

APPROVED

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JUNE 25, 2018
6:30 P.M.**

SELECTMEN PRESENT: Ballantine, Howell, Kavanagh, MacAskill, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Evan Melillo, Interim Assistant Town Administrator Robert Lawton, Chief Guillemette, Carol Coppola, Amy Usowski, Robbin Kelley, Paul Doane, Cyndi Williams, and others.

WEEKLY BRIEFING

Chairman Kavanagh stated that she is removing from the agenda the item related to the Farmers Market and they will not be moving forward with it.

Chief Guillemette introduced the Board to the candidate for Regular Police Officer, Christopher Arrigo, and provided information on Mr. Arrigo's background.

CONSENT AGENDA

- A. Approve Minutes –
 - 1. May 21, 2018 Regular Session
 - 2. May 29, 2018 Regular Session
- B. Approve appointment of Christopher Arrigo as Regular Police Officer as recommended
- C. Accept resignation of Patricia Scarnici as alternate member of Historical District/Historical Commission effective June 30, 2018
- D. Accept resignation of Daniel Tworek from the CPC and Board of Appeals
- E. Approve vacation carry-over for Town Administrator
- F. Approve Road Race Application by American Lung Association for September 29, 2018
- G. Approve Road Race Application by National Multiple Sclerosis Society for September 7, 2018

Mr. McManus moved approval of the Consent Agenda. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

- A. Report on Pet Burial Ground expenditures

Mr. Lawton highlighted the following report on the pet burial ground expenditures dated June 20, 2018:

FACTS:

- 1. In the 2010 ATM it was voted to authorize a revolving fund to be used for "maintenance, care and support of Town Cemetery properties...". Funds were placed into the revolving fund each year thereafter.

2. In the 2016 and 2017 ATM under articles 58 and 45, respectively, funds were authorized in Departmental Revolving Fund Authorization, specifically Cemetery, in the amounts of \$50,000 FY17 and \$70,000 in FY18 for "Maintenance of town cemeteries."
3. Article 57 of the 2016 ATM authorized the transfer of 2.25 +/- acres on Queen Ann Road to be used for the development of a pet cemetery/crematory. No appropriation was made at that time.
4. In FY 16 through FY 18 the Pet Burial Ground was not listed on the Town of Harwich Capital Plan as, according to the Cemetery Administrator, the Cemetery Commission had estimated that the cost of the project would be under \$50,000.
5. May 5, 2017 a legal opinion was received from PK Law stating that the Board of Health did not have a role in creation of a pet cemetery. The opinion did note that a cemetery is set aside for the remains of a deceased person and not for animals.
6. May 16, 2017 four written proposals were received to clear, loam and seed the Queen Ann site. On April 21, 2017 four written proposals were received to procure and install a Gazebo for the Queen Ann site, on April 12, 2017 three written proposals were received for the installation of a well at the Queen Ann site, On July 20, 2017 one written quote (\$2,300) was received for electrical work at the Queen Ann site, On October 6, 2017 one quote was received (\$1,675) for electrical work on the Queen Ann site.
7. A bid was issued by the Cemetery Department for construction of a walkway at the Queen Ann Road site. The bid was opened November 16, 2017 and the pricing was in three phases of \$23,236; \$22,800; \$23,645 totaling \$69,681.
8. A contract was awarded for preparation and construction of the walkway to be effective December 11, 2017 for phase one and two totaling \$46,036.
9. April 22, 2018 a legal opinion was received from KP Law regarding use of perpetual care funds to develop a pet burial ground. The opinion states that Pet Burial Ground development funds may only be expended from funds generated from the sale of lots sold for the burial of animals not from sale of lots for a deceased person. The opinion further recommends that previously expended funds from the cemetery revolving fund be reimbursed to the revolving fund and a separate sub-account for pet burial ground/cemetery be created.
10. May 1, 2018 a confirming legal opinion was received stating that a separate revolving fund should be created as the Town cannot use the existing fund as it is restricted to "Maintenance of town cemeteries" and animals may not be buried in a cemetery, which is defined under the Mass General Laws, as a place for the burial of human remains.

REVIEW:

After speaking with the Cemetery Administrator I found that she believed that she could expend funds from the Cemetery revolving fund for the creation of the pet burial ground. This was based upon her understanding of a vote in 2010 which created the fund and has a broad expenditure definition, although still listed as a cemetery. The Cemetery Administrator did not add up the total proposals for the work on the pet burial ground which would have been over the threshold requiring a Capital Plan submission. She also believed that the \$70,000 in the FY18 revolving fund could fund the project. The administrator stated that she was not clear that income from cemeteries being for human remains could not be used for an animal remains burial ground. The cemetery administrator was made aware of the April 22, 2018 opinion but initially felt that she could continue with the project. The Finance Director took appropriate steps to clarify the legal opinions and stopped further payments on the pet burial area walkway and other expenditures. The Town Administrator, when made aware of the issue, took direct action after reviewing the matter with the Board of Selectmen and then by meeting with the cemetery administrator and stopping the project by cancelling the walkway project and stopping any additional work.

RECOMMENDED ACTIONS:

I do not believe that there was any direct attempt to circumvent the general law or Town Charter governing this project. I believe that the cemetery administrator should have realized the definition of cemetery was for only human remains, as outlined in the PK Law opinion dated May 5, 2017, however, she was operating under the assumption that the maintenance of cemeteries authorization in the revolving fund was defined by the original 2010 vote and could be used for the pet burial ground. Once made aware of the legal opinions of 5/5/17 and 4/22/18, which stated in part the inability to use the existing revolving fund for pet burial ground expenditures, the cemetery administrator agreed that the project needed to stop. The Cemetery Administrator assumed that when the project started the estimate for the work was under \$50,000 and felt that she did not need to go back to the Town Administrator and submit a Capital Plan request when the project exceeded that expenditure level.

SPECIFIC RECOMMENDED STEPS:

1. The Pet Burial Ground project should be put on hold and no further expenditures made until the following recommendations are reviewed, accepted or modified by the Town Administrator and the Board of Selectmen.
2. In the future, The Cemetery Administrator, working with the Town Administrator, must insure that appropriate legal opinions are requested, a financing plan is developed and reviewed before a new major project, such as the pet burial ground and or possible crematory, is started.
3. Proper submissions to the Capital Plan must be made for projects over \$50,000 in estimated value. In this particular case a submission should be made and included in the 2019 ATM warrant with a revised estimate of the total cost of the project.
4. The Finance Director should be supported in implementing the MUNIS purchase order system which will highlight expenditures that need to be questioned early in the payment process.
5. A new Assistant Town Administrator has already been directed to focus on procurement issues which will be another safeguard to prevent funds being expended without proper vetting.
6. A specific revolving account should be set up to fund the Pet Burial Ground and or Pet Crematory. The alternative would be to create a separate line item within the Cemetery budget for such purposes and fund it from general revenues at the next annual town meeting.
7. The Administrator will work with the Finance Director to develop the path to refund the cemetery revolving fund for the amount used for the Pet Burial Ground before the close out of the FY18 budget.

Mr. Ballantine said he would like the \$50,000 threshold for being on the Capital Plan to include internal costs such as work done by DPW. He added that this issue really emphasizes the need for mentoring and review throughout the process. Mr. Howell discussed that revolving funds are still Town funds and there should be some approval mechanism for their expenditure. Mr. Clark said we will take some of the points that were made by Mr. Lawton and implement those into the process.

B. Retiree Health Insurance Policy – second reading

Mr. Lawton reported that some outreach was done and noted that there were no changes to the document. He recommended that the Board adopt the policy. Mr. Ballantine moved that we adopt the health insurance recommendation of June 4, 2018 as read at the previous meeting (attached). Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

C. Revised Community Center Director job description

Mr. Lawton explained that this job description is for the existing work that Ms. Carey performs at the Community Center and does not include her work at the Cultural Center which will be addressed at a later date. Mr. Ballantine said this fulfills his request to make sure the pay scale reflects the position description and Mr. Howell agreed that this was his major concern. Mr. Ballantine moved that we approve the new position description for the Community Center Director at a classification of M-5, 40 hours. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

D. Reclassification of Water/Wastewater Superintendent position

Mr. Lawton outlined his memo of June 13, 2018 (attached) in which he recommended that the position of Water/Wastewater Superintendent be moved to Grade M-8 on the non-union compensation plan with Mr. Pelletier being placed at Step 6 in that grade noting that this reflects the wastewater responsibilities being included in his position description. Mr. Clark noted that the Water Commission agrees with the job description but would like the position to be looked at each year rather than every 5 years and he thought that was reasonable. Mr. Howell said he didn't think that would need to be in a motion and they can revisit it next year as it's at the Board's discretion anyway. Mr. McManus said they are an independent elected body and if they want to bring it up at any time it is up to them. Mr. Howell moved that we regrade the position for the Water/Wastewater Superintendent to an M-8, Step 6 effective July 1, 2018. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Mr. Clark and the Board thanked Mr. Lawton for his service during this time of transition.

