

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, OCTOBER 16, 2017
6:30 P.M.**

APPROVED

SELECTMEN PRESENT: Ballantine, Brown, Howell, Kavanagh, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Carolyn Carey, Lincoln Hooper, Dan Pelletier, Amy Bullock, Jack Brown, Robert Sanborn, Christine Joyce, Larry Cole, Wayne Stone, Valerie Bell, Terry Hayden, Andrew Docken, and others.

WEEKLY BRIEFING

Ms. Carey announced upcoming events at the Community Center.

PUBLIC COMMENT/ANNOUNCEMENTS

No one appeared before the Board.

CONSENT AGENDA

- A. Vote to remove Tom Stello as a member of the Planning Board per the recommendation of the Planning Chair due to lack of attendance

Mr. Ballantine moved approval of the Consent Agenda. Ms. Kavanagh seconded the motion. Mr. Howell stated that the Charter calls for a specific number of sequential absences and he wants to look at their minutes to make absolutely certain. The motion carried by a 4-0-1 vote with Mr. Howell abstaining from the vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

- A. Green Communities Presentation and Participation – Seth Pickering, S.E. Regional Coordinator

Mr. Pickering provided the attached Power Point presentation on Green Communities and took questions and comments from the Board and Mr. Clark.

- B. Annual Meetings with the Selectmen:

- 1. Voter Information Committee

Ms. Joyce provided the annual report of the Voter Information Committee and took questions and comments from the Board.

- 2. Bikeways Committee

Mr. Docken provided the annual report of the Bikeways Committee and took questions and comments from the Board.

3. Trails Committee

Mr. Stone provided the annual report of the Trails Committee and took questions and comments from the Board. Chairman MacAskill asked Ms. Brown, as liaison, to meet with the full committee right away to point out who hasn't taken the ethics test and to get some structure to the committee before they do anything else.

NEW BUSINESS

A. Proposed Wireless Communications Lease RFP for property located at 196 Chatham Road

Mr. Pelletier outlined the following information from his report to the Board:

The Town solicited an RFP back in 2013 for the lease of land to install and operate a wireless service tower & communications facility. The winning bidder at that time was AT&T whom was paying rent to the Water Dept. & Town (%50 split) until June of 2015 when they decided to terminate the lease(\$30,000 Buyout). Hoping to enter another agreement.

More recently, the Water Department has been corresponding with a site acquisition specialist for one of the major cell providers who is expressing a strong interest in installing a cellular monopole here at 196 Chatham Rd. That being said, the BOS issued the RFP and signed the lease agreement while the Water department facilitated site visits, oversight of the lease, etc. There are stipulations within the RFP that require town meeting authorization.

That being said, I am hoping to open a dialog with the BOS to see if they would like to consider this opportunity. Upon confirmation I will move forward with updating the RFP, bidding the project, and get it ready for the spring town meeting.

There was discussion between the Board and Mr. Pelletier regarding opportunities for more than one carrier including subletting, earmarking revenue for wastewater, and revenue sharing. After discussion, the consensus of the Board was that they are willing to continue to explore this and have an RFP prepared and brought back.

B. Request from Cemetery Commission to name the pet burial ground the "Christine Wood Memory Garden"

Ms. Kelley provided a brief history on Ms. Wood. Mr. Howell was in agreement with the proposal. Chairman MacAskill said he applauded Ms. Wood's contribution to the Town but said a more fitting name would be the Harwich Pet Cemetery and it would be more fitting to name the gazebo or benches in memory of Ms. Wood. Ms. Kelley said it isn't a cemetery but rather is a burial ground. Ms. Brown asked for clarification as she thought it was going to be a memorial

garden at the pet cemetery and Ms. Kelley clarified that the burial ground would be called the Christine Wood Memory Garden. Ms. Brown and Ms. Kavanagh said they were not aware that this was the case. Ms. Kavanagh suggested that Ms. Kelley go back to the Commission and see if they would be willing to call it the Harwich Pet Burial Ground. Mr. Howell suggested naming it the Christine Wood Memory Pet Garden and Ms. Brown said it needs to have "Pet Burial Ground" in the title. The consensus of the Board was for Ms. Kelley to go back to the Cemetery Commission with this.

C. Reconsideration of FY 18 Disposal Area Fees – C&D rate increase

Mr. Hooper outlined his letter to the Board dated October 5, 2017 regarding "Reconsideration of FY18 Disposal Area Fees" as follows:

After reading the Board's FY 19 Budget Message and having a member of the Board email me an idea on how to raise additional revenue at the Disposal Area, I decided to review our commercial fees and compare them to market conditions. Although the Board voted a \$10 increase in the C&D tip rate last May (effective July 1), it appears our primary competition (the Town of Yarmouth) has raised their rate to \$145 since our increase. On April 5, 2017, the date on my FY 18 Disposal Area Fee Recommendation memo (attached), the Town of Yarmouth was \$140 per ton and was unsure if they were increasing their C&D rate. They decided to increase their rate after I had conducted the fee survey and made it effective July 1, 2017.

Our C&D tonnage has increased dramatically and nearly doubled in the last four years (see attached C&D Tonnage spreadsheet and graph). I attribute this to three factors: Strong building and remodeling business, other towns increasing their rates to \$200 per ton to drive the material elsewhere and our favorable disposal rate that is currently below market conditions. Given these circumstances, I would like to recommend that the Board consider raising our C&D tip rate to \$145 per ton to match the Town of Yarmouth's price. Doing so would provide approximately \$47,000 in additional revenue.

It should be noted that I am making this recommendation solely based on market conditions and the Board's desire to maximize revenues. This is the first time I have ever made a mid-year fee recommendation to the Board and do so somewhat reluctantly. Although I wait as long possible to make my annual recommendation to the Board (usually April) to be as close to market conditions as we can, the market changes. In this instance, the Yarmouth Board of Selectmen gave their DPW Director Jeff Colby the autonomy to move their C&D disposal tip fee within a set range. In this instance, Mr. Colby increased their fee in reaction to an increase their contracted trucking costs that was effective July 1, 2017.

Mr. Clark suggested that Mr. Hooper come back with a more formal proposal and Chairman MacAskill agreed and noted that we had given no notice to the public. Ms. Kavanagh also recommended raising the fee by at least \$10 and Ms. Brown agreed. Mr. Clark indicated that we would need a public hearing on this. Mr. Howell stressed that fees are supposed to be tethered to the cost of doing business by state law. It was the consensus of the Board that Mr. Hooper should

come back with a more formal proposal. Chairman MacAskill said he would speak to Mr. Clark tomorrow about getting this on the agenda in the form of a Public Hearing.

D. New Open Meeting Law Update

Chairman MacAskill asked who is responsible for the information flow and the training on this. Mr. Clark responded that when we have a change like this, he will bring it to a Department Head meeting and ask them to distribute it. Ms. Brown recommended they share this with the committees they are liaison to. Mr. Clark said we could do an Open Meeting Law presentation and said he would schedule it. Mr. Ballantine said he would like to see a cover letter with some key points and he would work with Mr. Clark to put it together.

E. Tax Collection Policy & Procedure

Mr. Clark reported that we haven't made as much progress on this as we would have liked. He noted that they have had a couple of meetings and one of the things they found out from that list that was provided was that there are a fair amount of errors and we are trying to work through the list to get a better quality list to work from. He stated that they don't want to sell liens on properties they are not sure of. He noted that some of these errors go back 10-15 years and are not obvious and he stated that we have engaged a title search firm to look at some of the problems. Chairman MacAskill asked about properties that we know aren't mistakes and exploring with a firm to collect on these ourselves. Mr. Clark said he'd like to vet them 10 to 15 at a time and is concerned about compounding a mistake. He said we would want to find those that are clearly obvious and he would meet with the Tax Collector to determine the approach to take. Chairman MacAskill suggested having a firm start to work on 5 properties.

F. Discussion on State Bid Process and Procurement

Mr. Clark outlined his letter to the Board dated October 12, 2017 regarding "Current Procurement Practices" as follows:

Pursuant to the Town Charter, the Town Administrator acts as the Town Chief Procurement Officer. Operationally, the current practice is for procurement that requires bid documentation be coordinated through the Town Engineer. Town Engineer, although not having the necessary designations, has been very skilled in putting together procurement materials. The individual departments worked through either myself for all procurement advice and specifically the Town Engineer for preparation of the bid documentation. Sandy in our office coordinates placing ads in the paper and the distribution of materials to potential bidders. The bid openings and the recommendations are coordinated by the Town Engineer. I will do a final review before sending the material to the Board of Selectmen for award for contracts above the \$50,000 limit set by the Board of Selectmen.

I believe there is considerable opportunity for improvement in this process. First, to establish a purchasing system so when contracts are awarded and matched up financially, the purchase order is contained within our accounting system. Second, we establish town boilerplate contracts that represent the interests of the Town for the

majority of contract awards, or to use industry contracts such as AIA (American Institute of Architects) based contracts. We should avoid as much as possible the use of vendor contracts. The Operational Services Division of the State does utilize contracts that the town may have to use in order to take advantage of the state bidding process.

Administration makes every attempt to share updated summary procurement information with all departments as this information is updated and available through our monthly Department Head Meetings. The Town's procurement process attempts to match up with current State Law. I believe that our current process is fundamentally sound but could certainly use additional enhancements such as stated above to improve our process.

Chairman MacAskill said he believes it is a big deal that the Town Engineer doesn't have the necessary designation. He questioned who in Town can do procurement right now legally. Mr. Clark responded that legally you don't have to have the certification to do procurement and legally by the Charter he is named Chief Procurement Officer so he can do procurement. He stated that not every town has somebody that has received the training but commented "how do you do something and not be certified when the certified program is offered, so I have gone through the process, I have been certified 6 or 7 years." He noted that Ms. Carey has also gone out and gotten the approval. He stated that Mr. Cafarelli has been doing it and the fact that he doesn't have certification is not inappropriate and he probably keeps himself as current as he can. Chairman MacAskill asked Mr. Clark to elaborate on his comment in his memo to the Board that there is opportunity for improvement. Mr. Clark responded that there is a need to do purchase orders and MUNIS allows it but the Town hasn't engaged in that and the community is very decentralized especially in procurement. He added that we should have standard contracts. Chairman MacAskill stated that he read the Municipal Modernization Act from November 2016 and in that there were quite a few changes to procurement, one of them was developing separate quote solicitation documents which include standardized written scope of work and incorporate the necessary statutory forms. Mr. Clark responded that he doesn't think we have a standard spec sheet, all the specs are done by Mr. Cafarelli so he has a boiler plate, the forms are non-collusion and that's standard as part of the process. Chairman MacAskill asked how many people have we trained to post bids on CommBuys which is now an advertising requirement along with the Central Register and Mr. Clark responded that it is only Mr. Cafarelli. Chairman MacAskill stated that if we only have Mr. Cafarelli, who was out sick, and the Town Administrator, it seems that we aren't really doing it the way the IG's spreadsheet says to do it. He stated that a big reason we hired the Assistant Town Administrator was for procurement review and oversight and he questioned why she isn't doing it as well as how are we going to get to the point that we don't have one person doing all this work with the amount of money we are spending in Town and the amount of contracts we are entering into. Mr. Clark responded that when he hires people he looks at the different skill sets and we do have some in house talent, Ms. Carey does a nice job in certain areas she is assigned, Ms. Greenhalgh doesn't necessarily have that procurement experience as a backdrop so we would have to increase her skill set. He also noted that he brought back information from another town on how to set up a procurement office and he has met with Ms. Greenhalgh to start work on doing that. He stated that with so much on the plate its sometimes difficult to focus on things but that is something we need to have additional focus on and Mr. Cafarelli having some health concerns and not being available has definitely highlighted the need to do that. Chairman MacAskill said he would like to get a timeline for putting it together so we

