**Meeting Minutes**

**Treasure Chest Committee**

**June 24, 2016, 5:30 PM**

**Room 5, Harwich Community Center**

**Committee Members Present:** Mark Koopman, Eric Fahle, Rose Nunes, Liz Watkins, Sheila Eldridge

**Alternate Member Present:** Mella Navickas

**Selectmen Present:** None

**Other Volunteers Present:** Cindy Beaulieu

**Quorum:** A quorum of Treasure Chest Committee Members were present at the meeting.

1. **Old Business:**
	1. **Minutes:** The Treasure Chest Committee approved the Minutes of March 17, 2016.
	2. **Signage:** The Treasure Chest Committee discussed signage and authorized Mark and I to work with Link Hooper to have six new signs made indicating that customers are limited to shopping at the Treasure Chest: A maximum of ½ hour per day – one visit per day. According to Mark, the signs “are in the works”
	3. **Dispute:** In regards to the incident/dispute between Treasure Chest volunteers Debbie Devaney and Keith Beaulieu, the Treasure Chest Committee voted to recommend to Link Hooper that both Debbie Devaney and Keith Beaulieu be dismissed as volunteer members of the Treasure Chest.

1. **New Business:**
	1. **Parking:** The Treasure Chest Committee discussed parking issues and trying to free-up parking space by having the Treasure Chest Volunteers parking along the access road between the Transfer Station and the Treasure Chest facility. The Committee will try to get the volunteers to park along the access road.
	2. **Resignations & Appointments:** Paul and Rosemary Thibeau have resigned as volunteers of the Treasure Chest as well as members of the Treasure Chest Committee. Sheila Eldridge was appointed as a full member of the Treasure Chest Committee by the Selectmen.
	3. **Safety:**  Safety of the Treasure Chest patrons and volunteers is of the utmost importance. Volunteers need to be aware of their surroundings and make sure they bring to the attention of Mark or I safety issues they identify.
	4. **Scheduling:** Mark Koopman is in charge of scheduling.
	5. **Patrons taking items from vehicles dropping off:** Patrons are not allowed to take items from customer’s vehicles. With that said, if a person dropping off items wants to give an item to a patron you should let them do so. However, you can indicate to the person dropping off that patrons are not allowed to take items from customer’s vehicles.
	6. **Kitchen etiquette:** It seems that food and beverage items have been disappearing from the refrigerator. Do not take food or beverage items that are not yours.
2. **Set Date for Next Meeting:**

The next meeting will be on Friday August, 19 2016 at 5:30 at the Harwich Community Center.

1. **Adjournment:** Adjourned at 6:45 PM.