

**Meeting Minutes**  
**For**  
**Town of Harwich**  
**Wastewater Implementation Committee (WIC)**  
**Wednesday, March 15, 2017 at 10:00 a.m.**

**Attendees:**

WIC Members: Peter deBakker (Chair), Allin Thompson, Sharon Pflieger, Bob Cafarelli and Heinz Proft (10:20 am).

Others: Peter Hughes, Dan Pelletier, and Ann Howe.

CDM Smith: David Young

**Introduction:**

The Harwich WIC held a meeting on Wednesday, March 15, 2017 at the Harwich town offices to review and discuss issues related to the Comprehensive Wastewater Management Plan (CWMP). Meeting was taped to be played on Harwich cable access.

A summary of items discussed is provided below in order of the agenda.

**Summary of Discussion Items:**

**1. Call To Order**

Chairman de Bakker called the meeting to order at 10:00 am.

**2. Public Comment**

Chairman de Bakker reminded committee members to take their ethics training.

**3. Discuss and approve WIC minutes dated March 1, 2017.**

Minutes from March 1, 2017 were reviewed and discussed. Allin Thompson made a motion to approve and second by Peter de Bakker. Approved unanimously. Chair indicated he would get the approved minutes posted on the town website.

**4. Review CDM Smith Invoice.**

No invoice submitted for this period.

**5. Tracking visits to WIC information through Harwich Home Page**

Peter deBakker and Caleb Ladue indicated there continue to be several “hits” to the town website wastewater button on the Home Page. All felt that was a positive step.

**6. Update on Chatham IMA.**

Peter Hughes indicated there will be a joint meeting between the two town subcommittees for the Inter-Municipal Agreement (IMA) on March 20<sup>th</sup>. Chatham has some questions and proposed changes. Doesn't believe any deal breakers. Harwich is also holding a Public Hearing on the IMA on March 27<sup>th</sup>. That will also in the proposed Sewer Use Regulations.

**7. Discuss decision by BOS regarding Wastewater Articles for Town Warrant**

Peter Hughes indicated that the majority of the Selectmen felt it was better to just ask for the design money for the East Harwich Sewer Service area now and come back in a year to ask for the construction funds. The IMA funding and Cold Brook funds would also be requested now. There was concern that \$34 Million was too big a number and didn't want whole project turned down now. Also there are several ballot questions and wanted to keep wastewater simple.

**8. Continued discussion of Wastewater Outreach Program and Brochures**

David Young distributed a revised version of the 4-page brochure that had been emailed to WIC members. Focus is on town meeting article components of wastewater program. Those present endorsed the brochure and Mr. Young indicated a 1,000 copies would then be printed and delivered to the town administrators' office.

**9. Discuss CWMP presentations to Town Boards and Committees.**

Peter de Bakker distributed and reviewed an updated plan of presentations given and to be given to various groups around town. He received input from several attendees and will send out an updated event schedule.

Heinz Proft indicated several people are taking the 12-page handbook as he has to keep replenishing the pile at the Community Center. David Young indicated he would resend the Powerpoint presentation to all committee members for their use.

**10. Other/ New Business.**

Peter Hughes noted that Dennis, Harwich and Yarmouth conducted a joint meeting on March 8<sup>th</sup> at 6:30 pm in Dennis and that David Young presented a community partnership wastewater scenario that at first blush has the potential to save each community significant costs. He thanked Mr. Young for the concept and presentation. He wanted to make sure though that everyone knows that this new concept would not in any way impact the IMA with Chatham as they are two completely different deals.

David Young noted that Michael Lach of the Harwich Conservation Trust has some questions about the Cold Brook project and the town meeting article. He is trying to set up a meeting to discuss and make sure HCT and Town are on same page.

**11. Future Meeting - April 12, 2017 at 9:30 am**

**Adjourn 11:00 a.m.**

The above minutes have been completed from notes taken by CDM Smith.

**Distribution:** Attendees, WIC Members and Chris Clark

**Approved:**

Date: \_\_\_\_\_

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Peter de Bakker, Chairman