

**APPROVED**

**MINUTES  
SELECTMEN'S MEETING  
GRIFFIN ROOM, TOWN HALL  
MONDAY, OCTOBER 31, 2016  
6:30 P.M.**

**SELECTMEN PRESENT:** Hughes, Kavanagh, LaMantia, MacAskill

**OTHERS PRESENT:** Town Administrator Christopher Clark, Assistant Town Administrator Charleen Greenhalgh, Jacqueline Etsten, Tina Games, and others.

**MEETING CALLED TO ORDER** at 6:30 p.m. by Chairman MacAskill.

**PUBLIC COMMENT/ANNOUNCEMENTS**

Aly Sabatino introduced herself as Harwich's new Town Planner and the Board welcomed her.

**CONSENT AGENDA**

- A. Minutes – October 3, 2016 Executive Session
- B. Approve the application for the Irish Pub Road Race for August 5, 2017
- C. Approve the appointment of Cathy Mullen (alternate member) as a full member of the Zoning Board of Appeals to fill the full member vacancy per request of the ZBA Chair and the Interview and Nominations Subcommittee
- D. Approve the recommendation of the DPW Director to award the FY 17 Road Salt Contract to Eastern Minerals in the amount of \$58.10 per ton
- E. Approve the award of contract for one new closed top MSW ejector trailer to KNL Holdings in the amount of \$69,999
- F. Approve the Petition by Verizon New England and Nstar Electric d.b.a. Eversource Electric to place a new Pole on Lothrop Avenue to provide service to the new water tank. Approval pending the Water Commissioners approval of a License Agreement to place the anchor on Water Department property

Ms. Kavanagh moved approval of the Consent Agenda. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

**PUBLIC HEARINGS/PRESENTATIONS** *(Not earlier than 6:30 P.M.)*

- A. Cape Cod Commission Representative to give update – Jacqueline Etsten

Ms. Etsten stated that they had 8 meetings in the last year of which 2 were workshops and most of them dealt with DRI. She noted that they really don't affect Harwich as most of them pertain to the Upper Cape and she discussed the Commission's review of them. Ms. Etsten reported that gas main replacement is continuing and they have approved more extensions of that. She stated that an Economic Development Plan was approved as well as the Harwich Wastewater Facility Plan. She noted that upcoming will be the Regional Policy Plan and she said would keep the Board updated. She took questions from the Board.

- B. Annual Meetings with the Board of Selectmen:
  - 1. Cultural Council

Tina Games provided the annual report of the Cultural Council.

## **NEW BUSINESS**

- A. Approve Selectmen's proposed Holiday meeting schedule
- B. Approve Holiday hours as recommended

Mr. Hughes move to adopt the schedule. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

## **TOWN ADMINISTRATOR'S REPORT**

- A. Preliminary Capital Outlay Plan Summary update

Mr. Clark reviewed the items that had been submitted, focusing on FY18 and FY19 and said he will be making recommendations on funding.

- B. Update on the modular building behind the Middle School

Mr. Clark reported that the County has an interest in using the modular buildings as training buildings and the only issue is they are trying to identify how they are going to relocate them. He noted that they have a Facilities Maintenance person who has been in touch with Sean Libby. He said it is not a guarantee but they feel confident that this will happen and are definitely very interested.

- C. Action Item Register update

There was no action on this item.

## **SELECTMEN'S REPORT**

- A. Barnstable County HOME Consortium vacancy

Chairman MacAskill noted that they received a letter of resignation from Cindi Maule. He stated that he and Ms. Greenhalgh have discussed this and they feel that the new Town Planner would be an excellent choice to serve as Harwich's representative. Ms. Greenhalgh pointed out that many towns do use their Town Planners to represent them. She noted that the Board would be submitting her name as a nominee.

Ms. Kavanagh read the committee vacancy list.

## **ADJOURNMENT**

Mr. Hughes moved to adjourn at 7:36 p.m. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel  
Recording Secretary

## Related Documents - 10/31/16 BOS Meeting

- 01 Agenda.pdf
- 02 Irish Pub Road Race Permit.pdf
- 03 Zoning Board of Appeals Vacancy.pdf
- 04 Road Salt Contract.pdf
- 05 MSW Trailer Contract.pdf
- 06 Utility Hearing Recommendation.pdf
- 07 Annual Meeting - Cultural Council.pdf
- 08 Selectmen's Holiday Schedule.pdf
- 09 Holiday Hours as recommended.pdf
- 10 Barnstable County HOME Consortium Representative.pdf
- 11 Action Item Register.pdf
- 12 FY 18 Capital Budget Request Summary.pdf
- 13 Committee Vacancies (informational).pdf