E. Approve purchase of Town-wide Radio Equipment Phase 2 and authorize Chair to sign

Deputy Fire Chief LeBlanc stated that this system will come in very helpful during hurricanes and large events. He noted that the system was built last year, it is on the water tank on Oak Street and the Water Department and Recreation Department are using it with great success. Mr. McManus moved that we approve the award of the bid to Comtronics at \$83,387.46. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

F. Vote to sign contract with Specialty Vehicles for Ambulance as approved by Town Meeting

Mr. Howell moved to accept the contract with Specialty Vehicles Inc. in the amount of \$330,112 at the recommendation of the Fire Chief. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

G. Approve renewal applications for 2018 Hawkers and Peddlers & Weekday Entertainment Licenses by Salt Block Food Truck to be located at 575 Route 28, Harwich Port

Chairman Kavanagh pointed out that no one should be using Heather's Hairport private parking lot to access this food truck. Mr. MacAskill moved to approve the renewal applications for 2018 Hawkers and Peddlers & Weekday Entertainment Licenses by Salt Block Food Truck to be located at 575 Route 28, Harwich Port. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

H. Approve application for One-Day Wine & Malt Licenses by Harwich Cranberry Festival for summer concert series at Harwich Cultural Center on July 12, 19, 26 and August 2, 9, 16, 23

Mr. McManus recused himself on this item. Mr. Howell noted that they will be hiring professional bartenders for this event and he is satisfied that they will be following the law. Mr. Weiser stated that their plan is to start at 6:00 p.m. and end at 9:00 p.m. but they will open the gates at 5:45 p.m. Mr. Ballantine moved to approve the Harwich Cranberry Festival, the One Day Special Liquor License serving wine and beer at musical performances, sponsoring the summer Harwich Cultural Center, the dates are July 12, 19, 26 and August 2, 9, 16, 23, the hours from 5:45 to 9:00. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

- I. Accept donation from Harwich Cranberry Festival and Home Watch Companies for sprucing up the courtyard at the Harwich Cultural Center and occasional mowings

Mr. Howell moved to accept the donation from Harwich Cranberry Festival and Home Watch Companies for sprucing up the courtyard at the Harwich Cultural Center and occasional mowings for the purpose of Festival support. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

- J. Request by Lynn Schweinshaut for temporary speedbumps on Seabreeze Avenue and Wyndemere Bluffs Road

Mr. Clark noted that we received a petition from the residents in the area and the policy the Board has established indicates that we should get input from the Traffic Safety Committee which has been apprised of this as has the Police Department. Mr. Ballantine said we need to look at police presence and signs and he would like feedback on other options. Mr. MacAskill said people are parking there to go to the beach, there are kids in the area and you can't get two vehicles around that corner at the same time. He stressed that it is a danger. Chief Clarke said we are going to have a tragic accident there and we have had many close calls. He and Mr. MacAskill both commented that we don't have time to defer to a committee. Mr. McManus said there are a number of ways we can implement this including wider speed deterrents or speed humps and we ought to implement quickly and Mr. Howell agreed. Ms. Schweinshaut of 2 Seabreeze Avenue said the traffic has gotten continually worse and noted that everyone on the loop has signed the petition. She asked for something to be done sooner rather than later. Mr. Clark said he would like to see what we can do in the short term and bring back to the Board. Mr. MacAskill suggested temporary speedbumps in the short term. Chairman Kavanagh said it may be worthwhile to involve the Traffic Safety Committee. Mr. MacAskill stressed that this is a matter of public safety and the Board needs to do something right away and it a waste of time sending to the committee. Connie Young of 17 Seabreeze Avenue stated that they aren't looking for permanent speedbumps but rather something temporary through the summer months. Mr. MacAskill moved to approve the request by Lynn Schweinshaut for temporary speedbumps on Seabreeze Avenue and Wyndemere Bluffs and instruct the Town Administrator to get it done. Mr. Ballantine seconded the motion with the caveat that this will lead us into a permanent solution as we get into the winter months and have time and Mr. MacAskill agreed to include that as part of the motion. Mr. Howell cautioned that the speed limit is the same in the winter. Chief Guillemette said he considered increasing presence and signage but after hearing the concerns he thought speed bumps and making it a one-way should be considered. Mr. Clark asked the Board to include the acceptance of the donations in the motion. Mr. MacAskill added to his motion "and accept a donation from the neighborhood" and Mr. Ballantine agreed to the addition to the motion. Mr. Clark said the Town would do the installation. The motion carried by a unanimous vote.

