

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, NOVEMBER 6, 2017
6:30 P.M.**

APPROVED

SELECTMEN PRESENT: Ballantine, Brown, Howell, Kavanagh, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Roman Greer, Carol Coppola, Arthur Bodin, John Stewart, Gerald Beltis, Clem Smith, Robert MacCready, Linda Cebula, and others.

Chairman MacAskill opened the meeting at 6:30 p.m.

WEEKLY BRIEFING

No one appeared before the Board.

PUBLIC COMMENTS/ANNOUNCEMENTS

No one appeared before the Board.

CONSENT AGENDA

- A. Approve Minutes – October 23, 2017 Regular Session
- B. Approve request by Monomoy Regional School district for fee waiver for sign permit
- C. Approve recommendation by Town Administrator on The Port Bar & Restaurant license violations
- D. Approve and sign contract with Forte Landscaping & Construction Company for Playground Equipment Supply and Installation at Brooks Park in the amount of \$69,995
- E. Accept resignation of Robin Titus from Youth Services Committee

Chairman MacAskill noted that they would be holding Item D. Mr. Ballantine moved approval of the balance of the Consent Agenda. Ms. Brown seconded the motion and the motion carried by a unanimous vote. With regard to Item D, Chairman MacAskill stated that all the contract documents outlined in Article 4 of the agreement are not in the packet. Mr. Clark stated that we are in the process of changing over to the new contract forms so we will use that form. The Board agreed to bring Item D back next week.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

- A. Public Hearing – Application by Blue Stripe LLC d/b/a Cape Sea Grille for Annual Common Victualler, Wine & Malt Beverages License, Jennifer Ramler – Manager

Mr. Ballantine read the hearing notice into record. Mr. Alvan Ramler, father of the applicant Douglas Ramler, read the following statement from Douglas and Jennifer Ramler:

We would like to apologize that we are not able to be in attendance for this evening's meeting and are honored to have our father, Alvan Ramler, speak on our behalf.

We are applying for an Annual, Common Victualler, Wine & Malt Beverages License for our restaurant, Blue Stripe LLC dba Cape Sea Grille. We have held a Seasonal, Common Victualler, All Alcohol License for 16 years without incident. We would like to extend our operating season to 12 months. Currently our All Alcohol License expires on January 15th and we are very comfortable with serving only Wine and Malt Beverages until April 1st, when our All Alcohol License is in effect again. We have plenty of locked storage in which the alcohol will be kept during the time it is not permitted to be sold on-premises.

We are looking forward to having the opportunity to be a "Year Round" restaurant in Harwich and feel that with our loyal following, we will be successful. Also, we would like to be considered and put on a waiting list for an Annual, Common Victualler, All Alcohol License if and when one becomes available. Thank you for your time and consideration.

Mr. Ballantine suggested petitioning the State, as we had done in the past, for additional Annual, All Alcohol licenses and Ms. Brown and Mr. Howell agreed that it was a good idea.

Ms. Kavanagh moved to approve the application by Blue Stripe LLC d/b/a Cape Sea Grille for an Annual, Common Victualler, Wine & Malt Beverages License, Jennifer Ramler – Manager. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

B. Annual Meetings with the Selectmen:

1. Traffic Safety Committee

Mr. Beltis, Chair, provided the annual report of the Traffic Safety Committee and took questions and comments from the Board.

2. Housing Authority

Mr. Stewart, Chair, provided the annual report of the Housing Authority and took questions and comments from the Board.

3. Harwich Housing Committee

Mr. Bodin, Chair, provided the annual report of the Harwich Housing Committee and took questions and comments from the Board. Chairman MacAskill said he would bring back an agenda item to discuss the charge of the committee.

NEW BUSINESS

A. Golf Fees and Rates for 2018

Chairman MacAskill stated that he pulled this item from the agenda as the hearing wasn't advertised for the appropriate amount of time.

B. Free Cash certification

Ms. Coppola reported that they closed the year on October 23 at which time a representative from the Department of Revenue was here to review all of our financial records and to set preliminary free cash which was certified the following day at \$3,576,156.00. She reported that \$1,300,000 is from excess revenue, unexpended appropriations was \$1,600,000, receivable balances were lower than they were in the prior year which added \$100,000, there was \$20,000 remaining from the previous year's free cash, and there was overlay surplus so the Board of Assessors met and determined that they could release \$25,000. She noted that she has closed out some old balances in special revenue funds and that added \$240,000 to free cash and some of these date back 7-10 years. She said she would provide the information on the Water Fund in an email to the Board. She noted that they worked very hard to pull all the CPC funds out of the General Fund. The Board and Mr. Clark thanked Ms. Coppola for her efforts. Mr. Howell recommended having this as an agenda item as there is some rumor as to what the amount and allocations are for the CPC funds.

C. Board of Selectmen committee appointment & confirmation responsibilities and general discussion of committees

Chairman MacAskill said he has heard rumors multiple times in the last month that the Board of Selectmen is holding up appointments. He stated that the Board has been talking for a couple of years about turnover on committees and getting new people involved. He explained the process which includes submitting a Citizens Activity Form and having an interview with the Interview Subcommittee who brings forward their recommendation to the full Board. He noted that if the Subcommittee doesn't bring someone forward, the full Board doesn't ask them why although it is public record as anyone can attend those meetings. He commented that it is insulting to hear that the Board of Selectmen is holding things back. He noted that the Board is following checks and balances so that we put people on committees without private agendas and people that fit on certain committees. He noted there has been discussion for over a year about disbanding the Trails Committee as well as merging them with the Bikeways Committee and he discussed the difficulty in managing the current 54 committees by a part-time Board. He explained that that Board asked him to speak to the Conservation Agent about the Trails Committee serving as volunteers under her and she agreed to that. He noted that he passed that on to the Vice-Chair because he wasn't going to be at the meeting but it had been discussed at two different meetings and then all the sudden it was a surprise that the Board disbanded the committee and was written up on one of the local sites, Harwich Old Timers, that the Board didn't do it correctly. He added that it is also in their rights to confirm or not confirm representatives to committees, such as the Housing Authority who picks somebody to be their representative on the CPC. He stressed that he would like to get a little bit of turnover on some of these committees.

At Mr. Howell's request, Chairman MacAskill said he would agenda an item on our posting method and noted that a lot of communities are going back to a bulletin board. Mr. Howell noted that the official posting method is the internet and the Town Clerk is secondary. He pointed out that the

Town Clerk is the keeper of records and she's at the gateway for this. The consensus of the Board was that Mr. Howell would draft a change to the policy.

TOWN ADMINISTRATOR'S REPORT

A. Capital Budget Summary update

Mr. Clark reported that he has allocated \$1.5 million of free cash to the capital budget, \$500,000 for snow and ice, \$250,000 for OPEB, \$125,000 for the Cultural Center operations, and \$850,000 for stabilization. He noted that he doesn't know whether the Monomoy assessment will be the same at this time. He also noted that he would be prioritizing Town CPC requests by category and would be presenting that to the Board.

He discussed the golf project which he stated includes reconfiguring the parking lot, taking down some of the old golf buildings, and putting up a new cart barn. He stated that in their zealously to get that project going and to make some progress on it, they did clear a little bit too much and went beyond the Order of Conditions by 276 square feet. He added that they did not get the site plan to the Planning Board in a timely fashion so he will work more closely with the Golf Director to shepherd this project through.

Mr. Clark said he thinks it makes sense to go ahead with the restaurant portion of the Saquatucket Landside project and he would like to more actively pursue that and bring something back. Chairman MacAskill said that he heard from Mr. Hart, former Chairman of the Saquatucket Landside Committee, and he has asked that the committee be reinstated to get us through the construction. He said he would be bringing that item back next week. Mr. Clark noted that the waterside project at Saquatucket is going well and he may ask the Harbormaster to come in and speak on it.

Chairman MacAskill said he would like to get an update on the sewer project next week.

B. Departmental Weekly Reports

There was no action or discussion on this item.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 7:58 p.m. Ms. Brown seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - November 6, 2017 BOS Meeting

- 01 Agenda.pdf
- 02 Minutes Oct. 23, 2017.pdf
- 03 MRSD Request for Fee Waiver.pdf
- 04 The Port Recommendation.pdf
- 05 Playground Equipment Contract.pdf
- 06 Committee Resignation.pdf
- 07 Cape Sea Grille Liquor Application.pdf
- 08 Traffic Safety Committee.pdf
- 09 Housing Authority.pdf
- 10 Housing Committee.pdf
- 11 Golf Rates.pdf
- 12 Free Cash.pdf
- 13 Capital Budget Summary.pdf
- 14 Weekly Reports.pdf