**TOWN OF HARWICH**

**By-Laws/Charter Review Committee**

**MEETING MINUTES**

**Town Hall Library**

**Tuesday, September 26, 2017 @ 6:30 pm**

In attendance: Committee Members Joe Powers, Anita Doucette, Katie O’Sullivan, and Deborah Sementa

Absent: Committee Member Sandra Hall

**1.Call to Order**

Chairman Joe Powers called the meeting to order @ 6:40 pm.

**2. Approval of Minutes**

Minutes from the September 12, 2017 meeting were approved.

**3.Reports**

None

**4.Old Business**

**A. Follow up on Hearing Notice situation:** Discussion ensued, no action taken. Matter closed.

**B. Planning for 2018 Annual Town Meeting**

**a. Review Board of Selectmen input from September 12 meeting**: A motion was made and seconded for Chairman Joe Powers to draft and deliver a response to Board of Selectmen liaison Don Howell, to convey committee’s willingness to review any bylaw submissions and reaffirm that this committee doesn’t write bylaws. Passed unanimously.

 **b. Bylaw/Charter Review Committee member input:** tabled to next regular meeting.

**5.New Business**

Chairman Joe Powers asked for a discussion item to be added to the next agenda regarding an amendment to the bylaws/charter as needed.

**6. Upcoming Meeting Schedule.**

The next meeting is scheduled for Tuesday, October 10, 2017.

**7.Adjournment**

Meeting adjourned at 7:31 pm.

Respectfully submitted,

Katie O’Sullivan

Recording Secretary