do have a procurement department and part of the vote for the Assistant Town Administrator was to bring that to the next level. Chairman MacAskill stated that all contracts of \$10,000 must be certified by the Town Accountant as well as Change Orders and we haven't done that. Mr. Clark stated that we can create a form and contracts with that as a mandatory sign off. Chairman MacAskill stated that if he is asked to sign contracts, we are going to follow the process the way it is supposed to be followed or he is not putting his name on it. Mr. Ballantine said it sounds like we desperately need a clear process with the tools we have available and it would be a top priority for him. Ms. Kavanagh agreed and said we need to better define the process. She added that some of this was mentioned in the audit report so anything we can do to clean this up quicker would be best. Mr. Howell agreed and said he would like to delineate that there is a difference between being Chief Procurement Officer and having signature authority. He stated that one guides the process in accordance with law, the Board has signature authority and has every right to look at the process and make sure its followed and recommend changes so they can be sure that when they do affix their names that the process has been followed from beginning to end. He commented that nothing can get you into more trouble than either personnel issues or contract issues.

G. Policy for Approval of Municipal Contracts

Chairman MacAskill stated that in 2014 the Board approved a policy to allow contracts of \$50,000 or less to be approved by the Town Administrator and he commented that he doesn't like the policy. He stated that prior to that the Board looked at all the contracts and signed them all. He stated that not signing them doesn't release them from any liability and they need to pay attention to what we're spending our money on. He said he thinks the policy should be amended and they should be looking at the contracts. Ms. Brown pointed out that the previous policy in 2009 gave the Town Administrator authority to sign for \$25,000 and under. Mr. Ballantine said he thought the process should have leeway to get basic things done and let the Board concentrate on the bigger issues. Mr. Ballantine said that with the way the budget has grown, he is fine with this but they should be aware of what's going on. Chairman MacAskill provided two examples of contracts the Board was not aware of. Mr. Clark noted that he asked to move the threshold to \$35,000 from \$25,000 and the Board decided to go to \$50,000. Ms. Kavanagh said she doesn't want to see every contract and suggested a monthly report of the contracts that have gone out and Ms. Brown agreed. Mr. Howell stated that similar generic items should be together and questioned if we have an audit process for contracts to see if we are following procurement regulations. Mr. Clark stated that if the departments are using the state contract then they already comply with the law and we are supposed to review to see that we have cumulative contract for all agencies and he doesn't know how well we do that. Mr. Howell asked if we have a process to statistically review contracts over the course of the year and Mr. Clark responded that this is a better question for the Finance Director and he can get that answer from her. The consensus of the Board was that they were agreeable with the \$50,000 threshold. Chairman MacAskill was not in agreement and Mr. Howell said he'd rather have it be \$25,000.

H. Support of the Cape Cod Tech High School building project – discussion (*Note: This item was addressed after "Public Hearings/Presentations"*)

Mr. Ballantine moved to support the Cape Cod Tech High School building project. Ms. Kavanagh seconded the motion. Supt. Sanborn took questions from the Board regarding the square footage,

their engineering technology program, and cost of repair of the existing facility and upgrading the shops. Mr. Howell commented that he would love to get some sort of promise on the part of the school that the process itself is looked into and potentially altered with regard to the Regional Agreement as it calls for an overt majority of the people who vote irrespective of individual town lines and theoretically you can wind up with 2 populous towns telling the other towns that they are on the hook for borrowing. Supt. Sanborn responded that this is the first time that question has come up and added that it's how the district was formed. He discussed construction costs and noted that the Ellen Jones Dental Center will no longer be there but would love to have it stay on property or in close proximity. The motion carried by a 4-0-1 vote with Mr. Howell abstaining from the vote.

OLD BUSINESS

- A. Draft Electronic Communications Policy for Elected Officials and members of boards, committees and commissions

Chairman MacAskill reported that it is going to cost \$3,800 to get email addresses for our committees. Mr. Howell stressed that everyone should be obligated to copy their Chairs on committee emails and he doesn't think everyone has to have an email. Ms. Brown and Ms. Kavanagh agreed that only Chairs need emails. Ms. Brown reminded the Board that she has problems using her Town email address and we need to look at this before we spend money as we may need software. Mr. Clark noted that we are in the process of doing an IT review. He said we can include changes in the operating budget and Chairman MacAskill stated that realistically for an IT review to be finished and go through the budget process we are looking at a Town Meeting vote in May. Mr. Clark said his recommendation would be that they at least include it in the operating budget if we are going to have an adjustment. Chairman MacAskill said this would be a step up in professionalism and customer service, as well as complying with Open Meeting Law for \$3,800 until we do a review. Chairman MacAskill said the liaisons will have to walk their committees through the policy. Mr. Howell said we have to let them know you can't do business internally through an email box. Ms. Kavanagh moved to approve moving forward with adding 45 email accounts for the Chairs of each of our committees, boards and commissions listed on our website at the cost of \$3,690. Mr. Howell seconded the motion. At Mr. Clark's request, Ms. Kavanagh amended her motion to include a timeline of 90 days. Mr. Howell seconded the amendment and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORT

- A. Saquatucket Development Landside update

Mr. Clark reported that the Board had asked to put into place those elements for Value Engineering and we are processing that. He said there was an associated charge and he asked for a discount as they were at fault for some of it. He said \$16,000 was requested and \$12,000 was agreed to for those changes and the majority of that was for the engineers to do the screws into the ground as opposed to the pilings being driven.

- B. Cape Cod Tech School – Explanation of the October 24, 2017 vote

Mr. Clark reported that the 2 sample ballots were in the Board's packet, one for the assessment the Town would have for doing the project, and the second is for the Town to do a debt exclusion so we have the mechanism to pay for the project.

C. Design plan for the Station 2 renovation project

Mr. Clark reported that the Chief is planning on coming in to do a presentation.

D. Departmental Weekly Reports

The Board did not discuss this item.

SELECTMEN'S REPORT

A. Power Point Presentation on Audit

Chairman MacAskill asked that the presentation be put on the website along with the audit letter.

B. Budget Warrant Timeline - info only

Mr. Howell stated with regard to the Consent Agenda Item concerning Mr. Stello's membership on the Planning Board, out of curiosity since there was a letter sent to the Chair that precipitated this, there is at least one other member with the same number, if not more absences than Mr. Stello and the Chair is not requesting any action taken against that member, and he is judging that by the minutes. He added that there are no minutes for the Planning Board from July 25 forward. Chairman MacAskill asked Ms. Kavanagh, as liaison, to check with the Chair. Mr. Howell said he would share the member's name with Ms. Kavanagh.

ADJOURNMENT

Ms. Brown moved to adjourn at 9:15 p.m. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

GOING GREEN, WHAT DOES IT MEAN?

Cities, towns and other local governmental bodies can reduce their energy costs by:

1. Establishing an Energy Committee / Designating an Energy Officer
2. Establishing an energy baseline for municipal buildings, schools, streetlights and all vehicles
3. Performing Energy Audits on municipal buildings
4. Implementing energy efficiency measures (e.g. town investments, utility rebates and incentives, grant programs and performance contracting)
5. Changing behaviors: (e.g. energy conservation policies)
6. Exploring renewable energy opportunities



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Town of Harwich
Green Communities
Presentation

Board of Selectmen
October 16, 2017

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COMMONWEALTH OF MASSACHUSETTS

Charles D. Baker, Governor
Matthew A. Beaton, Secretary
Judith Judson, Commissioner

The Green Communities Division
Partnering with Massachusetts
Cities and Towns

Seth Pickering
Southeast Regional Coordinator

Green Communities Division - Programs & Resources for Municipalities

- Green Communities Designation and Grant Program
- MassEnergyInsight (MEI) energy tracking and analysis tool
- Municipal Energy Efficiency Program
- Energy Management Services Technical Assistance
- Municipal Energy Technical Assistance Grants (META)
- Partnerships with MassCEC – Solarize Mass and Community Energy Strategic Planning
- Website filled with tools & resources
www.mass.gov/energy/greencommunities
- Email updates via listserv – Sign up by sending an email to:
join-ene-greencommunities@listserv.state.ma.us

CLEAN
ENERGY
NEWS



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Green Communities Division Serves as the hub for all Massachusetts cities and towns on energy matters



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Criteria 1 – As-Of-Right Siting

For at least **one** of the following:

1. Renewable or Alternative Energy Generating Facilities or;
2. Renewable or Alternative Energy Research and Development (R&D) Facilities or;
3. Renewable or Alternative Energy Manufacturing Facilities in designated locations.

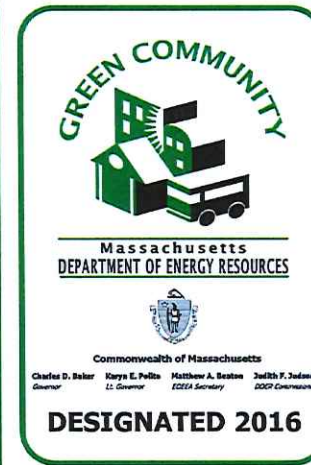


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GREEN COMMUNITIES DESIGNATION and GRANT PROGRAM



Provides grants to **qualifying** communities to fund energy efficiency initiatives, renewable energy, innovative projects

Qualification Criteria

1. Adopt as-of-right siting, in designated locations, for RE/AE generation, or RE/AE R&D, or RE/AE manufacturing
2. Adopt expedited (12 month) application/permitting process
3. Establish an energy use baseline with a plan to reduce baseline by 20% in 5 years
4. Purchase only fuel-efficient vehicles
5. Require new residential construction and new commercial and industrial real estate construction to minimize life-cycle energy costs (**Adopt Stretch Code - 780 CMR 115, Appendix AA**)



<http://www.mass.gov/eea/energy-utilities-clean-tech/green-communities/gc-grant-program/>

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Criteria 2 – Expedited Permitting



12 months: date of initial application to date of final approval

1. Applies only to the proposed facilities subject to the as-of-right siting provision.
2. Can apply the MGL c 43D permitting process to these zoning districts

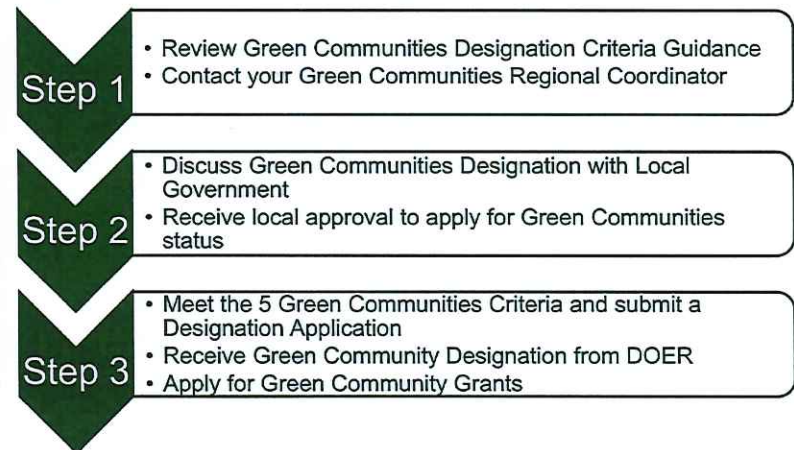


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Green Communities Designation and Grant Flowchart



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Criteria 4 – Fuel Efficient Vehicles

1. Purchase only fuel-efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.
2. Police cruisers are exempt until commercially available.
3. Heavy-duty vehicles > 8,500 pounds are exempt.