- K. Annual Committee/Board Reappointments for approval

Mr. Howell moved to accept the list that was included in the packet with two exceptions, David Nixon that's an ex-officio position, as we have received no recommendations from a committee, and Mark Koopman, as I have been informed by Tom Caruso that he doesn't show up at meetings. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

L. Annual Miscellaneous Appointments for approval

Mr. Howell moved that we accept the list as contained in the packet for the 2018-2019 Miscellaneous Re-Appointments. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

M. Committee liaison assignments

Mr. MacAskill moved to accept the committee liaison assignments as presented. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

N. Move Farmers Market to Cultural Center – discussion

Mr. Clark said it is an outdoor market and questioned if we can partner up with the Cultural Center and continue the market for a longer period of time. He said if there is an interest in this, people can contact him.

O. Acceptance of deed for 31 & 33 Lakeview Drive

Mr. Clark said this was approved at Town Meeting and there is a statute for the Board to accept a property in lieu of taxes. He noted that K-PLaw prepared the deed which was signed today. Mr. McManus moved to accept the deed in lieu of foreclose for 31 & 33 Lakeview Drive. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

P. Public Beach 22 Agreement/status

Mr. Clark reviewed his memo to the Board dated June 21, 2018 regarding signage installation on Beach Road as follows:

Administration has been researching with our Town Surveyor the best way to install or acknowledge the location of town owned property at the end of the Beach Road Easement. Under surveying rules, only a 30 inch high concrete marker can be placed with the majority of the marker underground and only several inches above ground. The location of the town owned property at the end of the easement and going into lot 37 and Lot 36 of town property would be underwater during high and mid-level tide. The concrete bounds would create a trip and fall hazard in the surf. To install any other features of significance in the water would require a Chapter 91 permitting process and approval.

During one of my site visits, I met with Mr. Morris who is the owner on one side of the easement, he indicated a distinct preference that any signage be located on the easement only. The town surveyor did identify and highlighted on the attached diagram as a witness location to boundary markers at the end of a post and rail fence designating the width of the 40 foot easement. Administration will request the Department of Public Works to install signage at this location indicating edge of easement on each respective side and that the signage would point town property 65 feet. By locating the signage in this location it stays out of the water and

should not create a hazard. Mr. Morris did further request that Administration can put together an information sheet that shows the easement to the water and access to the town owned parcels is primarily available only during low tide times. The information sheet could identify the two town owned beaches with available parking in close proximity and encourage residents to use one of those beaches.

I believe for the summer this may be advisable course to take.

Mr. Howell said he is not in favor of putting markers in the water and commented it is a tort claim waiting to happen. Mr. McManus said the two little fences at the roadway is about as good as a delineation that we want to do. Mr. MacAskill said he believes our responsibility is only to put a bound at the end of the easement and the neighbors suggested they would put a bound at the end of their property. Mr. Clark said Mr. Morris was unwilling to do that and he hasn't had the discussion with Mr. Fitzpatrick. Mr. MacAskill suggested Mr. Clark meet with their attorney. Mr. Ballantine said we need to maintain the easement. The Board took comments from Mark McGowan of Rabbit Run regarding nourishment of the beach and Mr. Clark noted that it is part of the agreement that we not nourish the beach. Mr. McGowan said he didn't believe that pertained to reclaiming the Town lots and indicated that we should appeal to the State on this and it was his understanding that we were going to do so. Chairman Kavanagh stressed that we have to follow the agreement. She said putting something in the water does create a liability hazard for the Town. Mr. Clark said at the end of the 40 foot easement where the Town property commences is underwater so we cannot put the markers in so we will put them above the high tide mark and direct people how far it is until the Town property. He said as for what is being sought, in terms of the lines of sight for Town property we would have to go along the beach and find areas above the high tide where we can put those bounds in and we may have to go far afield to do that. He said for the short term putting in the street signs up would make the most sense. He questioned if the Board wants to look at the general area to see if there is a way to re-nourish Town owned property above the high tide line in certain areas. Mr. Howell said there should be further discussion on this issue on an agenda for a bigger discussion. Mr. Clark said he will proceed to put up the signage where we can on the easement, and where we can above the high tide line we can put up temporary stakes and we can put together an information sheet for neighbors or renters to be guided to go to the public beaches on either side. Mr. MacAskill asked Mr. Clark to meet with Mr. Fitzpatrick's attorney before we do anything because this has been in court already and Mr. Fitzpatrick is in disagreement and if the Board is in agreement with what Mr. Clark is saying then he wants to be on record that he is completely against it. Ms. Kavanagh said we have an agreement and we are abiding by the agreement and Mr. Howell agreed. The majority consensus was for Mr. Clark to proceed.

