

HARWICH CULTURAL COUNCIL

MEETING MINUTES

Thursday, January 12, 2017

Present: Tina, Joan, RoseAnn, Lorraine

Meeting was called to order at 4:35PM.

Public Announcements: The Harwich Voter Information Committee is hosting a town committee Volunteer Recruitment Fair , January 28th from 10-12 in the Harwich Community Center. The Harwich Cultural Council will be represented by Tina.

The meeting minutes from December 8, 2016 were approved, with a motion from RoseAnn and seconded by Joan.

The current financial report was accepted as presented with a motion by RoseAnn, second by Tina.

Grant acceptance letters , dated 1/1/17 were mailed on 1/2/17. Tina reports that many thank you notes are already coming in from recipients.

The MCC Annual Report has been completed by Tina and filed.

The Town of Harwich Annual Report is due 1/23/17.

Reminder to the Council members that the Conflict of Interest Training online is due for completion by 4/7/17.

Grant Reception Subcommittee Report: Debbie has reached out to the Harwich Community Center; we need to focus on selecting a date and discovering if refreshments need to be catered.

HCC Trip Subcommittee: Joan and Lorraine will set up a meeting at the end of February, inviting Lynn S.

Proposal for a Grant Outreach Subcommittee was discussed to increase visibility and timeliness, such as announcement in papers, offering an after school grant application workshop, or attaching to a professional development presentation.

2017 Community Partnerships and Collaboration to be explored at a later meeting.

RoseAnn suggested we limit the extension time for grant proposal payment submissions to one year after the grant reimbursement deadline.

There is an Evaluation Form to be completed by the host site supervisor. Tina will update online form.

Tina will compile an HCC grant events calendar so members will have dates in advance.

Meeting was adjourned at 5:30P.

Respectfully submitted,

Lorraine Bossi

Secretary