**TOWN OF HARWICH**

**CAPITAL OUTLAY**

***Small Hearing Room - Harwich Town Hall***

*Wednesday October 12, 2016*

*4:00 P.M.*

Present: Chairman, Rich Larios; Joe McParland; Peter Wall, and Bruce Nightingale.

Absent: Chris Harlow; Robert George; Ed McManus

Also Present: Christopher Clark, Town Administrator; David J. Guilleimette, Chief of Police; Thomas Gagon Deputy Chief; Amy Usowski, Conservation Administrator; Steven Hicks; Sandra Cummings, Water Department, and Mike MacAskill, BOS

1. **Call to Order**

Chairman, Rich Larios called the meeting to order at 4:00 PM

.

**Note: No Quorum – No voting required.**

1. Department Head Presentations – Detailed Overview Focus on Capital Requests for FY 18 and FY 19 and Overview/Rationale for requests made from FY 20 through FY 24.

**4:00 PM Police** - David J. Guilleimette, Chief of Police; Thomas Gagon Deputy Chief

* Discussed need for replacement of Security System, Public Safety Complex $153,789
* Replacement will upgrade the security system/cameras for the entire system which extends to the Fire Department
* Semi modular
* Expect to go to bid
* No grants available
* Ballistic Bullet Vests $23,000 (5 yr. expectancy on vests). Both requests put in as Miscellaneous under Capital Outlay $50,000 threshold for consideration.

**4:20 PM Water Department** Sandra Cummings and Steve Hicks

* Crossover Project – Great Western, Queen Anne Road, Route 39, Main Street, Depot Street and Depot Road $400,000 FY 18
* Work to be contracted out
* National Grid doing many line works throughout town
* Rich Larios addressed issue of town running extra lines (PVC) under roads in anticipation of fiber optic and wastewater.
* Mr. Larios also asked regarding the $68.00 per household insurance plan which pays for lines from the street to the house for households. Answer: One or two replacements in last few years. Households taking advantage of insurance plan is 8%.
* 2017 Ford Super Duty F-350 with Box (2 units in 2018) $107,856.
* Rich Larios asked what per cent of retained earnings – Renew $4,159,000. $219,000 Budgeted surplus.
* Chairman Larios said that a visit to the Water Department will be put on the spring bus tour.

**4:40 PM Conservation Commission** – Amy Usowski

* Shore Stabilization/Jetty Extension Red River Beach FY 20 – Request for $200,000 now $100,000 in anticipation of grant money.
* Chairman Larios asked that the COC be kept advised. Keep as a place holder as the beaches are important to the town.
* Harwich Artificial Reef (additional project) $250,000 FY 22.
* Discussion of grant money.
* Conservation working with Division of Marine Fisheries.
* Request is to enlarge new existing successful reef.
* Coordinates are available, but the state does not allow the reef to be marked.
* The artificial reef cleans sound; ads fish diversity; recreational fishing advantage.

**4:55 PM Recreation** – Eric Beebe

* Red River Beach Parking Lot Paving/Overlay $225,000 FY 18.
* Restriping planned (190 parking spaces currently).
* Trying to maximize space.
* Discussion of bus service to beaches and use of vacant parking lots (shuttle service)
* Bank Street Beach Parking Lot Paving/Overlay $98,000 FY19.
* Red River Beach Restroom renovations $125,000 FY 20.
* Discussion of Port a Potty rental.
* Cahoon Road Beach Restroom $125,000 FY 22 Kayak rental; Port a Potty now)
* In house training of life guards benefit the town (training for younger future life guards). Actual life guards must be at least 16 years of age.

**Note: Chairman Larios wants to do a Capital Outlay Committee bus visit to see Red River Beach Parking Lot Paving/Overlay within the next 3 to 4 weeks.**

**5:20 PM Administration** – Chris Clark

Discussion:

* Block grant money
* Demo of Harbormaster’s building
* Appraisal of property and building
* Former West Harwich School (what to do with it). Demo cost $30,000 – place holder**.**
* BOS – 2 year use of Middle School (gym; classroom use).
* “Orphan” buildings – what to do with them.

1. **Old Business None**
2. **New Business**

* **Next meeting November 1, 2016 – Preliminary COC voting. Not November 2.**
* **Discussion of bus trip to Red River Beach**
* **COC needs additional information from Golf; Police and Numbers for Andy Gould on November 1st and Overall debt.**

1. **Minutes**

**Motion to approve the Minutes of September 21, 2016 made by Joe McParland. Seconded by Bruce Nightingale. Vote: 4-0-0.**

1. **Adjourn**

**Motion to adjourn was made at 5:45 PM by Peter Wall. Seconded by Joe McParland. VOTE: 4-0-0.**

Respectfully submitted by Marie A. Hickey, Board Secretary