**VOTER INFORMATION COMMITTEE**

**OCTOBER 19, 2016**

**MINUTES**

MEMBERS PRESENT: Chris Joyce, Chair

 Peggy Rose, Clerk

 Tina Games

 Emily Milan

 Joanne Rys

**I. Call to Order**

 The Chair called the meeting to order at 5:37 PM.

**II. Approval of Minutes of Meeting**

 **MOTION:** Ms. Milan moved to approve the minutes of September 14, 2016 as written; Ms. Rys seconded; motion carried unanimously.

**III. Citizens Leadership Academy**

 The Chair advised that she met with Town Administrator Christopher Clark She said that he seemed enthusiastic about the project and suggested that it be held on Monday night. Department heads regularly attend the Board of Selectmen meeting on that night so it would not be an issue to make a presentation to the leadership academy. Ms. Milan advised that it would not be an issue for some department heads to come another night. The Chair stated that the Town Administrator advised that it was all right to mention that the committee has his support regarding the project. He also suggested utilizing the services of chef Linda St. Pierre at the Community Center. Ms. Milan advised that the project had been brought up at the last department head meeting by the Town Administrator.

 The next step will be to have Ms. Rys contact the consultants from Barnstable regarding a Power Point presentation. The Chair will also contact the Town Administrator again about coming to the meeting when the consultants will be present.

**IV. Fall Programming – Committee Recruiting Event**

 The committee determined that the recruiting event will be held in January.

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**V. Annual Meeting with Board of Selectmen**

 The Chair and committee members thought that the meeting had been well received.

**VI. Spring Programming**

 The following dates were set: Financial State on either April 11 or 12, the review of articles on April 25 and meet the candidates during the week of May 8.

**VII. Committee Web Page**

 The town’s committee handbook will be linked to the Voter Information Committee web page.

**VIII. Adjourn**

 There being no further business, the Chair adjourned the meeting at 6:36 PM.

 Respectfully submitted,

 Peggy Rose, Clerk

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