

Minutes December 17th, 2014

Meeting called to order at 4:00pm

Present: Clem Smith, Tom Johnson, Jeff Williams, Martha Duffy, Bob Kingsbury, on the phone is John Crook.

Absent: John Moretti

Invited Guest:

Julie Quintero-Schulz (Assistant Town Administrator) informs the committee that as of this afternoon (December 16, 2014), both the Director of Golf Dennis Hoye and Head Pro Joe McNulty had been put on paid administrative leave for an undetermined amount of time. We hope this will be resolved quickly but it is an ongoing investigation and is private personnel matter.

Consent Agenda:

Approval of November minutes and November special meeting minutes. Motion to accept by Tom Johnson and second by Jeff Williams. Vote unanimous.

Old Business:

A. Winter plan 2015 – Clem Smith met with Shawn Fernandez and everything is in progress. Shawn has been in contact with contractors pursuant to the winter plan discussed at the last meeting.

B. Club House priorities and Budget Discussion

Tabled until next meeting due to Dennis Hoye not being here.

New Business:

A. 2015 Tournament Schedule

Bob Pleines for the men's sweeps, the men play every Thursday from the time the course opens in the season until it closes. They have about 60-72 people and would like to try and get a few more tee times if possible. If there are to be bumped from a Thursday for a tournament then they would like to be able to play on Wednesday.

Tom Johnson – feels the variation of this request needs to be clarified. He would like to get some input from Dennis Hoye before anything is decided on.

Clem Smith – due to Dennis Hoye not being here he feels as though this should be tabled until next meeting.

John Crook – The August 10th MGA tournament has not been verified by Dennis Hoye yet. Somebody needs to get in touch with the MGA to verify this before it is placed on the final tournament list.

Martha Duffy – WGAM tournament is listed as both April 30th and May 7th, only one of these dates is needed. Jenn Heath informs Martha Duffy they are both on the schedule until a date is chosen by the WGAM, both date are simply being held until that point for them.

Tom Johnson – would like to have the policy manual updated over the winter season.

This would include setting tournament dates and to figure out the economic impact to the golf operation holding said tournaments.

Bob Kingsbury – Would also like to see the economic impact to the course of holding weekend tournaments.

Bob Kingsbury motions to table the tournament calendar until the January meeting, would like to have more information and to have last years tournament holders be contacted to see if they are going to request dates this year also. Tom Johnson second and vote 6-0

B. Blocked Tee Times – tabled until January meeting

C. Capital Outlay

Cart Barn project has been moved to 2018, the marker is in place. Tom Johnson – feels as though some sort of revenue needs to be added into this in some way. Clem Smith – also feels that if the facility had multiple uses it would better serve the needs of the golf operation. The most logical approach would include maintenance functions perhaps, and enhanced energy technologies (solar) to be included.

D. Food Service discussion for 2015 – Jeff Williams and Ian Philbrick Report by Ian Philbrick:

- overall had a great response with the change from using paper products and going to China

- has built up the breakfast with having the \$1.99 special

- Staffing has been very hard this year but has ended the season with a good staff that does plan on returning with him next season

- Weekly member dinners were not possible this year do to staffing issues but does plan to try it again next year.

Clem Smith asks Mr. Philbrick how he feels the kitchen and other services are adequate. Is there anything that needs to be fixed or enhanced? Mr. Philbrick says the layout of the kitchen is great, there are some equipment issues that may come up soon that he will address.

Tom Johnson informs Mr. Philbrick that the budget will be done soon so to let the committee know if he needs anything replaced or fixed in the upcoming year.

Bob Kingsbury asks what the dates of the lease are. Mr. Philbrick informs him it is a 3 year lease with 2 – 1 year extension options. Lease started May 2013 – May 2016.

Jeff Williams asks Ian Philbrick:

- Do you see opportunities with more outside usage such as

BBQ's? Mr. Philbrick answers that you have to have a water source within 100 feet of any outside cooking station and there is not currently anything like that out there so that would not be an option at this time.

- What is the amount of people you can have for an event? Answers that the Board of Health is ok with up to 110 people.

- How has the on course ordering gone/snack cart gone so far? Mr. Philbrick answers the snack cart has not been going the way he had hoped it would. He does not make any money on the cart barely breaks even on it. The on course app is great and has been ok but has good hopes for it to do better next season.

- With regard to tournaments do you have the opportunity to communicate with them to set up things for/with them? Mr. Philbrick says the ladies usually do well but the men usually pass it off to him to decide. He does have contact with other tournaments to set up things with them also.

- How do you feel about the lighting in the restaurant? Mr. Philbrick says he actually does not like the fixtures that are in there right now. He has switched to LED bulbs and thought that might help a little but really didn't do much.

- Angelo asks Mr. Philbrick if he would be able to do outside catering. Mr. Philbrick says he does not have a license for off site but he can make and package it on property to be

picked up and chaffers can be rented from him to keep it warm.

- Tom Johnson – Our hope is that the restaurant will be a destination place for towns people rather than just a convince for golfers, do you feel the rent is appropriate?

Mr. Philbrick answers with his past experience in this industry he feels the amount is fair however, if the committee truly wants the restaurant to be a part of the golfing experience then there should be no rent. The person who runs the restaurant should be responsible for the utilities but shouldn't be a separate establishment that pays "rent" in his person opinion.

- Clem Smith says his face book page is great but wonders if the website could be enhanced a bit, and would like to know what going on with the sign that was to be put up at the entrance? Mr. Philbrick says he was working on having a sign made but the person who was doing it was not making it the way he wanted so he canceled it. With the staffing issues he had at the time he felt it was more important to focus on the business at the time. The website will be better in the future.

Correspondence:

No correspondence to discuss

Public Comment:

Connie Mahady wonders what is going on with Dennis Hoye and Joe McNulty. Julie Quintero-Schulz answers there is an investigation going on and it is confidential and will be treated that way. It is a personnel matter and we hope it goes quickly and hopes everyone will respect that. Dennis and Joe have been advised not to speak to anyone about the matter, the only people they should be talking to is the Town Administrator and herself.

Carol – would love for the restaurant to become a place that she and her friends can go and meet and have a snack, but the times she has tried to do this it has been closed so they stopped trying. The inconsistency of the hours and even the golf cart has hampered the restaurant. After hearing of the staffing issues that he has had now it is understood why.

Martha Duffy – the women’s league loves to go in after playing on Tuesday and have lunch. They can only do this on the days they play early in the spring and fall. When their tee times get changed to later times in the summer when they are done they all end up leaving rather than going into the restaurant.

Sori Belz – wonders if the deck area of the restaurant would welcome some of the ladies to use that area to get together to play bridge or stuff like that in the summer time? Also expresses her disappointment that there is no real progress on the bathroom issue. The issue was brought up in June/July and there is still nothing really going on with it. Julie Qunitero-Schulz says the issue is going to be fixed and she will continue to supervise that topic.

Bob Kingsbury - a little surprised by two of the dollar figures on the list of articles, one being the amount for the parking lot of \$235,000. Clem Smith clarifies that amount was put in as a marker by Dennis Hoyer based on discussions with the highway department. Bob Kingsbury feels this place holder is inaccurate since there has been no core samples or anything done to do any testing. He wants to make sure the standard is not going to be

lowered to meet the amount of the place holder. Also the \$49,000 place holder for the Solar B was discussed but not decided on. There was another option given by Shawn Fernandez that was being looked into. Mr. Kingsbury also brings up the fact that accurate delineation for the property line needs to be looked at before any kind of issue comes up. There has been a lot of resistance with getting this done. Julie Quintero-Schulz asks who the resistance is coming from and why. Mr. Kingsbury says from what he understands from the engineering department due to time and/or manpower to get this done. Mrs. Quintero-Schulz says she will look into it and get this done.

Adjournment motion by Tom Johnson and second by Martha Duffy vote 6-0

Respectfully submitted by, Jenn Heath, HGC Secretary