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Criteria 3 – Energy Baseline & 20% Energy Reduction Plan



Calculate a Municipal Energy Use Baseline that includes:

1. Municipal Buildings & Schools
2. All Vehicles
3. Municipally Owned Street & Traffic Lights



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Criteria 5 – Minimize Life Cycle Costs

Require all new residential construction and all new commercial and industrial real estate construction to minimize, to the extent feasible, the life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies.

The DOER recommended way for cities and towns to meet this requirement is by adopting the BBRS Stretch Code (780 CMR 115.AA) an appendix to the MA State Building Code.

- In a town, the Stretch Code must be adopted as a warrant article or a general bylaw by its Town Meeting.
- In a city, the Stretch Code must be adopted by the City Council, preferably by general ordinance.

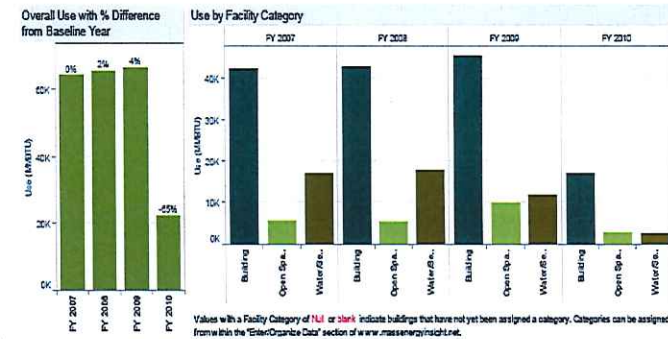


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Criteria 3 – Energy Baseline & 20% Energy Reduction Plan

Create a comprehensive energy reduction plan designed to reduce energy use by 20 percent within 5 years of the baseline year.



Values with a Facility Category of 'N/A' or blank indicate buildings that have not yet been assigned a category. Categories can be assigned from within the "Energy/Climate Data" section of www.mass.gov/energy.



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Green Communities Designation and Grant Program

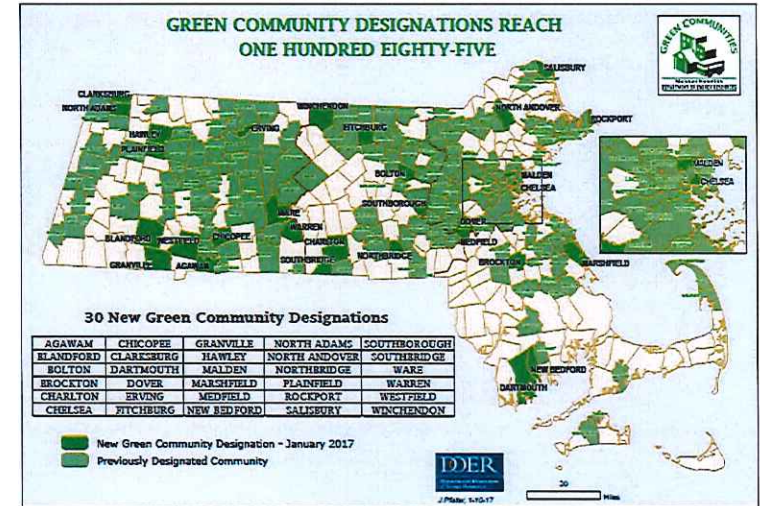
- Grant allocations based on a \$125K base plus a population/per capita income formula; maximum \$1M.
 - Range from \$130,725 in Hatfield to \$1M for Boston
- Over \$67M awarded in total for both designation and competitive grants programs
- Projects being funded include electric and thermal (natural gas and fuel oil) energy conservation measures, incremental costs for hybrid vehicles and grant administration costs.



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Meet the Green Communities!



