**Minutes of the Treasure Chest Committee**

**October 27, 2017, 5:00 PM**

**Harwich Community Center: Room #2**

**Committee Members Present:** Mark Koopman, Eric Fahle, Rose Nunes, Sheila Eldridge, Tom Caruso, Heather Bolinder, Liz Watkins

**Alternate Member Present:** Mella Navickas

**Selectmen Present:** None

**Other Volunteers Present:** Cindy Beaulieu, Janet Evans, etc.

1. **Quorum:** A quorum of Treasure Chest Committee Members were present at the meeting.
2. **Old Business:**

**A. Acceptance of Minutes:**

Minutes for October 23, 1015, August 19, 2016 (No Quorum), September 9, 2016 and August 18, 2017 were accepted by the Committee.

1. **Appointments:** Heather Bolinder was appointed as a full member of the Treasure Chest Committee by the Selectmen.

1. **New Business:**

**A. Election of Officers:**

The TC Committee elected new officers. Eric Fahle made the following nominations/recommendations for officers:

Tom Caruso Chair

Liz Watkins Vice Chair

Heather Bolinder  Clerk

Eric’s nominations/recommendations were based on the fact that these Committee members were year-round Harwich residents (the only three year-round Harwich residents) and thus met the conditions of the Town Charter and Town of Harwich Committee Handbook. Tom Caruso considered however that since he had only been a Committee member/volunteer for a short period of time and that he would be on vacation for a couple of months that Eric Fahle should be the Chair on an interim basis to assist in the transition of the operational and administration duties to the new officers. Eric Fahle was reluctant to become Chair (even on an interim basis) because he understood that this may be in conflict with the Town Charter and the Town of Harwich Committee Handbook. The Handbook states that all appointments must be Harwich residents unless otherwise exempted. However, all of the other Committee members with the exception of Sheila Eldridge thought that this was the right approach for effectuating a smooth transition of duties so Eric Fahle retracted his initial recommendation and revised it to:

Eric Fahle Interim Chair (until next TC Committee meeting:  January 12, 2018)

Liz Walkins                    Vice Chair

Heather Bolinder            Clerk

The Committee voted 6 in favor and 1 abstained (Sheila) to elect the new officers as revised.  Sheila thought that she should be in line for a leadership role but she only lives in Harwich part-time.

**B. Treasure Chest Volunteer Etiquette:**

There have been reports from patrons regarding some volunteers who are rude and not treating them with respect. This type of behavior is **NOT ACCEPTABLE!** Volunteers must realize that they are representing the Town of Harwich and as such must be courteous at all times. If you cannot be courteous and civil to the patrons when you are volunteering then perhaps it is a sign that you should leave for the day or are just not suited for being a Treasure Chest Volunteer. Note: Repeat offenders shall be disciplined and may lose their ability to volunteer.

1. **Open Session:**

There was some general discussion as to the fate of the Treasure Chest operations. Committee members and volunteers realized that the Treasure Chest was “Under the Microscope” by the Selectmen and the Town as a whole. The consensus was that volunteers needed to appreciate this added scrutiny focused upon us and really improve their quality of service.

1. **Set Date for Next Meeting:**

The next Treasure Chest Committee meeting will take place on January 12,th at the Harwich Community Center.

1. **Adjournment:** Adjourned at 6:00 PM.