

Cemetery Commission
Minutes of the Meeting – November 7, 2017

The meeting of the Harwich Cemetery Commission was at 100 Oak Street, Harwich. Glass Room in COA, Commissioner Chair Cynthia Eldredge, Commissioners Steven Conner, Karen Young and Administrator Robbin Kelley were in attendance.

Meeting Called to Order at 8:03 a.m. by Cynthia Eldredge.

Approval of the Minutes

Cynthia Eldredge approved the minutes of September 26, 2017 and it was seconded by Steven Conner.

Correspondence from Town Hall & Associations

1. Legal Ad for BID of Walkway in Phases from Robert Cafarelli, Town Engineer. Discussion of the three Phase project on the Pet Burial Ground Walkway. Went over the map, BID opening will be on November 16, 2017.
2. Email from Kim Eaton about Mount Pleasant water leak and when might it be resolved. The water has been shut off for the season we will have to try and isolate the leak when we turn the water back on in the spring.
3. Review of the July and August Revenue and Expense Reports.
4. Email from Bernard Lynch, Suffolk University to Robbin Kelley for Strategic Leadership Block 1 final grade A.
5. Email from Katherine Green on Community Preservation Committee presentation schedule on November 9, 2017. Cemetery Administrator will attend.
6. Email from Massachusetts Cemetery Association Fall Luncheon on Friday November 17, 2017.
7. Atlas Preservation Inc. Historic Gravestone Preservation Workshop. Commission reviewed the documentation, Steven Conner makes motion to accept proposal and schedule workshop in late April, Cynthia Eldredge seconded.
8. The Cemetery Commission tables the discussion on naming the pet burial ground until the next meeting.
9. Email from Jeanne Coleman Nasci on ongoing issue on parent's lot in Island Pond, Commissioner will look at lots in the area to come up with possible solutions for seeding in the spring.
10. New Deed for Will J. & Jane R Price for 95 Elm Avenue (Grave # 1) in Mount Pleasant Cemetery for \$900.00.
11. New Deed for Joao M. Raquel for 97 B, C & D, 98A, 108 C, D and 109 A & B Nickerson Avenue (8 Graves) in Evergreen Cemetery for \$ 6,400.00.
12. Paid bill: ICCFA yearly renewal \$99.00, Eversource for wells in Evergreen \$146.74 and Queen Anne Road \$5.53, Len Kalback Electrician \$1,675.00 and Shorey \$640.00 for Pet burial ground.

The meeting was adjourned at 10:19 A.M.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator