

Cemetery Commission
Minutes of the Meeting – November 21, 2017

The meeting of the Harwich Cemetery Commission was at 100 Oak Street, Harwich. Glass Room in COA, Commissioners Steven Conner, Karen Young and Administrator Robbin Kelley were in attendance.

Meeting Called to Order at 8:05 a.m. by Steven Conner.

Approval of the Minutes

Steven Conner approved the minutes of November 7, 2017 and it was seconded by Karen Young.

Correspondence from Town Hall & Associations

1. Reviewed BID opening from November 16th for Pet Burial Ground Walkway, Steven Conner makes motion to accept Phase 1 and Phase 2 it was seconded by Karen Young. Will request to be put on the consent agenda for the Board of Selectmen for approval?
2. Discussing on Rules and Regulation Article for changes to the Town of Harwich Cemeteries for May Town Meeting.
3. Discussion on Rules and Regulations for the Pet Burial Grounds Article.
4. Discussion of Amount for Revolving Account Expenditures and Totals.
5. Discussion on creating an informational brochure for the pet crematory.
6. Commission would like Cemetery Administrator to research Cemetery Software Companies.
7. New Deed for Thomas & Janice Dodge for 10 Pine Avenue (6 Graves) in Mount Pleasant Cemetery for \$4,800.00.
8. Deed Transfer for Miriam R Kender-Reis from 86 Elm Avenue in Mount Pleasant for Lot 520 (6 Graves) in South Harwich Cemetery.

The meeting was adjourned at 8:45 A.M.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator