Tank Inspection Reports show that there has not been any delamination in neither the Oak Street tank or Route 39 tank. This item will remain on the agenda for the next meeting.

Comptroller Sieger provided the Board with a FY17 3rd Quarter Budget Update.

The Board reviewed a list of the top 100 consumers of water in Harwich.

Superintendent Pelletier provided an update on the Water Management Act Permit.

The ASR (Annual Statistical Report) and CCR (Consumer Confidence Report) have both been completed and submitted.

The Notice of Award for SCADA Supplies will be granted to a company called Kinsman. Clerk Carreiro entertained a motion to present the Notice of Award to Kinsman. Vice Chair Thompson moved the motion with a second by Clerk Gonsalves, all in favor; 3-0-0. The Board signed the Notice of Award letter to Kinsman and the Notice of Non-Award letter to Weston & Sampson.

Superintendent Pelletier notified the Board that the Water Department had received the 2016 Public Water Supply Award. An awards ceremony will take place on Tuesday, May 9th, 2017 in Devons, MA.

In regards to water restrictions, the town of Harwich is currently in an Advisory status. The Water Department will be advising residents to partake in the voluntary odd/even watering schedule this spring and summer to conserve water. An ad will be placed in the Cape Cod Chronicle to notify residents.

Superintendent Pelletier discussed how Chatham, due to having shallow wells and issues with iron and manganese, may need to enforce Mandatory water restrictions in the near future. This discussion led to further discussion involving the interconnection between Harwich and Chatham. In the event that the town of Chatham needs water from Harwich, the interconnection would need to be used and the current interconnection that exists hasn't been used in quite some time. Superintendent Pelletier proposed to the Board the idea of demolishing the old interconnection and building a new interconnection that could be used with confidence in the event of an emergency. Superintendent Pelletier will have Weston & Sampson's engineer take a look at the scope of work that would be required. Once this is determined, the work itself could be done by the Harwich Water Department.


The spring flushing program will be starting up at the beginning of May. Hydrants will be flushed in the late evenings through June. An ad will be placed in the Cape Cod Chronicle to notify residents.

Town meeting takes place on Monday, May 1, 2017.

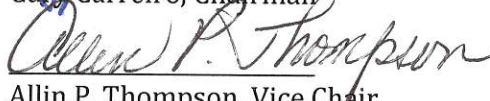
The Board will meet again on Wednesday, May 3, 2017.

Chair Carreiro entertained a motion to adjourn at 8:19 a.m. Vice Chair Thompson moved to approve the motion with a second by Clerk Gonsalves, motion carried; 3-0-0.

Respectfully submitted,



Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary

Danette Gonsalves, Clerk