

TOWN OF HARWICH
Community Preservation Committee

Approved July 12, 2018

Community Preservation Committee Regular Meeting Minutes
May 10, 2018

1. Call to Order

Harwich Community Preservation Committee Meeting called to order by Chair Dave Nixon at 6:02 PM, on Thursday, May 10, 2018, in the Harwich Town Hall, Small Meeting Room.

Present: Chair David Nixon, Vice-Chair Kathy Green, Daniel Tworek, Jim Atkinson, and Mary Maslowski

Vacant: Conservation Commission representative

Absent: Cindi Maule, Randy Pond, and Selectmen Liaison Donald Howell

Chair Nixon announced Joseph Powers, CPC Historical Commission representative has stepped down from the CPC committee. He has accepted another position at work that blocks him from serving on this committee.

2. No Guests attended meeting. No public comment.

3. Approval of Minutes: Meeting of March 8, 2018

A motion was made by Vice-Chair Kathy Green and seconded by Jim Atkinson to approve the March 8, 2018 CPC Meeting minutes.

VOTE: Yes 5; No 0; Abstain 0. Motion carried unanimously.

Approval of Minutes: Meeting of April 12, 2018. Tabled until next CPC meeting

4. New Business:

a) Town Meeting Update.

- o All CPC supported projects passed with town vote.
- o It was noted that Vice-Chair Kathy Green did contact all projects applicants to attend the Town meeting in case they were needed to address the Meeting. They all did attend.
- o Chair Dave Nixon pointed out that after review of the Warrant, all the figures were different from ours.
- o Sally Urbano expressed some good points during the Meeting.
- o It was suggested that the CPC Report presented at Town Meeting could be jazzed up for next year.
 1. Say how much was spent in each bucket – categories are important - with rounded up figures.
 2. Point out how the community benefits from project, example: South Harwich Meeting House.
 3. Give information on what's coming up next.
 4. Dave would like to acknowledge all CPC members

b) Review of outlined updated CPC application (*handout*)

1. Application is similar to other towns.
2. Proposed a change in format from last year.
3. Page 1. Application # _____ will now be used to note project reference number.
4. Page 4. Notations for CPC Use: - Delete: "Project Request received on:" and "Associated Town Committee(s); (initial)". - Add: "Final Vote: #____ YES to #____ NO"
5. A discussion is needed on how to handle applications that change significantly during the CPC review process.

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5. Old Business:

- a) Vice-Chair Kathy Green reported The Alliance's database has projects listed by the year, town, or category.
- b) How should Harwich's website list projects?
 - 1. How many project years should be included? Harwich has 111 projects.
 - 2. To show success the projects could be listed by category, noting their funding sources; completion date; balances spent with rescinding of any funds
 - 3. Harwich has another five years before the Land Bank Debt Service is paid off.

6. Other:

7. Next meeting's Agenda Points:

8. Adjournment

A motion was made by Mary Maslowski, seconded by Vice-Chair Kathy Green, to adjourn.

VOTE: Yes 5; No 0; Abstain 0. Motion carried unanimously.

Adjournment 6:35 PM.