

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JUNE 4, 2018
6:30 P.M.**

APPROVED

SELECTMEN PRESENT: Ballantine, Howell, Kavanagh, MacAskill, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Evan Melillo, Amy Usowski, Sean Libby, Lincoln Hooper, Carolyn Carey, Cyndi Williams, Art Bodin, and others.

Chairman Kavanagh reported that the Board had just come out of Executive Session where they approved Executive Session minutes and the Fire Chief's increase.

WEEKLY BRIEFING

Ms. Usowski, Conservation Administrator, provided a slide presentation on the piping plovers at Red River Beach. She reported that 4 piping plover chicks hatched at Red River Beach on June 1st. She noted that they are a locally threatened species and as such we are required by State law to abide by their management plan for piping plover protection and the Town contracts with Massachusetts Audubon to assist with our monitoring. She explained that an area of at least 1,000 meters around the chicks must be closed off to vehicles which would have closed off the beach but they worked with the State and Massachusetts Audubon to decrease that to about 400 meters which keeps the majority of the beach and parking area open. She stated that they are due to fledge around July 4th. She asked for the public's help to protect the threatened species and asked for volunteers to be monitors.

Deb Willsea, founder of Cape Cod Toy Library at 432 Route 28, explained their mission and asked for donations as well as volunteer help and noted that information is available on their website.

CONSENT AGENDA

- A. Approve Minutes – April 2 & 9, 2018 Executive Session
- B. Approve the Harwich Republican Town Committee's list of Election Workers
- C. Approve the appointment of Janet Evans as a full member of the Treasure Chest Committee
- D. Confirm the re-classification of the Library Director position
- E. Approve request by Verizon New England and Eversource Energy to relocate existing poles within the Town's right of way
- F. Approve the Award of Contract for the Brooks Library Exterior Restoration to Campbell Construction Group, LLC for the sum of \$698,500
- G. Approve application by Chamber of Commerce for Harwich 5K Road Race on June 23, 2018

Mr. McManus read the Consent Agenda and noted that Items B and C are being withdrawn and Item F will be taken up under New Business. Mr. MacAskill seconded the motion for discussion. The Board agreed that Item A would be taken up at the next meeting as the minutes weren't in the packet and in the future, Executive Session minutes that were approved during Executive Session, would be placed on the Consent Agenda for the next meeting. Mr. Howell moved to amend the motion to include

removal of Item A and Mr. MacAskill seconded the amendment. With regard to Item B, Mr. Howell noted that he met with the Town Clerk and there is a flaw in the Republican Town Committee's list that needs to be corrected. With regard to Item C, Mr. Howell explained that there was a resignation on the Treasure Chest Committee and as far as we can find out from both the front office and the Town Clerk, the person who resigned did not create a vacancy because that person was not an active appointed member last year so they're still full up and there is no room to appoint anybody yet. Mr. Howell's amendment to the motion carried by a unanimous vote. Mr. Clark clarified that the only items being acted on are Items D, E and G. Mr. McManus pointed out that he did not move to approve the Consent Agenda and that he simply read it. Mr. Howell then moved to approve the Consent Agenda as it pertains to Items D, E and G. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote. Chairman Kavanagh noted that Item F will be taken up at the next meeting because they didn't have all the information in their packets. Mr. Howell stated that they need to see the results of all bidders, it needs to be reviewed by our Finance Director and Town Counsel and there wasn't a prevailing wage schedule in the contract so it shouldn't be acted on tonight. Mr. Libby said those things went out in the bid packet and it's not part of the contract and Mr. Howell responded that the Board signs it and they need to see it. Mr. Clark noted that there is only one bidder in this case but that wasn't articulated and he acknowledged the need for the other items. The Board agreed to bring this item back on June 11th.

NEW BUSINESS

A. Treasure Chest Sticker Parking

Mr. Hooper reviewed his memo to the Board dated May 30, 2018 regarding his recommendation to restrict Treasure Chest usage to Harwich residents only as follows:

Tom Caruso, Treasure Chest Chairman, met with me today to request restricting access to the Treasure Chest to Harwich residents only. The impetus of this request is the fact that the Town of Dennis has closed their swap shop indefinitely and caused an influx of non-residents to utilize our facility. This increased business has stretched the volunteers too thin and Mr. Caruso is concerned about losing some if something isn't done to address the sheer volume of patrons.

