**Harwich Housing Committee Minutes**

**10/3/16**

**1. Quorum: Claudia Williams, Julie Eldredge, Art Bodin, Cindi Maule and Amy Harris**

**2. Introduce Guests: John Stewart**

**3. Approve Minutes:**  yes, 9/21 and 9/27/16 minutes approved.

**4. General Discussion:**

1. Art presented his Activity Sheet/Agenda
2. Harwich Port Plaza proposal: a proposal for a Buy-Down option on one of the 2-bedroom units being proposed. A total of 6 retail units/5= 2 bedroom units in a building up front and parking in the back. Proposal to CPC for $100K approved unanimously by HHC.
   1. Due to be reviewed by CPC
   2. Discussion on how we need a CPC representative from HHC.
3. Middle School Re-Purpose : BOS on hold until next Town Meeting/Ballot question- being put on Production Plan
   1. No discussion tonight…
4. Willow Street: Town council to give proposal to BOS- title issue
   1. No discussion tonight…
5. American Dream: Letter to be sent to get resolution on contested deed- related boundaries-
   1. John from HHA says this program is done for now/shelved.
6. Thankful Chase II Project: This item is dead but one item remains and that is the $107K still needs to be returned.
   1. Discussion/questions re: is this CPC or Housing Trust funds? If CPC, it will be required to go back to CPC. If Trust funds, then it stays in the Trust. Cindi to look into.
7. Community Relations: Creating connections with other housing entities.
   1. Discussion around getting guest speakers in for our HHC meetings
8. Buy Down: $75K subsidy (John Stewart)- there are 2 of these totaling $150K. $75K comes from CPC funds and pays down the money due with deed restrictions.
   1. 2nd buyer got the $75K and closing in a week. The HHA is done with these until they get money again. They get this funding from the CPC funds which may come next year.
   2. HHA is also doing the Rental Asst. Program but the problem is people aren’t able to find rentals.
9. 93/97 Main Street: HECH/Habitat project:
   1. Board of Selectman to review and vote on 10/3 then going to Zoning Board after that.
10. Reports from other Housing Entities:
    1. Harwich Housing Authority: John Stewart (see above)
    2. CPC: Cindi Maule gave report on what it is, that is gets its money from CPC trust through taxes in MA. Affordable Housing has to be a minimum of 10% of funds. If they receive Aff. Housing applications, they recommend and the town votes on it.
11. Housing production plan: Julie Eldredge (HHC) and Cindi Maule (CPC) on this:
    1. Karen Sondberg is the Consultant on this.
    2. Waiting on the Plan to be completed by year-end.
    3. Discussion around sending a letter of support for the Middle School housing use.
12. Update Member Sheet to all committee members
13. Next Meeting dates/times: 11/7 and 12/5 at 4:30.

**Adjournment: 5:30pm**

**Posting officer: Claudia D. Williams HHC**