Q. Sewer Education/Public Outreach/Communications Coordinator for sewer project – L. Ballantine

Mr. Ballantine said we are embarking on a \$25 million project and he would like to focus on a Communications Coordinator as we are lacking a unified and coordinated approach to work with the community on this project to move forward in a positive and informed way. He recommended developing an RFP to hire contract help to have a lead coordinator. He commented that he wants people to feel good about the project. Mr. MacAskill said he supports that proposal. Mr. Howell said he is very much in favor of this and the committee would be well served to have someone to do this. Chairman Kavanagh agreed. Mr. Clark said Chatham doesn't have anything like this, nor does Barnstable or Falmouth and he asked for guidance on the skill set that is needed. Mr. Ballantine suggested they we will work with the Wastewater Support Committee and Town Administrator to

bring something back. Mr. Clark agreed but did express some concern for the potential cost. The Board took comments from Ms. Pflieger who commented that having someone to help with this would be an asset as the committee doesn't always know what they are supposed to be doing.

R. Cold Brook update

Mr. Ballantine said the point he wants to make is this is part of our CWMP and he would like us to make a clear statement that we want to get as close as possible to the original plan of removing houses to get to the savings that we promised everyone. Mr. Clark said in this case our mission is that we need to remove nitrogen so we don't have to sewer those homes. He stressed this isn't our property and HCT has been a great partner. He said there has been a difference of opinion but he thinks we have reached agreement regarding nitrogen reduction and the next step is to come back with how we are going to accomplish nitrogen reduction through an MOA. He said he hopes to come back with a presentation.

TOWN ADMINISTRATOR'S REPORT

A. Piping Plovers at Red River Beach

Mr. Clark said we have reduced the amount of barrier area and are hoping the plovers will take flight any day now.

B. Update on checklist for streamlining contracts

Mr. Clark said we have a department head meeting tomorrow and will go over our expectations for streamlining contracts.

C. Planning Board Hearing regarding expansion of Schoolhouse parking lot – June 26, 2018

Mr. Clark said he or Mr. Melillo will be attending the Planning Board hearing on this item. He said he will meet with Mr. Hooper to see what we can do in the short term to generate parking in that area. He said to do something on a permanent basis will probably be a capital item in the future. Mr. Howell said he would like to have agenda item with stakeholders such as Chamber with regard to seasonal paid parking. Ms. Kavanagh said they should also discuss the shuttle bus idea.

D. Middle School field plan and School Committee vote

Mr. Clark said he sent over the line of demarcation of the boundary to Supt. Carpenter and he hasn't heard back. He said he is looking for a vote from the School Committee.

E. Brooks Academy Museum improvements agreement – Bertaux + Iwerks architects

Mr. Clark reported that the Committee is hiring Bertaux + Iwerks Architects to look at the building and noted there is no handicapped access to the second floor. He said ADA will be their primary focus and noted that he has awarded the \$30,000 contract.

F. Departmental Reports – recommend monthly reports in lieu of weekly reports

The Board agreed on monthly reports with half being reported at the beginning of the month and half being reported mid-month.

SELECTMEN'S REPORT

Mr. Howell reported that the flagpole at Routes 137/39 is supposed to be a functional flagpole and they need to be held accountable to the contract. He said the panels have flown off and they are claiming that they have to be fabricated as special order.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 8:56 p.m. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513
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Christopher Clark, Town Administrator
Robert C. Lawton Jr., Interim Assistant Town Administrator

732 MAIN STREET, HARWICH, MA 02645

To: Christopher Clark, Town Administrator
From: Robert C. Lawton Jr.
Re: Compensation Review – Water Superintendent
Date: June 13, 2018

Following the completion of a review of salary and benefit rates in other comparable towns and for similar water superintendent positions you, Evan and I sat down with Dan Pelletier to review the initial findings. Based on that meeting and the request to look at additional information we can present our final analysis.