To address this, I would like to recommend that the Town adopt a Treasure Chest sticker to be given to residents when they purchase a Disposal Area permit or beach sticker. Residents that do not purchase either would be provided a Treasure Chest sticker free of charge with documentation of residency. This sticker would allow an easy way to determine residency at the Treasure Chest.

We would like this change to become effective July 1, 2018, to coincide with issuance of other permits and to allow some time to notify current patrons of the Treasure Chest of the new policy. Although Mr. Caruso feels enforcement of this restriction can be conducted entirely by volunteers, I feel allocating a Town employee for the first two weekends of July is warranted. That is, patrons from other towns are going to feel aggrieved and angry when they are told they cannot use the Treasure Chest and having a full time uniformed staff member deliver the news will generate less potential acrimony than if delivered by a volunteer.

Mr. Hooper indicated that the process to obtain a sticker would be handled in the same way as the beach stickers. The Board discussed the proposal and Mr. Hooper took questions and comments

from the Board. Mr. MacAskill moved to approve the Treasurer Chest sticker parking as presented by the DPW Director for FY19 at no cost. Mr. Howell seconded the motion. Mr. Howell commented that this is about our trash stream which costs money and he doesn't see anything wrong with this as it is getting us back to the roots of what it was for originally. The motion carried by a unanimous vote.

B. Saquatucket Harbor Septic System Change Order #2

Mr. Clark noted that they are still working on this item and asked that it be held over until June 11th. He stated they are working on the septic field in the amount of \$70,000.

C. USEPA Southern New England Estuaries Project Grant Program – letter of commitment

The Board had extensive conversation regarding the proposed letter particularly as it pertained to in-kind staff time. After discussion, Mr. Howell moved to support the grant insofar as we are providing in-kind staff time and our portion, not to exceed \$250,000, by seeking approval for such sum at Town Meeting through an article. Mr. Clark suggested revising the third paragraph of the letter to indicate that the Board of Selectmen will seek funding from Town Meeting as an appropriation. Mr. Howell said the reason he wants this in an article is that he doesn't want to see it get tucked into our budget as an appropriation so that it is transparent. Mr. Ballantine seconded the motion and the motion carried by a 4-1-0 vote with Mr. MacAskill in opposition to the motion.

D. Fire Chief's Performance Evaluation

Mr. Clark reported that Chief Clarke received a satisfactory performance review and the Board voted to grant him an increase. He noted that Chief Clarke received 87 points with 65 points being the threshold for an increase and he added that he does an outstanding job. Mr. MacAskill thanked Mr. Clarke for his involvement in this community and added that we are very fortunate to have him as our Fire Chief.

E. Fire Union Contract

F. Re-classification of Deputy Fire Chief

G. SEIU Managers Union Contract

H. SEIU Compensation Survey (Phase 3)

The above items were not taken up by the Board.

I. Appointment of members to the Affordable Housing Trust:

1. Town Administrator
2. One Member of the Board of Selectmen
3. Members appointed by the Board of Selectmen (3)

Mr. Howell said he would be more than willing to be on this but suggested one year terms and said we should probably view this as a liaison position. Mr. MacAskill moved to recommend Don be the Selectmen member to the Affordable Housing Trust to June 30, 2019. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Mr. MacAskill moved to appoint Christopher Clark, Town Administrator, to the Affordable Housing Trust for a term not to exceed two years. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Chairman Kavanagh encouraged anyone from the public who may be interested in serving to contact the Town Administrator's Office.

TOWN ADMINISTRATOR'S REPORT

Mr. Clark and the Board thanked Mr. MacAskill for his outstanding service as Chairman.

SELECTMEN'S REPORT

Mr. McManus asked Mr. Clark to look into the Wi-Fi problems in Town Hall. Ms. Kavanagh asked the public to respect the piping plover situation at Red River Beach and asked anyone interested in volunteering there to contact the Conservation Administrator.

ADJOURNMENT

Mr. MacAskill moved to adjourn at 7:34. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - June 4, 2018 BOS Meeting

- 01 Agenda.pdf
- 02 Republican Town Committee Election Workers.pdf
- 03 Library Director reclassification.pdf
- 04 Verizon Eversource Petition.pdf
- 05 Library Exterior Restoration Contract.pdf
- 06 Chamber of Commerce Road Race.pdf
- 07 Treasure Chest Usage.pdf
- 08 SNEP Commitment letter.pdf
- 09 Affordable Housing Trust.pdf
- 10 Department Weekly Reports.pdf