

APPROVED

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, OCTOBER 24, 2016
6:30 P.M.**

SELECTMEN PRESENT: Brown, Hughes, Kavanagh, LaMantia, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Charleen Greenhalgh, Chief Clarke, Deputy Chief LeBlanc, Roman Greer, Clem Smith, Don Howell, Anita Doucette, Katie O'Sullivan, and others.

MEETING CALLED TO ORDER at 6:30 p.m. by Chairman MacAskill.

PUBLIC COMMENT/ANNOUNCEMENTS

A. Accept proceeds from the Irish Pub Road Race for the Harwich Fire Department

Chief Clarke accepted a donation in the amount of \$500 for the Harwich Ambulance Fund from Brendan O'Reilly of the Irish Pub. Chief Clarke stated that the Fire Department is happy to be part of this event and thanked Mr. O'Reilly on behalf of the Department. He noted that it is a really great social activity for the Town and he greatly appreciates it.

CONSENT AGENDA

- A. Approve Minutes –
 - 1. September 26, 2016 Regular Meeting
 - 2. October 3, 2016 Regular Meeting
- B. Accept resignation of Gary Carreiro from Zoning Board of Appeals effective immediately
- C. Accept resignation of Paul Doane from alternate position on Zoning Board of Appeals effective immediately
- D. Approve License Agreement with Allen Harbor Marine Service for Winter Boat Storage at Saquatucket Harbor

Ms. Kavanagh moved approval of the Consent Agenda. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

A. Annual Meetings with the Board of Selectmen:

- 1. Golf Committee

Mr. Smith delivered the annual report of the Golf Committee and took questions and comments from the Board.

- 2. Recreation and Youth

Mr. Mahan delivered the annual report of the Recreation and Youth Committee and took questions and comments from the Board.

3. Cemetery Commission

No one appeared before the Board.

OLD BUSINESS

A. Ballot Question 2 regarding charter schools – *discussion only*

The Board took extensive comments from Richard Houston on Ballot Question 2 as well as from Joanne Rys. No action was taken.

B. Town Administrator's FY 17 Goals and Objectives

Mr. Clark outlined 12 goals which he selected to focus on. Mr. Hughes said the Board should prioritize the items on the spreadsheet and make sure they agree with the ones assigned to the Board. He said the "Objective" column is what we should prioritize and focus on. Ms. Kavanagh recommended getting rid of the timeframe column. Ms. Brown said she is not going to prioritize 6 goals with 16 objectives and said she likes how it was written in the first place. She said she is not going to prioritize the actions and deliverables as they are not going to be completed this year and it is very clear what she voted on in July. Mr. Hughes clarified that they should change the "Timeframe" column to the "Priority" column using a 1 through 4 scale. Ms. Kavanagh further clarified that they should prioritize according to the objective but rank within the subset whether or not they are crucial, less important, etc. Chairman MacAskill stated that he thinks the Board has done their job by voting the goals and objectives but Mr. Clark has asked the Board to prioritize. Chairman MacAskill said there was some confusion in the past and this year he added "Actions and Deliverables" because they are graded and in his opinion basic goals and objectives are not gradable. It was agreed that they would grade the objectives and grade the actions and deliverables and bring back. It was further agreed that they would also review department assignments of goals.

NEW BUSINESS

A. Discussion of potential Charter changes with By-Law Charter Review Committee

Mr. Howell, Chair of the By-Law Charter Review Committee, discussed potential charter changes including: committee terms being out of sync, role of the liaisons, changes to By-Laws that affect the Charter (e.g. # of people on Planning Board), Housing Committee is not listed as a standing committee in the Charter, ad hoc committees, and committees re-organizing. Chairman MacAskill said that Finance Director should be included as Finance Director/Town Accountant. He stated that when the Historic and Historic District Committees were combined it went to 5 members and 7 alternates and they feel 7 alternates is way too many. He added that when the Golf Commission became a Committee it wasn't changed in definitions and it is still listed under Commissions. Mr. LaMantia stated that the Board should decide on the role of the Finance Committee. Mr. Clark suggested having the Finance Committee in to discuss it. Chairman MacAskill commented that he thinks the Board is ok with what the By-Law Charter Review Committee is working on for changes.

TOWN ADMINISTRATOR'S REPORT

A. Action Item Register update

Mr. Clark reported that we have scheduled the public hearing on entertainment licenses. He also reported that he has spoken with the Harbormaster about moorings and slips as well as what the options are for Mr. Luce to stay in business. He said we will look at how we address commercial and charter boats and see if we can reduce the list and it is dependent on what we do at Saquatucket Harbor.

He further reported that early voting started today and the new Town Planner starts on Monday.

SELECTMEN'S REPORT

A. Upcoming Town Administrator Review Process

There was no action on this.

ADJOURNMENT

Chairman MacAskill adjourned the meeting at 9:25 p.m.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - 10/24/16 BOS Meeting

- 01 Agenda.pdf
- 02 Minutes - September 26, 2016.pdf
- 03 Minutes - October 3, 2016.pdf
- 04 Resignation Letter - Carreiro.pdf
- 05 Resignation Letter - Doane.pdf
- 06 Winter Boat Storage License Agreement.pdf
- 07 Winter Boat Storage Map.pdf
- 08 Committee Report Documents.pdf
- 09 Ballot Question 2.pdf
- 10 TA Goals & Objectives FY17.pdf
- 11 Action Item Register.pdf