BY-LAW CHARTER REVIEW COMMITTEE MINUTES

November 28, 2023

Committee members present: Linda Cebula, Noreen Donahue, Anita Doucette, Sandy Hall, Deborah Sementa. Guests: Rebecca Burrill, Patrick Otton.

1. Call to Order - Meeting called to order by Chair Cebula at 4:02 p.m. This meeting is being recorded.
2. Public Comments - Mr. Otton is working on citizens petitions and is looking for assistance for revising the current bylaws addressing preservation of trees, restrictions on pesticide use, and tree cutting. Mr. Otton has written draft provisions and he will present to the By-law Charter Review Committee at a future meeting. Both Anita Doucette and Sandy Hall volunteered to help with drafting of these revisions.
3. Approval of minutes for November 14, 2023. Motion to approve by Hall, seconded by Doucette.

Accepted 5-0.

1. New Business

Chair Cebula led the discussion on proposed Charter changes to Chapters 4 and 5: TOWN ADMINISTRATOR and TOWN ADMINISTRATION ORGANIZATION, respectively. Copies of the most recent Chapter 4 and Chapter 5 were distributed and each article from the Chapter was addressed and discussed for recommended changes. There was lengthy discussion surrounding these two chapters of the Charter.

Several recommended revisions were noted for Chapters 4 and 5. As noted in previous minutes, Chair Cebula is keeping track of a master document that will eventually incorporate all of the Committee’s recommendations.

The document outlining the Bylaw/Charter Review Committee’s mission was discussed. A motion to adopt as amended was made by Sandy Hall and seconded by Anita Doucette. Motion accepted 5-0.

Discussion on the By-law and Charter Review Committee consultant status has been posted on the Select Board’s December 4 agenda. Chair Cebula will attend the Select Board meeting regarding this agenda item.

5. Old Business

Deborah Sementa reviewed proposed changes to Chapter 2-TOWN MEETING as discussed at the

last meeting. There were a couple of minor amendments to be included for a possible vote at the

next meeting. Noreen Donahue reviewed additional proposed changes to Chapter 3-SELECT

BOARD, which will also be presented for a possible vote at the next scheduled meeting.

1. Other Business – It is the intention of this Committee to present amendments/revisions to Chapters 1 through 4 to the Select Board in time for their review and then inclusion in the next Annual Town Meeting’s Warrant.

Motion to adjourn by Hall, second by Sementa. Meeting adjourned at 6:58 p.m.

Next regularly scheduled meeting is Tuesday, December 12, 2023 @ 5:00 p.m.

Deborah Sementa

Recording Secretary