

Meeting Minutes
For
Town of Harwich
Wastewater Implementation Committee (WIC)
Wednesday, February 15, 2017 at 9:30 a.m.

Attendees:

WIC Members: Peter deBakker (Chair), Chris Harlow, Allin Thompson, Jeremy Gingras, Bob Cafarelli, and Heinz Proft.

Others: Charleen Grenhalgh, Chris Clark, Michael MacAskill, Dan Pelletier, Ann Howe, and Noreen Donahue.

CDM Smith: David Young

Introduction:

The Harwich WIC held a meeting on Wednesday, February 15, 2017 at the Harwich town offices to review and discuss issues related to the Comprehensive Wastewater Management Plan (CWMP). Meeting was taped to be played on Harwich cable access.

A summary of items discussed is provided below in order of the agenda.

Summary of Discussion Items:

1. Discuss and approve WIC minutes dated February 1, 2017.

Minutes from February 1, 2017 were reviewed and discussed. Allin Thompson made a motion to approve and second by Heinz Proft. Approved unanimously. Chair indicated he would get the approved minutes posted on the town website.

2. Review CDM Smith Invoice.

Heinz Proft indicated there was no invoice to review at this time.

3. Report on BOS February 6th discussions of WIC 12-page Wastewater Handbook.

The Board of Selectmen reviewed and discussed the Wastewater Education Handbook at their meeting. Several had some minor comments but overall thought the 12-page handbook was well done. Selectman LaMantia thought the handbook should focus more on why we have to do this program. Finally the Board endorsed printing 1,000 copies of the document in a 4 to 1 vote (cost is about \$2,800).

4. Reporting on BoS's February 6th discussion of other issues as they relate to wastewater.

Chris Clark noted that the BOS discussed the Phase 2 sewer design contract proposal with CDM Smith who reviewed their company history/ qualifications and the scope of services and budget. Chris, Dan Pelletier and Bob Cafarelli have been meeting with CDM Smith to review the contract. Selectmen had some questions and requested CDM Smith submit some additional information but in general seemed to be pleased with CDM Smith work to date and were leaning towards awarding them the next phase if funding is approved.

5. Tracking visits to WIC information through Harwich Home Page

Peter deBakker indicated that 80 people had gone to the "button" for wastewater now on the Home Page in less than a week. All felt that was a positive step.

6. Update on Chatham IMA.

Chris Clark noted that a sub-group met on February 2nd and recommended a cost of \$6.8 Million for the Harwich buy-in fee. The two Boards of Selectmen will be meeting Thursday night (16th) in Chatham to discuss the proposed draft Inter-Municipal Agreement.

7. Continued discussion of Wastewater Outreach Program

David Young reviewed the latest draft of the 4-page brochure that had been emailed to WIC members and hard copies handed out during this meeting. Focus is on town meeting article components of wastewater program.

Several members and attendees provided comments to Mr. Young for consideration. In general most felt there should be more focus on the Chatham solution and the financial piece. There was too much focus on why doing Pleasant Bay watershed first. Also need input from DEP response letter when it comes to help address the "What if we don't fund this program" question.

Mike MacAskill noted that the BOS would be discussing at their next meeting how to bundle the wastewater components as no decision had been made as to whether to have one article or multiple articles. Noreen Donahue pushed for a separate article for Hinckleys Pond restoration as she still believes CPC should be funding it despite them turning down the request the past two years. She indicated she would vote down a bundled article just on that issue alone.

Mr. Young will take all the comments under consideration and develop a new draft for consideration before the next meeting.

8. Discuss CWMP presentations to Town Boards and Committees.

CDM Smith

Peter de Bakker discussed his plan to have two members from WIC present to key town boards and committees. He distributed a spreadsheet of committees and their meeting dates and requested that WIC members get back to him with which ones they would be willing to visit. David Young distributed a hard copy handout of a Powerpoint presentation that WIC members can use during their visits.

Chris Harlow noted it was just as important to listen to the points that committee members make during these visits as a way of getting feedback from the public and to bring those issues back to the WIC so they can be appropriately addressed.

9. Other/ New Business.

Ann Howe and Allin Thompson both noted that the 2016 One Cape Conference had a clear concise presentation on funding options for communities to consider. That should be reviewed to see if some of that should be incorporated in these brochures.

Mr. Young also noted that Dennis, Harwich and Yarmouth will be conducting a joint meeting on March 8th at 6:30 pm in the West Dennis Graded School at 67 School Street to continue discussion about a community partnership wastewater scenario.

10. Future Meeting – March 1, 2017 at 9:30 am

Adjourn 11:35 a.m.

The above minutes have been completed from notes taken by CDM Smith.

Distribution: Attendees, WIC Members and Chris Clark

Approved:

Date: _____

Peter de Bakker, Chairman