In all cases, Harwich provides a generous benefits plan, particularly with respect to percentage of health insurance paid by the town and the longevity benefit.

Water Superintendent

This is a 40-hour per week position and is currently a Grade M-6 on the non-union scale.

The current employee is at Step 9 \$98,837 which will increase to \$100,814 on July 1, 2018.

At Step 10 with a 7% longevity (FY18), the total salary would be **\$108,397** or **\$52.11** per hour.

Based on the review of the other Communities used in this analysis, Dennis, Brewster, Bellingham, Needham, Stoneham, Amherst, and Walpole which had similar positions and water department size the current:

Maximum Median Hourly Rate, including Longevity	= \$59.24
Maximum Average Hourly Rate, including Longevity	= <u>\$56.65</u>
Average	= \$57.95

Proposal – We are within the range of the minimum salary for the position. We are below the maximum salary for the position by \$6.51 per hour which is significant. The proposal is to move the position to grade M-8 step 6, on July 1, 2018 (FY19) \$111,228 from \$100,814 which is the current salary at M-6 step 9. The increase reflects the phase-in of new requirements to oversee wastewater by placing the position at step 6 which allows for the growth of the position to include the full impact of wastewater oversight. We also agreed with Mr. Pelletier, and we recommend that the Board of Selectmen adopt, that the position will not be reviewed for five years, July 2023. The difference in salary will be absorbed within the Water Department budget.

z/personnel evaluations/water superintendent review FY19

RETIREE HEALTH INSURANCE Regulation 2018

Subject to any eligibility rules or regulations proscribed by the town's health insurance plans, persons retiring from service to the Town of Harwich pursuant to G.L. c 32 (the public pension law), and who are not enrolled in a town-sponsored health insurance plan at the time of retirement, have one year from the date of retirement to opt in to participate in a town-sponsored health insurance plan as a retiree, as follows: retirees wishing to opt in during this one year time period may only be enrolled either at the next open enrollment period within one year after date of retirement, or, upon a qualifying event occurring within one year from the date of retirement. Written notification of such "opt in" must be given in writing to the Harwich Town Treasurer.

Those retirees who are enrolled in a town-sponsored health insurance plan at the time of retirement must sign the town provided form stating they will remain in the plan.

If a retiree who is enrolled in a town-sponsored health insurance plan chooses to opt out of such plan they may not return to any town-sponsored health insurance plan once they have opted out.

Related Document - June 25, 2018 BOS Meeting

- 01 Agenda.pdf
- 02 May 21, 2018 Minutes.pdf
- 03 May 29, 2018 Minutes.pdf
- 04 Police Appointment.pdf
- 05 Resignation of P. Scarnici.pdf
- 06 Resignation of D. Tworek.pdf
- 07 T.A. Vacation Carryover.pdf
- 08 Road Race ALA.pdf
- 09 Road Race MS Society.pdf
- 10 Pet Burial Ground Report.pdf
- 11 Retiree Health Insurance Policy.pdf
- 12 Community Center Director Job Description.pdf
- 13 Water-Wastewater Supt 01.pdf
- 14 Water-Wastewater Supt 02.pdf
- 15 Water-Wastewater Supt 03.pdf
- 16 Town-Wide Radio Equipment.pdf
- 17 Ambulance.pdf
- 18 Food Truck Licenses.pdf
- 19 Beer & Wine License.pdf
- 20 Donation.pdf
- 21 Speedbumps Request.pdf
- 22 Annual Committee Reappointments.pdf
- 23 Annual Miscellaneous Appointments.pdf
- 24 Liaison Assignments.pdf
- 25 Lakeview Drive Deed Acceptance.pdf
- 26 Public Beach 22 Memo.pdf
- 30 Sewers-Cold Brook.pdf
- 31 Piping Plovers.pdf
- 32 New Agenda Process.pdf
- 33 Schoolhouse Parking Lot Hearing.pdf
- 34 Ownership of Fields.pdf
- 35 Brooks Academy Improvements.pdf
- 36 Weekly Reports.pdf