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Municipalities in the Green Communities Designation and Grant Program

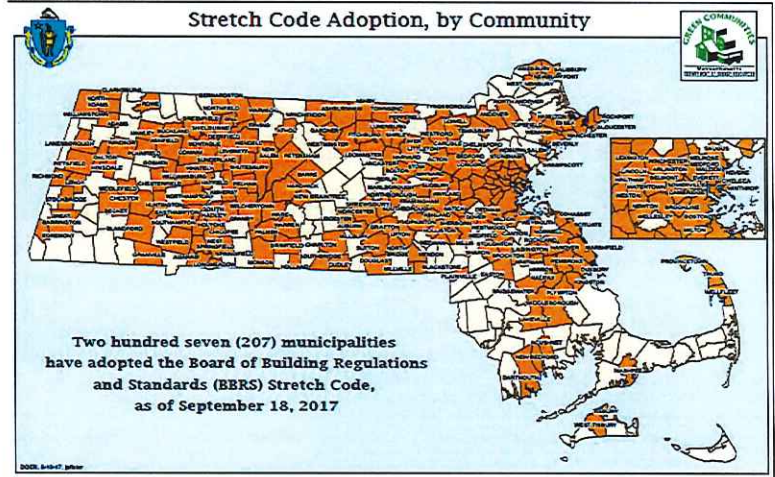
- Acushnet 2013 = \$528,112 - Designation and Two Competitive Grants
- Kingston 2010 = \$949,036 - Designation and Four Competitive Grants
- Lakeville 2012 = \$546,600 - Designation and Two Competitive Grants
- Mashpee 2010 = \$446,093 - Designation and Three Competitive Grants
- Provincetown 2011 = \$178,462 - Designation and One Competitive Grant
- Truro 2011 = \$331,931 - Designation and Two Competitive Grants
- Wellfleet 2014 = \$260,423 - Designation and One Competitive Grant



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Stretch Code Communities



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MUNICIPAL ENERGY EFFICIENCY

- **Municipal Energy Efficiency** - A major focus of the Green Communities Division is collaborating with municipalities by coordinating energy assessments with utilities, identifying energy efficiency resources and opportunities and evaluating the benefits of implementing energy conservation measures.
- **Cape Light Compact and National Grid Natural Gas - Audits/Rebates/Incentives**
- **Three Year Energy Efficiency Plans**
 1. Investor owned electric and gas utilities (IOU) are required to provide all available energy efficiency (EE) and demand reduction resources that cost less than new energy supply.
 2. Utilities will provide more robust rebates, incentives and programs to meet their goals.
 3. Plans – IOUs to invest \$2.2 billion in EE measures over 3 yrs.



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Green Communities Contacts

Seth Pickering – SE Regional Coordinator

seth.pickering@state.ma.us (508) 946-2838 or (617) 780-7156/Cell

- Website: <http://www.mass.gov/eea/energy-utilities-clean-tech/green-communities/>



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Related Documents - October 16, 2017 BOS Meeting

- 01 Agenda.pdf
- 02 Planning Bd Vacancy.pdf
- 03 Green Community Presentation.pdf
- 04 Voter Information Committee.pdf
- 05 Bikeways Annual Report.pdf
- 06 Trail Committee Information.pdf
- 07 Proposed Wireless RFP.pdf
- 08 Pet Cemetery Naming.pdf
- 09 Disposal Fee Amendment.pdf
- 10 Explanation of OML Revisions.pdf
- 11 OML Revisions.pdf
- 12 Tax Collection Policy.pdf
- 13 Current Procurement Practices.pdf
- 14 Policy for Approval of Municipal Contracts.pdf
- 15 Draft Electronic Communication Policy.pdf
- 16 TA Report - Cape Tech Sample Ballot.pdf
- 17 TA Report - Harwich Sample Ballot.pdf
- 18 Weekly Dept Reports.pdf
- 19 FY 16 Audit information.pdf
- 20 Draft recommendations Accounting procedures.pdf
- 21 Budget Warrant Timeline.pdf