

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JANUARY 11, 2016
6:30 P.M.**

APPROVED

SELECTMEN PRESENT: Brown, Hughes, LaMantia, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Charleen Greenhalgh, Chief Clarke, Ginny Hewitt, Lou Urbano, Sally Urbano, Richard Waystack, Mary Warde, Joanne Brown, and others.

MEETING CALLED TO ORDER at 6:30 p.m. by Chairman Hughes.

WEEKLY BRIEFING

Chief Clarke announced the retirement of Lt. Michael Mason after 30 years of dedicated service to the Harwich Fire Department. The Board thanked him for his outstanding service and wished him well in his retirement. Chief Clarke further announced the promotion of Justyne Walorz to rank of Fire Lieutenant and introduced her to the Board. The Board congratulated Lt. Walorz on her promotion.

Ms. Warde updated the Board on the Library Preservation Project and said they are interested in continuing discussions with the Community Preservation Committee and will be attending their next meeting. Chairman Hughes encouraged their efforts and said that they should ask the Community Preservation Committee to reconsider this.

CONSENT AGENDA

- A. Minutes -
 - 1. December 14, 2015 – Regular Session
 - 2. December 21, 2015 – Regular Session
- B. Accept the resignation of Barry Worth from the Utility and Energy Conservation Commission
- C. Approve the recommendation of the Interview/Nominations sub-committee to appoint Darren Glidden to the Utility and Energy Conservation Commission subject to submitting a Disclosure with the Town Clerk
- D. Approve the recommendation of the Interview/Nominations sub-committee and the Conservation Commission to appoint member Robert Sarantis as representative on the Trails Committee
- E. Amend the Personnel By-Law Classification Plan to include the Animal Control Officer at Grade M-2 and approve revised Job Description for same
- F. Approve 2016 Common Victualler application for Dunkin Donuts at 175 Route 137 in East Harwich and 481 Route 28 in Harwich Port
- G. Approve annual renewal application by Reflections Auto Restoration for Auto Class IV Auto Repairman License

Ms. Brown moved approval of the Consent Agenda. Mr. MacAskill seconded the motion and asked Mr. Clarke to explain Item E. Mr. Clarke stated that the former Police Chief didn't think it was appropriate that the Animal Control Officer, who in this case is a uniformed Police Officer, be included in the HEA Union so he asked to have that position removed from that union. He reported that they did negotiate with the HEA and there was an agreement that if we had a uniformed Animal Control Officer, we would take it out of the HEA and put it into a more appropriate union, and if we ever hired an Animal Control Officer in the future that was not a uniformed Police Officer then that position could stay in the HEA. He added that they then approached the police unions to see if they would take the Animal Control Officer and from their perspective the Animal Control Officer was more of an auxiliary officer and not necessarily a full police officer so they did not want the position included in their unions. He said he believes it makes more sense to add the position to the non-union compensation plan. The Chief and Deputy Chief indicated that they were in agreement. The motion carried by a unanimous vote.

NEW BUSINESS

- A. Confirmation of the appointment of Donna Molino as Assessing Director with an annual salary of \$73,681 (Grade M-5, Step 3), effective January 12, 2016 – *discussion and possible vote*

Mr. Waystack, Chairman of the Board of Assessors, reported that the Board voted unanimously to recommend Ms. Molino for this position. He said she will do an excellent job for the Town and he heartily recommended that the Board of Selectmen confirm the appointment. Mr. LaMantia moved to confirm the appointment of Donna Molino as the Assessing Director. Ms. Brown seconded the motion and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORT

- A. Town Administrator's Annual Report

Mr. Clark outlined highlights of his 2015 Annual Report.

- B. Budget/Warrant Timeline

Mr. Clark outlined the upcoming dates on the Budget/Warrant Timeline.

- C. Muddy Creek update

Mr. Clark reported that we received the \$300,000 NOAA grant. He noted that the total revenue we have is \$6.4 million with \$4.6 million coming from grants. He added that most of the money is going to the construction.

- D. Pitch Pine removal at Little League Field

Mr. Clark reported that the trees are officially not within the right-of-way. He said he did misspeak when he reported that Mr. Hooper actually had some say in this. He said the trees are on school property and the reason they are asking for them to be removed is purely for esthetics. He

said this is in the domain of the Monomoy School District and the information has been provided to Mr. Carpenter. Chairman Hughes asked to be provided with a plot plan of the area to be sure.

ADJOURNMENT

Chairman Hughes adjourned the meeting at 7:08 p.m.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - January 11, 2016 BOS Meeting

- 01 Agenda.pdf
- 02 Retirement - Promotion Announcement.pdf
- 03 Minutes Dec 21.pdf
- 04 Minutes Dec 14.pdf
- 05 Barry Worth Resignation.pdf
- 06 Appointments.pdf
- 07 Animal Control Officer Reclassification.pdf
- 08 481 Rte 28 Dunkin Donuts Common Vic Lic.pdf
- 09 175 Rte. 137 Dunkin Donuts Common Vic Lic.pdf
- 10 Annual Auto Class IV Lic.pdf
- 11 Assessing Director ltr.pdf
- 12 Assessing Director Offer.pdf
- 13 TA Annual Report.pdf
- 14 Upcoming Budget Timeline Events.pdf
- 15 Muddy Creek Update.pdf
- 16 Request to Remove Trees.pdf