

Cemetery Commission
Minutes of the Meeting – August 8, 2018

The meeting of the Harwich Cemetery Commission was at 100 Oak Street, Harwich, Commissioners Karen Young, Steven Conner, and Administrator Robbin Kelley were in attendance. This meeting was rescheduled from the August 7th meeting as it was not posted in time.

Meeting Called to Order at 8:34 a.m. in Room 1 by Karen Young.

Approval of the Minutes

Karen Young approved the minutes of July 3, 2018 with the addition to #12 board voted to table item for future meeting and it was seconded by Steven Conner.

Correspondence from Town Hall & Associations

1. Reviewed the material that were sent by Cedar Hill Cemetery on Arboretum and Walking Tours. Examples of maps for self-guided tours of notable plantings as well as detailed descriptions of individuals buried with biography and locations.
2. Letter from Diane DiGennaro and David Spitz on donated Eastern Redbud tree for Island Pond Cemetery. Robbin Kelley met Amy Usowski, conservation agent and Diane DiGennaro at Island Pond Cemetery to pick location. Diane suggested at the entrance behind rock and offered to care for the tree until it is established. Karen Young makes motion to accept the location and requests that it be put on the Board of Selectmen's agenda for approval it was seconded by Steven Conner.
3. Email from Amy Usowski, Conservation Agent to view damaged trees and tag for removal. Amy Usowski and Robbin Kelley went to Island Pond Cemetery to tag dead and/or damaged trees with red spray paint for removal. There were two large trees on Cranberry Avenue that will need immediate removal due danger of falling. DPW was contacted and they will put it on their schedule for immediate removal of trees on Cranberry and will let Cemetery Commission know when the remainder of work can be done.
4. Work order on Micciche lot in Mount Pleasant has been completed by Cemetery Department and rock has been placed to prevent any more damage from cars driving over the lot and it was been seeded. Lot owner has been contacted.
5. Email to Katherine Green on completion of Evergreen rail replacement and update on the Mount Pleasant Preservation project which will be going out to BID. Discussion on Mount Pleasant Article for BID process Robbin Kelley will check with Robert Cafarelli, Town Engineer and Procurement Officer for the town.
6. Email from Cynthia Eldredge on upcoming dates for meeting to be changed. Karen Young moves that we adhere to the fixed schedule unless we can't meet the quorum it was seconded by Steven Conner. Steven Conner makes motion that we start meetings at 8:30 and it was seconded by Karen Young.
7. No other business or correspondence from Town Hall or Associations.
8. Old Business; Kelley Cemetery Deed Robbin Kelley requested update from Paul Sweetser on update in reference to registered plan with registry of deeds.

9. Poison Ivy has been sprayed on the Newman Lot and on Cross Road Extension lots and work order has been generated for removal of dead poison ivy on lots.
10. Cemetery Office received phone call from Young and Fancy Signs on work on Evergreen sign. Karen Young makes motion that we commission the South Harwich Cemetery sign it was seconded by Steven Conner.
11. New Business; Residents and Nonresidents purchase of lots. We currently have rates for Full Body Burial lots each lot is \$800.00 for residents and \$900.00 for nonresidents, but not on cremations lots. Existing cremations lots are \$500.00 with no price difference for nonresidents. Steven Conner makes motion that nonresidents who purchase cremation lots pay \$550.00 it was seconded by Karen Young.
12. New Deeds signed were Michele Petersen-Minshall in Evergreen, Janice & James Stewart in North Harwich, Roland & Catherine O'Leary in Island Pond, Raymond & Anne Marie Marquis in Island Pond and Linda & Randolph Souza for Evergreen.
13. Bills that were paid were Eversource \$39.99 and \$6.06, Fairway Lawn & Tree Service \$75.00 and \$225.00 for spraying of poison ivy, Seaside Arborist Tree Service \$1,700.00 for removal of trees in Island Pond, July mileage \$45.23.

The meeting was adjourned at 9:40 A.M. Next meeting will be September 4th, 2018 at 8:30 AM.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator